

**SMITHTOWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING**

November 10, 2015

Held in Joseph M. Barton Bldg.

Meeting called to order at 7:00.p.m. by Christopher Alcure president. On motion by Mr. Liguori, seconded by Ms.Plourde, the Board voted unanimously to convene in Executive Session to discuss a disciplinary matter involving a particular student, the proposed sale of real property because the publicity would substantially affect the value thereof, the proposed lease of real property because the publicity would substantially affect the value thereof and to seek legal advice from the Board's Attorney.

At 7:55p.m. Mr. Thode motioned, Ms. Plourde seconded, and the Board voted unanimously to exit Executive Session and return to the public meeting.

Members present:

Christopher Alcure
Joanne McEnroy
Theresa Knox
Gladys Waldron
Louis Liguori
Grace Plourde
Jeremy Thode

Also present:

James J. Grossane, Superintendent
Karen Ricigliano, Asst. Supt.
Andrew Tobin, Asst. Supt.
Allyn Leeds, Ed.D. Acting Asst. Supt.
Sharon Berlin, Esq. Board Counsel
Visitors
Maureen O'Connor, District Clerk

I. OPENING CEREMONY - conducted by Mr. Alcure.

II. MINUTES - of the Regular Meeting held, October 13, 2015 and October 27, 2015.

MOTION by Mrs. Knox, seconded by Mrs. Waldron that the above minutes be approved as presented.

All aye. Motion carried (7-0).

III. RECEIPT OF CLAIMS AUDITOR'S REPORT – “Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the Claims Auditor's Report ending June 30, 2015, in the amount of \$60,452,497.33, July 31,2015, in the amount of \$13, 439, 480.96, August 31, 2015 in the amount of \$5,888, 274.12 and September 30, 2015 in the amount of \$8,858,091.20, be accepted.”

MOTION by Mrs. Knox, seconded by Mrs. Waldron that the Claims Auditor's Report be accepted.

All aye. Motion carried (7-0).

II. COMMUNICATIONS

A. Correspondence – The following correspondence was presented for the Board's review.

1. Letter To: Mr. Christopher Alcure

From: Mr. Patrick Smith
 Re: Invitation to Booster Club Athletic Awards Ceremony

MOTION by Mrs. Waldron seconded by Mrs. Knox that the correspondence in Section A, as listed above, be received and that the recommendations of the administration (where indicated) be accepted.

Vote on Motion- All aye. Motion carried (7-0).

B. General Communications – There were no general communications presented for the Board's review.

III. UNFINISHED BUSINESS – None.

IV. COMMITTEE REPORTS -

Health and Safety - Ms. Plourde reported that a meeting was held yesterday, November 9th. The committee discussed the building condition survey , ongoing capital projects (boiler replacement, transformers, window replacements,), CO detectors new SED regulations, field maintenance, possible new protocols for blood born pathogens, new phone system.

V. SUPERINTENDENT'S REPORT-

Statement by Superintendent-

“The district learned late yesterday that two 14 year old male students from Smithtown Central School District had been arrested for an alleged incident, sexual in nature, which took place off school grounds and was apparently recorded and then distributed electronically at a neighboring school. We are greatly disturbed by these allegations and we express our heartfelt concern to the alleged victim and the alleged victim’s family.

This is a very serious legal matter and the district is currently conducting an internal investigation to further explore this incident. District disciplinary action will be determined pending the outcome of our investigation. The district is also fully cooperating with the Suffolk County Police Department and their investigation. We encourage parents to take this opportunity to speak with their children about the long term negative consequences that the inappropriate use of social media may have on their lives and for parents to monitor their child’s online and cell phone use to the best of their ability.

We cannot provide further comment at this time, as Federal privacy laws prohibit the district from sharing specifics on individual student disciplinary matters. “

A. Fire Inspection Report-

Mr. Robert Woolsey reported the Fire Inspection Reports were completed and the district received a clean report and certificates of occupancy will be issued.

B. Updates and Housing Recommendations -

Dr. Grossane presented the Board with his recommendations in response to the Citizens Advisory Committee on Instruction and Housing (report presented March 24, 2015). Five options for a school closure were presented and reviewed. This presentation will be available on the district website and the community will have opportunities to express their concerns and opinions a public hearing to be scheduled in the future.

C. Litigation (Executive Session)

D. Tentative Calendar for November 2015- The calendars were reviewed by the Board. No additional meetings were scheduled. A reminder that Parent University will take place on December 1st at 7:00p.m. at High School West. The topics will include heroin addiction and education.

E. Adoption Revised Policy 1800– Gifts from the Public- Board of Education Policies

“Upon recommendation of the Superintendent of Schools be is

RESOLVED that the Revised Policy 1800- Gifts from the Pubic- Board of Education be adopted.”

1800

GIFTS FROM THE PUBLIC

Unsolicited Gifts and Donations from the Public

The Board of Education welcomes and appreciates gifts and donations from the public. Gifts and donations of money, property, equipment and materials may be accepted by the Board.

The Board reserves the right to refuse to accept any gift which does not contribute towards the achievement of the district’s goals, or the ownership of which would deplete the resources of the district. In accepting or rejecting gifts and donations, the Board will review the following factors:

1. The terms of the gift must identify:
 - a. the subject of the gift;
 - b. the purpose of the gift;
 - c. the beneficiary or beneficiaries if any; and
 - d. all conditions or restrictions that may apply.
2. The gift must not benefit a particular or named individual or individuals.
3. If the purpose of the gift is an award to a single student, the determination of the recipient of such award shall be made on the basis that all students shall have an equal opportunity to qualify for it in conformance with Federal and State laws.
4. If the gift is in trust, the obligation of the investment and reinvestment of the principal shall be clearly specified and the application of the income or investment proceeds shall be clearly set forth.
5. No gift or trust will be accepted by the Board unless:
 - a. it is in support of and a benefit to all or to a particular public school in the district; or
 - b. it is for a purpose for which the school district could legally expend its own funds; or
 - c. it is for the purpose of awarding scholarships to students graduating from the district.

Any gift rejected by the Board shall be returned to the donor or his/her estate within 60 days together with a statement indicating the reasons for the rejection of such gift.

Soliciting and Accepting Gifts, Grants or Donations

All grants and donations must benefit the district and be congruent with the following principles:

1. The district's mission, vision, core values and beliefs.
2. The district and school goals that positively impact student performance.
3. The district's instructional priorities and strategies.
4. Equity in funding.
5. Conform to district governance and decision-making procedures of the Board, central office and building-level staff.
6. Provide a value or benefit that is greater than the obligation under the grant award.
7. Not violate management and/or bargaining unit rights and responsibilities.
8. Not carry any conditions that would divert school or district efforts away from the district's primary mission.

The Board reserves the right to deny approval of solicitation of any funding or grant application which does not contribute towards the achievement of the district's goals, or which would deplete the resources of the district. The Board may approve seeking grants which require a match of district funds or resources when the initiative has been identified as a priority by the Board and when such funds are planned as part of the district budget process or can be accommodated by the current budget.

Accounting for, and Oversight of, all Donations, Gifts, and Grants

All gifts, donations, grants, funds, property, and materials received by the district become the property of the district. Such items may not be returned without the approval of the Board. All items are subject to the same controls and regulations as other district property, and shall be deposited or inventoried accordingly.

Ref: Education Law §1709(12)

Adoption date: February 9, 1999

Revised: July 1, 2015

Revised:

F. Adoption Revised Policy 2270– School Attorney- Board of Education Policies

“Upon recommendation of the Superintendent of Schools be is

RESOLVED that the Revised Policy 2270- School Attorney- Board of Education be adopted.”

2270

SCHOOL ATTORNEY

The Board of Education will appoint a School Attorney for the district. The Attorney must be admitted to the bar of New York State. The Attorney will be the legal advisor to the Board. In that capacity, the Attorney's duties will be:

1. to advise the Board with respect to all legal matters relating to the district, including, but not limited to, interpretation of the Education Law of the State of New York, and all other statutes, rules or regulations affecting the district;
2. to be easily accessible to the Board and the Superintendent of Schools (and, at the discretion of the Superintendent, to his/her administrative staff), with respect to legal matters issuing out of the day-to-day administration of the district;
3. to review and to represent the district in the preparation of any and all contracts which the district may be obliged to execute (other than purchase orders usually issued for the purchase of goods, equipment and services);
4. to advise and assist in matters of litigation pursuant to the retainer agreement;
5. to review the legality of all rules or regulations to be adopted by the Board;
6. to prepare Board resolutions that are of a legal nature;
7. to prepare all notices and documents necessary for the annual or special meeting of the voters of the district;
8. to prepare legal notices in connection with the normal business of the district;
9. to prepare all negotiable and non-negotiable instruments, together with supplying documents required by the district for the purpose of borrowing funds on behalf of the district;
10. to attend, when requested, the Superintendent's hearings regarding the discipline of students or employees;
11. to review and advise with respect to any process served upon the district;
12. to prosecute and defend the district in actions brought on behalf of and against the district subject to the right of the Board to designate legal counsel as set forth below; and
13. to recommend the retainment of such special counsel as he or she may deem necessary in the circumstances, subject to the approval of the Board.

The district, when seeking to retain a School Attorney, will first locate prospective qualified lawyers/law firms by:

1. advertising in trade journals;
2. checking listings of lawyers/law firms; or
3. making inquiries of other districts or other appropriate sources.

The district will then prepare a well-planned, written request for a proposal which will contain critical details of the services sought and submit this request to prospective applicants.

The Board reserves the right to designate special counsel for particular matters of litigation or for specific areas of operations (e.g., labor).

Communications with the School Attorney

The president of the Board, or the Superintendent of Schools, or his/her designee, may contact the counsel of legal matters affecting the operation of the school district, or as specified in the most current retainer agreement. Board members and administrators shall be informed of who is allowed to contact the attorney and the process for doing so

All communications between the School Attorney and district staff will be directed through the Superintendent.

All communications between the School Attorney and members of the Board will be available to all members of the Board.

Cross-ref: 2270.1, Litigation Procedures

Adoption date: February 9, 1999

Revised:

G. Adoption Revised Policy 4326– Programs For English Language Learners- Board of Education Policies

“Upon recommendation of the Superintendent of Schools be is

RESOLVED that the Revised Policy 4326- Programs For English Language Learners- Board of Education be adopted.”

4326

PROGRAMS FOR ENGLISH LANGUAGE LEARNERS

The Board of Education believes that students who, by reason of foreign birth or ancestry, have limited English proficiency (referred to here as “English Language Learners” or ELLs), will be more effective learners of both the language and the curriculum if they receive instruction in both their native language and English. The district will therefore take steps to identify ELL students and provide ELL students with an appropriate program of either Bilingual Education or English as a New Language.

Pursuant to this policy and the regulations of the Commissioner of Education, the Superintendent of Schools is directed to develop appropriate administrative regulations to ensure that students are:

1. screened to determine if the student is an ELL, in accordance with Parts 117 and 154 of the Commissioner's Regulations, a process that will include interviews and assessments and will assign each ELL student to the appropriate subpopulation (newcomer, developing, long term, former or inconsistent/interrupted formal education);
2. identified, as appropriate, as an ELL student with a disability;
3. annually evaluated to determine continued ELL eligibility. Included in the evaluation shall be each student's performance in English language proficiency and academic progress in content areas;
4. assured of access to appropriate instructional and support services, including guidance programs within the timeframes provided by Commissioner's Regulations; and
5. assured of having equal opportunities to participate in all school programs and extracurricular activities as non-ELL students.

The Superintendent shall be responsible for ensuring that the Commissioner of Education is provided with a comprehensive plan that describes the district's ELL program and includes all information specified in the

Commissioner's Regulations, before the start of each school year. The district will also provide assurances that the district is providing appropriate school-related information to the parents (or persons in parental relation) of ELL students in English and the language they best understand.

The district will provide an orientation program annually for parents of newly enrolled ELL students. In addition, the district will meet individually with ELL parents at least once a year to discuss the goals of the ELL program, and their child's language development (in both their native language and English), in addition to regular parent/teacher meetings.

In addition, the Superintendent shall ensure that all teachers employed in any Bilingual and/or English as a New Language program are properly certified in accordance with the Commissioner's Regulations, and that all staff receive appropriate professional development on ELL students.

Ref: Education Law §3204
 English Acquisition, Language Enhancement, and Academic Achievement Act, 20 USC §§6801 et seq
 Equal Educational Opportunities Act of 1974, §§201 et seq.,
 20 U.S.C. §§1701 et seq.
 8 NYCRR §§80-2.9; 80-2.10; 117; Part 154
Lau v. Nichols, 414 U.S. 563 (1974)
Rios v. Read, 480 F. Supp. 14 (1978)
Cintron v. Brentwood UFSD, 455 F. Supp 57 (1978)
Aspira of New York v. Board of Educ. (City of New York), 394 F. Supp. 1161 (1975)

Adoption date: March 25, 2003

Revised :

MOTION by Mrs. Waldron seconded by Mr. Thode approving Supt. Report Items **E,F and G.**

Vote on Motion: All aye. Motion carried (7-0)

VI. INSTRUCTIONAL REPORT –

A. Overnight Field Trip Request

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that permission is granted for the High School East Varsity Kickline Team to compete in the Contest of Champions National Kickline competition at Walt Disney World in Orlando, Florida; March 2 - 7, 2016.

They will be accompanied by three adult chaperons.

B. Overnight Field Trip Request

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that permission is granted for the High School West Varsity Kickline Team to compete in the National Dance Alliance Championship, a National Kickline Competition at Universal Studios in Orlando, Florida; February 24 - 29 2016.

They will be accompanied by two adult chaperons.

C. Advanced Placement Process Recommendation

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that permission is granted at the request of the Athletic Director for the following Middle School athletes to tryout to play on High School teams. They have been deemed “exceptional” and have passed the Advanced Placement Process.

Skylar Ulrich	8 th Grade	V G W Track	HS East
Hunter Roman	8 th Grade	V G W Track	HS East
Lauren Modzelewski	8 th Grade	V G W Track	HS East
Isabella Cuomo	8 th Grade	V G W Track	HS East
Connor Malley	8 th Grade	V Wrestling	HS East

MOTION by Ms. McEnroy, seconded by Mrs. Knox, approving Instructional Report Item A-C.

Vote on motion: All aye. Motion carried (7-0).

VII. PUPIL PERSONNEL SERVICES-

A. Committee on Special Education

1. **Committee on Special Education**

“RESOLVED, that the recommendations of the Committee on Special Education for Initial Placement Program/Services, for cases listed be approved.”

Committee on Special Education/Preschool Special Education:

As per attached CSE meetings held between 10/26/2015-10/30/2015.

Motion to acknowledge that the Board of Education has no objections to the recommendations of the Committee on Special Education/Preschool Special Education and approves the authorization of funds to implement the special education programs and services consistent with such recommendations dated:

2. **Sub-Committee on Special Education**

As per attached SCSE meetings held between 10/26/2015-10/30/2015.

“RESOLVED that the recommendations of the Sub-Committee on Special Education for cases listed be approved.”

B. Committee on Preschool Special Education

1. Initial placement for Preschool Special Education Program/Services

“RESOLVED, that the recommendations of the Committee on Preschool Special Education for Initial Placement Program/Services, for cases listed be approved.”

See Attached –CPSE meetings from 10/20/15 – 11/2/15

2. Special Education Preschool Annual IEP Review/Amended IEP

“RESOLVED, that the recommendations of the Committee on Preschool Special Education for Annual IEP Review/ Amended IEP for cases listed be approved.”

See Attached –CPSE meetings from 10/20/15 – 11/2/15

MOTION by Ms. McEnroy seconded by Mr. Thode approving Pupil Personnel Services Items A-B.

Vote on Motion : All aye. Motion carried (7-0).

VIII. AUDIENCE – The two members of the audience signed up to speak declined to do so.

IX. BUSINESS AFFAIRS**A. Finance**1 - Financial Reports

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the following financial reports for the month(s) indicated are accepted:

- 1 – Trial Balance Report – All Funds
6/30/15, 7/31/15, 8/31/15 and 9/30/15
- 2 – Revenue Status Report – All Funds
6/30/15, 7/31/15, 8/31/15 and 9/30/15
- 3 – Budget Status Report – All Funds
6/30/15, 7/31/15, 8/31/15 and 9/30/15
- 4– Budgetary Transfer Report
6/30/15, 7/31/15, 8/31/15 and 9/30/15
- 5– Summary of Treasurer’s Report
6/30/15, 7/31/15, 8/31/15 and 9/30/15
- 6 – Treasurer’s Monthly Report
6/30/15, 7/31/15, 8/31/15 and 9/30/15
- 7 – Schedule of Investments
6/30/15, 7/31/15, 8/31/15 and 9/30/15
- 8 – Collateralization of Bank Balances
6/30/15, 7/31/15, 8/31/15 and 9/30/15
- 9 – Cash Flow Report
6/30/15, 7/31/15, 8/31/15 and 9/30/15
- 10 – Report of Claims Auditor
6/30/15, 7/31/15, 8/31/15 and 9/30/15
- 11 – Smithtown High School East Extra Classroom Activity Account
6/30/15, 8/31/15 and 9/30/15
- 12 – Smithtown High School West Extra Classroom Activity Account
6/30/15, 8/31/15 and 9/30/15
- 13 – Accomsett Middle School Extra Classroom Activity Account
6/30/15, 8/31/15 and 9/30/15
- 14 – Great Hollow Middle School Extra Classroom Activity Account
6/30/15, 8/31/15 and 9/30/15
- 15 – Nesaquake Middle School Extra Classroom Activity Account
6/30/15, 8/31/15 and 9/30/15
- 16 – Accomsett Elementary School Extra Classroom Activity Account
6/30/15, 8/31/15 and 9/30/15
- 17– Branch Brook Elementary School Extra Classroom Activity Account
6/30/15, 8/31/15 and 9/30/15
- 18– Dogwood Elementary School Extra Classroom Activity Account
6/30/15, 8/31/15 and 9/30/15
- 19 – Mills Pond Elementary School Extra Classroom Activity Account

6/30/15, 8/31/15 and 9/30/15

20 – Mt. Pleasant Elementary School Extra Classroom Activity Account

6/30/15, 8/31/15 and 9/30/15

21 – St. James Elementary School Extra Classroom Activity Account

6/30/15, 8/31/15 and 9/30/15

22 – Smithtown Elementary School Extra Classroom Activity Account

6/30/15, 8/31/15 and 9/30/15

23 – Tackan Elementary School Extra Classroom Activity Account

6/30/15, 8/31/15 and 9/30/15”

2 – Budgetary Transfers

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the following budgetary transfers of funds be approved for the 2015-16 school
year:

FROM:	See Attached	\$251,670.00
TO:	See Attached	\$251,670.00”

3 – Bid Recommendations

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the following bid recommendations be approved as submitted herein:

RFP	15/16-11	Internal Auditing Services
RFP	15/16-12	External Auditing Services
	15/16-13	Athletic Equipment Reconditioning

*As per the attached memos from Beth Woods
to Andrew Tobin dated 11/10/15”*

4 – Independent Audit Report Management Letter Response

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the President of the Board of Education acknowledge receipt of the response to
R.S. Abrams & Company’s Management Letter in regard to the District’s Independent Audit
Report for the year ended June 30, 2015.”

5 – External Auditor’s Management Representation Letter

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the President of the Board of Education is hereby authorized to sign the
Management Representation Letter with R.S. Abrams & Company, LLP, dated October 28, 2015 in
connection with their Single Audit Report for the year ended June 30, 2015.”

6 – Contract for Special Education Public School Placements – Commack UFSD

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the President of the Board of Education is hereby authorized to enter into a contract for the 2015-16 school year with the public school listed below to provide special education services to parentally-placed students with disabilities:

Commack Union Free School District”

7 - Agreement with SCOPE Education Services – Winter Explorations Program

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the President of the Board of Education is hereby authorized to execute an agreement between the Smithtown Central School District and SCOPE Education Services for the Winter Explorations Program at Great Hollow Middle School for the period of January 9, 2016 through February 6, 2016.”

8 - Contract for Special Education Public School Placement – Comsewogue

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the President of the Board of Education is hereby authorized to execute the revised contract for the 2015-16 school year with the public school listed below for the placement of students with handicapping conditions, as approved by the Committee on Special Education:

Comsewogue Union Free School District”

Note: Contract was previously approved on 8/18/15

9 – Contract for Nutrition Presentations

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the President of the Board of Education is hereby authorized to execute a contract with the following individual, to present four days of Nutrition Lessons to the District’s health students at High School West, during the 2015-16 school year, at a cost of \$350.00 per day:

Jennifer Kelly, CHC, AADP
167 Rosewood Road
Kings Park, NY 11754”

MOTION by Ms. McEnroy, seconded by Mrs. Knox approving the Finance Items 1-9.

Vote on Motion- All aye. Motion carried (7-0).

B. Operations

1 – Declaration of Obsolete Items

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the following items, due to poor condition and/or obsolescence, are no longer useful to the District, and are hereby declared to be obsolete, and are to be disposed of in a manner that is in the best interest of the Smithtown Central School District:

MT. PLEASANT ELEMENTARY - HEALTH OFFICE

IBM Wheelwriter 1500 Typewriter, Tag #:002738

PRINT SHOP

DM 8001 Series Base for Postage Meter, Serial #: 7283, Pitney Bowes

DM 8001 Series Feeder (Postage Meter), Serial #: 4225, Pitney Bowes

DM 8001 Series W.O.W. Module (Postage Meter), Serial #: 5046, Pitney Bowes

DM 8001 Series Power Stacker (Postage Meter), Serial #: 2283, Pitney Bowes

HIGH SCHOOL EAST - ATTENDANCE OFFICE

Kyocera Copier, Model A1815, Tag ID#: 09438, Serial #: S4X03701

PUPIL PERSONNEL SERVICES

Six (6) WISC IV Test Kit Bks., Author – Pearson, ISBN#: ISBN015897918-4

Six (6) WISC IV Protocol Bklets., Author – Pearson, ISBN#: ISBN015897924-9

WAREHOUSE

Kyocera Mita Copier Model KM1810, Tag#: 7007707, Serial #: Z147 008356

Desk, Tag#: 7008071”

2 – Sunday Use of School Facilities

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the applications for use of school facilities submitted by the following organizations at the dates and times listed below, under the rules and regulations and fee charges for use of school facilities, are hereby approved:

<u>ORGANIZATION</u>	<u>SCHOOL</u>	<u>DESIRED</u>	<u>DATE</u>	<u>TIME</u>	<u>EVENT</u>
Dynamics Twirling Competition	HS West	Gyms/	5/20/16	7:00am –4:00 pm	Baton Twirling

3 – Additions to List of Organizations Approved to Use School Facilities, 2015-2016 School Year

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the following organizations, having made formal application, are hereby approved to use school facilities at the Smithtown Central School District during the 2015-2016 school year, subject to all School District policies, rules and regulations, Standard Uniform Practices, and contract provisions:

2015-2016 SCHOOL YEAR

American Cancer Society, Inc.”

4- Acceptance of Gift

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the Board of Education authorizes the acceptance of the following gift:

Donated By

\$65.77 donation to SCSD

Ohiopyle Prints, Inc.
410 Dinner Bell Road
Ohiopyle, PA 15470”

MOTION by Ms. McEnroy, seconded by Mrs. Waldron approving the Finance Items 1-4.

Vote on Motion- All aye. Motion carried (7-0).

XI. PERSONNEL

A. Certified – The following Certified Personnel Items were presented for the Board’s approval:

1. Appointment of Academic Intervention Tutor
2. Appointment Regular Substitute Teacher
3. Appointment of Co-Curricular Activities Sponsor
4. Coaching Assignment – Rescind
5. Request for FMLA and/or Leave of Absence
6. Increase of Assignment/Additional Class
7. Appointment of Part-time Teacher
8. Appointment of Substitute Teacher 2015-2016
9. Change of Substitute Per Diem Rates

MOTION by Mrs. Waldron, seconded by Mr. Thode approving the Certified Personnel Items 1-9

Vote on Motion- All aye. Motion carried (7-0).

B. Classified- The following Classified Personnel Items were presented for the Board's approval:

1. Appointments
2. Change of Status
3. Leave of Absence
4. Resignation
5. Temp/Peak Appointments

MOTION by Mr. Thode, seconded by Mrs. Knox approving the Classified Personnel Items 1-5, as detailed in the attached resolutions.

Vote on Motion- All aye. Motion carried (7-0).

C. Registered Nurses

1. Appointment of Registered Nurse(s) Temp/Peak

MOTION by Mrs. Waldron, seconded by Mrs. Knox approving the Nurses Items 1., as detailed in the attached resolutions.

Vote on Motion- All aye. Motion carried (7-0).

XII. NEW BUSINESS –None at this time.

XIII. ADJOURNMENT

MOTION by Mrs. Waldron, seconded by Mrs. Knox that the meeting be adjourned at 8:57p.m.

VOTE ON MOTION: All aye. Motion carried (7-0).

Respectfully submitted,

Maureen O'Connor
District Clerk

Personnel

A. Certified

(1) Appointment of Academic Intervention Tutor

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following person who is or will be properly certified, be appointed as an Academic Intervention Tutor for the Smithtown Central School District, Smithtown, NY as specified below:

<u>Name</u>	<u>Assign</u>	<u>Salary</u>	<u>Hours/Week</u>	<u>Effective</u>
Hornberger, Sharon	SHSW	\$24,509.14	19	11/12/2015

Certifications

<u>Name</u>	<u>Certificate Area</u>	<u>Certificate Type</u>
Hornberger, Sharon	Special Education	PERM
Hornberger, Sharon	Special Education	PERM

Personnel

A. Certified

(2) Appointment Regular Substitute Teacher

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following person, who is or will be properly certified, be appointed as a Regular Substitute Teacher as specified below:

<u>Name</u>	<u>Area</u>	<u>Assign</u>	<u>FTE</u>	<u>StepGr</u>	<u>Salary</u>	<u>Effective</u>	<u>End Date</u>
Mueller, Stephanie A. (Harnett, Jennifer A. on Leave of Absence, without pay)	Guidance	NMS	1.00	1-BA+60/MA	\$57,931.00	12/19/2015	06/30/2016

PersonnelA. Certified(3) Appointment of Co-Curricular Activities Sponsor

WHEREAS, the faculty and administration of the various schools have, in committee, determined what co-curricular activities should be conducted and designated sponsors for each, now therefore, on the recommendation of the Superintendent of Schools, be it RESOLVED, that the following designated activities be authorized and established for the current school year and be it further RESOLVED, that the following named individuals be appointed as sponsors of the activities indicated, to be compensated in accordance with Article XX C of the Board/STA contract:

<u>Name-Sponsor</u>	<u>Activity</u>	<u>Compensation</u>	<u>Location</u>
Coloe, Carole A.	School of Business	\$230.00	Smithtown HS-East Campus
Kelly, Doreen	School of Business	\$230.00	Smithtown HS-East Campus
Yoon, Esther H.	5th Gr Full Scale Musical Production	\$1,250.00	Smithtown Elementary
Payne, Lyndsay R.	5th Gr Full Scale Musical Productoin	\$1,250.00	Smithtown Elementary

Comments

Kelly, Doreen - change in previously appointed stipend.

Personnel

A. Certified

(4) Coaching Assignment - Rescind

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the appointment to a coaching position of the below listed person be rescinded.

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Season</u>	<u>Previously Approved</u>
Cerullo, Peter	Winter Track Asst. Varsity	SHSW	HSWS	10/27/2015

Regular Meeting of Board of Education
November 10, 2015

PersonnelA. Certified(5) Request for FMLA and/or Leave of Absence

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following person be granted FMLA and/or Leave of Absence effective as specified below:

<u>Name</u>	<u>Area</u>	<u>Assign</u>	<u>Effective</u>	<u>End Date</u>	<u>Leave</u>
Morris, Kellie A.	Elementary Teacher	SE	10/07/2015	10/07/2015	Family Medical Personal
Morris, Kellie A.	Elementary Teacher	SE	10/08/2015	11/10/2015	Family Medical Sick
Morris, Kellie A.	Elementary Teacher	SE	11/10/2015	11/29/2015	Family Medical Sick Bank Waiting, w/opay
Morris, Kellie A.	Elementary Teacher	SE	11/30/2015	12/11/2015	Family Medical Sick Bank
Polito, Annamarie	Elementary Teacher	BB	10/26/2015	10/26/2015	Family Medical Sick
Polito, Annamarie	Elementary Teacher	BB	10/27/2015	10/27/2015	Family Medical Personal
Polito, Annamarie	Elementary Teacher	BB	10/28/2015	12/22/2015	Family Medical Sick
Polito, Annamarie	Elementary Teacher	BB	12/23/2015	01/18/2016	Family Medical Leave, without pay
Tiburcio, Anadilia	Foreign Language, 7-12	SHSW	10/19/2015	11/04/2015	Family Medical Sick
Tiburcio, Anadilia	Foreign Language, 7-12	SHSW	11/04/2015	12/14/2015	Family Medical Sick Bank Waiting, w/opay
Tiburcio, Anadilia	Foreign Language, 7-12	SHSW	12/15/2015	12/17/2015	Family Medical Sick Bank
Tiburcio, Anadilia	Foreign Language, 7-12	SHSW	12/18/2015	01/03/2016	Family Medical Leave, without pay
Waldvogel, Elizabeth	Elementary Teacher	SJE	10/05/2015	10/05/2015	Family Medical Personal
Waldvogel, Elizabeth	Elementary Teacher	SJE	10/06/2015	10/21/2015	Family Medical Sick

PersonnelA. Certified(6) Increase of Assignment/Additional Class

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following teacher(s) who has/have agreed to teach an additional class be approved and compensated at an additional percentage of his/her contracted salary rate as specified below:

<u>Name</u>	<u>Area</u>	<u>Assign</u>	<u>FTE</u>	<u>StepGr</u>	<u>Salary</u>	<u>Effective</u>	<u>End Date</u>
Colletta, Michael J.	Indust Arts/Technology	AMS	1.20	15-MA+60	\$112,041.00	11/09/2015	01/29/2016

Comments

Colletta, Michael J. - increase of .2 FTE for Quarter 2 only

PersonnelA. Certified(7) Appointment of Part-time Teacher

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following named person who is properly certified, be appointed as a part-time teacher as specified below:

<u>Name</u>	<u>Area</u>	<u>Assign</u>	<u>FTE</u>	<u>StepGr</u>	<u>Salary</u>	<u>Effective</u>	<u>End Date</u>
Fettinger, Jaclyn T.	Home Ec/Family & Consumer Sci	AMS	0.60	1-BA	\$31,827.60	11/09/2015	01/29/2016
Malizia, Blake J.	Business	SHSW	0.80	1-BA+30	\$43,770.40	11/09/2015	01/29/2016

Comments

Blake J. Malizia - increase of .2 FTE for Quarter 2 only- previously approved as .6 FTE on 07/28/2015 BOE

Jaclyn T. Fettinger.- increase of .2 FTE for Quarter 2 only- previously approved as .5 FTE on 09/08/15 BOE.

PersonnelA. Certified(8) Appointment of Substitute Teacher 2015-2016

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the person listed be appointed as a per diem substitute at the Board approved rates.

<u>Name</u>	<u>Certification</u>	<u>Certificate</u>
Armenio, Lauren N.	Permanent	Pre Kindergarten, Kindergarten and Grades 1-6
Bragg, Stephen L.	Initial	Music
Brenner, Elizabeth L.	Initial	Childhood Education Grades 1-6
Brenner, Elizabeth L.	Initial	Generalist in Middle Childhood Education Grades 5-9
Brenner, Elizabeth L.	Initial	Students With Disabilities Birth-Grade 2
Fenev, Sarah L.	Initial	Childhood Education Grades 1-6
Fenev, Sarah L.	Initial	Early Childhood Education Birth-Grade 2
Johnson, Aimee M.	Permanent	Art
Kundler, Tyler A.	Initial	Visual Arts
Moran, Gary J.	Permanent	Social Studies 7-12
Peterson, Susan M.	Professional	Library Media Specialist
Prete, Kristin D.	Permanent	Pre Kindergarten, Kindergarten and Grades 1-6
Prete, Kristin D.	Permanent	Business and Distributive Education
Spilkevitz, Debra S.	Permanent	Nursery, Kindergarten and Grades 1-6
Vegessi, Lauren R.	Initial	Early Childhood Education Birth-Grade 2
Vegessi, Lauren R.	Initial	Childhood Education Grades 1-6
Vegessi, Lauren R.	Initial	Students With Disabilities Birth-Grade 2
Vegessi, Lauren R.	Initial	Students With Disabilities Grades 1-6

PersonnelA. Certified(9) Change of Substitute Per Diem Rates

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the per diem substitute rates of pay will be as stated below, effective December 7, 2015. A long term per diem assignment is defined as an assignment that is in excess of 10 consecutive days for the same teacher. If an assignment anticipated to be 10 days or less is extended, the long term per diem rate of pay will be effective on the 11th day of service in that assignment. Long term per diem rates will not be paid on "overlap" days.

Per diem substitute teacher rate \$125

Long term per diem substitute teacher rate \$225

Be it further resolved that any substitute teacher currently in a long term assignment, will continue to receive the current long term per diem rate until the assignment ends. Any new long term per diem assignments commencing on or after November 9, 2015 will be compensated at the approved rate of \$225.

PersonnelB. Classified(1) Appointments

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following are appointed as Civil Service employees of the Smithtown Central School District, Smithtown, NY, as specified below, providing the appointee meets the required qualifications for the job.

<u>Name</u>	<u>Title</u>	<u>Location</u>	<u>Salary</u>	<u>Hours</u>	<u>Date</u>
Cornelia, Thomas J.	Network and Systems Technician PROB	NYA	\$50,427.00	7.000	11/24/2015
Kohronas, Christine M.	Clerk Typist PROB	NYA	\$35,838.00	7.000	11/16/2015
Shurman, Jean C.	School Monitor PROB	AE	\$13.96	2.000	11/11/2015

Appointment - Reasons

Mr. Cornelia is being hired from Posting # 15704.

Ms. Kohronas is being hired from Posting # 15712.

PersonnelB. Classified(2) Change of Status

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the change of status of the following Civil Service employees of the Smithtown Central School District, Smithtown, NY are approved, providing the employees meet the required qualifications:

<u>Name</u>	<u>Status</u>	<u>Title</u>	<u>Loc</u>	<u>Salary</u>	<u>Hours</u>	<u>Effective</u>	<u>End Date</u>
Arteca, Doreen A.	PERM	Senior Clerk Typist	TE	\$42,835.00	7.00	12/03/2015	/ /
Arteca, Doreen A.	PROB	Senior Clerk Typist	TE	\$42,835.00	7.00	09/09/2015	12/02/2015
Campagna, Nicholas V.	PERM	Custodial Worker 1	DE	\$39,903.00	8.00	11/25/2015	/ /
Campagna, Nicholas V.	PROB	Custodial Worker 1	DE	\$39,903.00	8.00	05/27/2015	11/24/2015
Canaletich, Jennifer L.	PERM	Senior Clerk Typist	NYA	\$40,307.00	7.00	12/03/2015	/ /
Canaletich, Jennifer L.	PROB	Senior Clerk Typist	NYA	\$40,307.00	7.00	09/09/2015	12/02/2015
Chiello, Patrick J.	PERM	Head Custodian	GH	\$70,543.00	8.00	11/21/2015	/ /
Chiello, Patrick J.	PROB	Head Custodian	GH	\$70,543.00	8.00	08/28/2015	11/20/2015
Cotrone, Marie	PERM	Senior Clerk Typist	NYA	\$48,751.00	7.00	12/03/2015	/ /
Cotrone, Marie	PROB	Senior Clerk Typist	NYA	\$48,751.00	7.00	09/09/2015	12/02/2015
D'Ambrosio, Sheila	PERM	Senior Clerk Typist	NYA	\$40,307.00	7.00	12/10/2015	/ /
D'Ambrosio, Sheila	PROB	Senior Clerk Typist	NYA	\$40,307.00	7.00	09/16/2015	12/09/2015
Gampel, Melissa	PERM	Special Education Aide	TE	\$18.38	3.00	12/03/2015	/ /
Gampel, Melissa	PROB	Special Education Aide	TE	\$18.38	3.00	03/11/2015	12/02/2015
Hunstein, Maureen S.	PERM	Clerk Typist	TE	\$20.42	3.90	11/19/2015	/ /
Hunstein, Maureen S.	PROB	Clerk Typist	TE	\$20.42	3.90	02/25/2015	11/18/2015
Jaeger, Eileen A.	PERM	Clerk Typist	NYA	\$20.42	3.90	11/19/2015	/ /
Jaeger, Eileen A.	PROB	Clerk Typist	NYA	\$20.42	3.90	02/25/2015	11/18/2015
Klouda, Darlene M.	PERM	Senior Clerk Typist	GH	\$33,583.00	7.00	12/10/2015	/ /
Klouda, Darlene M.	PROB	Senior Clerk Typist	GH	\$33,583.00	7.00	07/01/2015	12/09/2015
Lamagese, Marianne	PERM	Food Service Worker	SHSW	\$14.65	4.00	12/03/2015	/ /
Lamagese, Marianne	PROB	Food Service Worker	SHSW	\$14.65	4.00	03/11/2015	12/02/2015
Lynch, Margaret M.	PERM	Food Service Worker	BB	\$14.65	4.00	12/03/2015	/ /
Lynch, Margaret M.	PROB	Food Service Worker	BB	\$14.65	4.00	03/11/2015	12/02/2015
Toland, Patricia A.	PERM	Senior Account Clerk	NYA	\$61,635.00	7.00	12/03/2015	/ /
Toland, Patricia A.	PROB	Senior Account Clerk	NYA	\$61,635.00	7.00	09/09/2015	12/02/2015

Personnel

B. Classified

(3) Leave of Absence

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the request for an unpaid leave of absence by the following employees of the Smithtown Central School District, Smithtown, NY, be approved.

<u>Name</u>	<u>Title</u>	<u>Loc</u>	<u>Salary</u>	<u>Start Date</u>	<u>End Date</u>
Nessler, Margaret	Special Education Aide (Hourly)	AMS	\$17.62	09/21/2015	11/06/2015

Leave of Absence - Reasons

Ms. Nessler is requesting an unpaid leave of absence from 09/21/2015 until 11/06/2015.

Personnel

B. Classified

(4) Resignation

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the resignations of the following employees of the Smithtown Central School District, Smithtown, NY, are approved as specified below.

<u>Name</u>	<u>Title</u>	<u>Location</u>	<u>Salary</u>	<u>End Date</u>
Merlino, Christine	Special Education Aide (Hourly)	AMS	\$19.29	11/10/2015
Sirulnick, Alise	Clerk Typist Reg (TPPK)	NYA	\$11.55	10/30/2015

Personnel

B. Classified

(5) Temp/Peak Appointments

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following are appointed as Civil Service employees of the Smithtown Central School District, Smithtown, NY, as specified below, providing the appointee meets the required qualifications for the job.

<u>Name</u>	<u>Title</u>	<u>Location</u>	<u>Salary</u>	<u>Date</u>
Romeo, Luanne E.	Food Service Worker TPPK	NYA	\$10.10	11/11/2015

PersonnelC. Registered Nurse(1) Appointments of Registered Nurse(s) Temp/Peak

Upon the recommendation of the Superintendent of Schools, be it RESOLVED, that the following are appointed as Civil Service employees of the Smithtown Central School District, Smithtown, NY, as specified below, providing the appointee meets the required qualifications for the job.

<u>Name</u>	<u>Title</u>	<u>Location</u>	<u>Salary</u>	<u>Date</u>
Adamo, Brigitte M.	Registered Nurse TPPK	NYA	\$25.00	11/11/2015
Bassani, Barbara	Registered Nurse TPPK	NYA	\$25.00	11/11/2015
Del Antonio, Linda	Registered Nurse TPPK	NYA	\$25.00	11/11/2015
O'Connell, Patrick L.	Registered Nurse TPPK	NYA	\$25.00	11/11/2015