

**SMITHTOWN CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING**

April 10, 2007

Held in Joseph M. Barton Bldg.

Meeting called to order at 7:00 p.m., by Carole Gerien, President of the Board of Education.

Members present:

Carole Gerien	Joseph T. Saggese
Carl E. Gianino	Nicholas Schroeder
Robert Rossi	Gladys M. Waldron

Members absent:

Kalervo Raustiala

Also present:

Judith A. Elias, Superintendent  
Mary H. Cahill, Asst. Supt.  
Edward Ehmann, Asst. Supt.  
Joan Niles, Asst. Supt.  
Peter G. Albert, Board Counsel  
Visitors  
Mary Wilson, District Clerk

**OPENING CEREMONY** - conducted by Mrs. Gerien. On motion by Mr. Schroeder, seconded by Mr. Gianino, the Board voted unanimously to convene in Executive Session to discuss Particular Personnel, Negotiations and Litigation.

At 7:45 p.m. Mr. Saggese joined the Executive Session.

At 8:02 p.m. Mrs. Waldron moved, Mr. Schroeder seconded, and the Board reconvened the Regular Meeting.

**MINUTES** - of the Regular Meeting held, March 13 and the Special Meetings March 27 and 28, 2007 were presented for approval.

MOTION by Mrs. Waldron, seconded by Mr. Schroeder that the above minutes be approved as presented.

All aye. Motion carried (6-0).

**RECEIPT OF CLAIMS AUDITOR'S REPORT** - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the Claims Auditor's Report ending February 28, 2007 in the amount of \$10,665,142.49 be accepted.

MOTION by Mrs. Waldron, seconded by Mr. Schroeder that the Claims Auditor's Report be accepted.

All aye. Motion carried (6-0).

**COMMUNICATIONS**

**Section A - Correspondence** - The following correspondence was presented for the Board's review.

1. Letter to Ms. Carole Gerien from Ms. Julia Hanrahan, ASPN, regarding contract negotiations.
2. Letter to Members of the Board of Education from Ms. Donna Romanello regarding Smithtown Schools' Music Department.

MOTION by Mrs. Waldron, seconded by Mr. Rossi that the correspondence in Section A, as listed above, be received and the recommendations of the administration (where indicated) be accepted.

Discussion – Mrs. Waldron referred to a letter written to Mr. Albert from Mr. Russell Barnett, Director of the Department of Environment & Waterways, Town of Smithtown. She asked Mr. Albert to write to the Town again to clarify the school district's concern about the groundwater level from the Branch and the Nissequogue and the fact that our concern is not limited to the Exxon/Mobil station.

All aye. Motion carried (6-0).

Section B - General Communications – The following general communications were presented for the Board's review.

1. N-SSBA memo regarding school district bargaining authority.
2. N-SSBA memo regarding Wicks Law.
3. N-SSBA memo regarding charter school cap
4. N-SSBA Minutes of March 15, 2007 meeting.

MOTION by Mrs. Waldron, seconded by Mr. Rossi that the above general correspondence be accepted.

All aye. Motion carried (6-0).

### **OLD BUSINESS**

Mr. Gianino asked for an update on the septic situation at Branch Brook. Mrs. Elias responded that the Health Department had visited the Branch Brook site and they were satisfied with what the District has in place. The District told them that we have proposals out to see how this situation can be remediated.

Mrs. Waldron asked when the RFP's are expected. Ms. Niles responded that she would check with the purchasing agent on the status of responses.

Mr. Saggese stated that at a CBDAC meeting he had requested to receive a list of the expected contractual increases of 07-08 as opposed to 06-07. Mrs. Elias responded that every contractual obligation is part of the rollover budget. Mr. Saggese asked what is the bare minimum amount that had to be allocated as an increase. Ms. Niles responded that the 5% would have been it because in essence we held constant things like supplies from one year to the next. Mr. Saggese explained he was referring to contractual increases like salary, health benefits and retirement – the items that were absolutely required. Mrs. Cahill suggested the Administration try to get that information ASAP. Mrs. Elias noted that the 5% rollover does not include anything as far as growth. Ms. Niles said that the 5.02 would be your rollover budget.

### **COMMITTEE REPORTS**

Policy – Mr. Gianino reported that the Committee had met on March 27<sup>th</sup> and discussed a policy regarding use of district vehicles. Dr. Ain stated that that policy is being worked on and will be distributed this week. Mr. Gianino noted that Policy 2350, Board Meeting Procedures, in particular Public Participation at Board meetings, was reviewed. It was recommended that an announcement prior to the start of the audience segment be made suggesting that anyone wishing to appear before the Board submit their questions ahead of time by using the District webpage with a "Contact Us" tab. Mrs. Elias noted that there will have to be a date by which residents must submit their emails to the administration. Mr. Gianino continued that at the Policy Meeting Mrs. Cahill provided a proposed draft of 4710, Grading Systems, and 4741, Class Ranking. Mr. Gianino asked for an update on Policy 5280, Interscholastic Athletics.

Mr. Saggese stated that at the last meeting it was mentioned that the administration would look into a cash management policy due to his stated concern that ninety percent of the

District's cash is in one bank. Ms. Niles responded that there is no limitation as far as NY State is concerned. She had checked with Nassau-Suffolk Business Officials regarding such a policy. Manhasset and Cold Spring Harbor had such policies but found them too restrictive and removed them. Most of the responses we received said that they looked for the bank that gives them the best return. Mr. Saggese said that he would still like to explore a policy which would help divide the money for investment by certain criteria, which is very common in business.

Negotiations Committee – Mrs. Waldron stated that at a prior meeting Mr. Gianino had requested that a letter regarding the Triborough Amendment be brought to the Negotiations Committee's attention. Mrs. Waldron explained that Smithtown's NYSSBA representative would have the opportunity to vote on such an amendment at the NYSSBA convention next fall.

Legislative – Mr. Gianino noted that Mr. Flanagan will be holding a Town Meeting tomorrow evening at 7:30 at the Kings Park High School.

### **SUPERINTENDENT'S REPORT**

Awards – The Superintendent and Mrs. Gerien congratulated the following staff members on their accomplishments:

WS BOCES Model Schools Teacher Integration Award: Sara Long, Marianne Marquart, Elizabeth Waldvogel, Diane Widmer

China Teacher Leadership Tour: Christina Donohue

Covanta Teacher Challenge Finalist: Lynn Kazarian (Will be telecast on May 8<sup>th</sup> at 7:30 p.m. on Channel 21.)

Mini-Grant Recipient: Helen Flynn

Grant Recipient: Kimberly Gregoretti

Updates – The Superintendent brought the Board up-to-date on the following items of interest:

- Members of the Citizens' Budget Development Advisory Committee were thanked for their time, effort, and community service at the March 29<sup>th</sup> Business Affairs meeting. The Board of Education also invited CBDAC members to consult on the contingency budget.
- The Board of Education will hold a Business Affairs Committee Meeting on Thursday, April 12<sup>th</sup> at 7:00 pm at the Joseph M. Barton Administration Building. The 2007-2008 Budget will be discussed.
- The Smithtown Council of PTA's will host a special informational meeting about the 2007-2008 budget on Monday, April 16<sup>th</sup> at 8 p.m. at Nesaquake Middle School. I will be the featured speaker.
- Artwork from Smithtown's elementary students is on display through May 25<sup>th</sup> at the Smithtown Library Main Branch and Nesconset Branch.
- Sanjay Palat, an eighth grade student from Great Hollow Middle School, is the First Place winner of the 7 to 9<sup>th</sup> grade division of the "What Does the Freedom of Speech Mean to Me?" Essay Contest, sponsored by the Suffolk County Library Association.
- Three Smithtown students at Wilson Tech competed recently in the regional Skills USA contest. Winners included Stephen Gedz, a building trades student, who garnered first place in Carpentry Assistant. In addition, Michael McSweeney and Philip Pesapane, both video production students won third place each in TV and Video Production.
- The Girls' Winter Track Team won the New York State Scholar/Athlete Award for having the highest grade point average – 99.5 percent – out of more than 170 teams in the state. The head coach is Greg Schepanski.
- The District, in conjunction with SCOPE, will be offering the Summer Explorations Program again this year. It will be held from July 9 to August 3 and brochures will be sent home from school with the children during April. The brochure will also be available on the District website.

**Adoption of Revised Policy 1510 – School Related Fund Raisers – Board of Education Policies**

MOTION by Mrs. Waldron, seconded by Mr. Rossi that upon recommendation of the Superintendent of Schools, be it RESOLVED, that the revised Policy 1510 – School Related Fund Raisers – Board of Education Policies – be adopted.

All aye. Motion carried (6-0).

**Adoption of Revised Policy 2310 – Regular Meetings – Board of Education Policies**

MOTION by Mr. Schroeder, seconded by Mr. Gianino that upon recommendation of the Superintendent of Schools, be it RESOLVED, that the revised Policy 2310 – Regular Meetings – Board of Education Policies – be adopted.

All aye. Motion carried (6-0).

**Adoption of Revised Policy 2320 – Special Meetings – Board of Education Policies**

MOTION by Mr. Schroeder, seconded by Mr. Gianino that upon recommendation of the Superintendent of Schools, be it RESOLVED, that the revised Policy 2320 – Special Meetings – Board of Education Policies – be adopted.

All aye. Motion carried (6-0).

**Adoption of Revised Policy 6150 – Budget Transfers – Board of Education Policies**

MOTION by Mrs. Waldron, seconded by Mr. Raustiala that upon recommendation of the Superintendent of Schools, be it RESOLVED, that the revised Policy 6150 – Budget Transfers – Board of Education Policies – be adopted.

Discussion – Mr. Saggese noted that the Board was awaiting an audit recommendation on this policy change. Ms. Niles responded that Ms. Van Duyne had declined to put something in writing because she is not our current auditor. Ms. Van Duyne had made a suggestion to the Audit Committee that the policy be changed and that most districts our size have a limitation of ten thousand dollars. Mr. Rossi noted that he does not disagree with the Board changing the policy but since we do have many auditors and we could not get this put in writing he could not support it. Mr. Gianino asked how the current level was impeding the District’s business to function more efficiently. Ms. Niles responded that during the first six or eight months of the year it doesn’t; it is more toward the end of the year. As we get closer to the end of the year and bills are coming in fast and furious that is when you are going to see most of the problems. Mr. Saggese stated that the agreement had been to wait for a written audit recommendation.

VOTE ON MOTION YES Mr. Gianino, Mr. Schroeder, Mrs. Waldron, Mrs. Gerien

NO Mr. Saggese, Mr. Rossi

Motion carried (4-2).

**Adoption of Revised Policy 6650 – Claims Auditor – Board of Education Policies**

MOTION by Mrs. Waldron, seconded by Mr. Rossi that upon recommendation of the Superintendent of Schools, be it RESOLVED, that the revised Policy 6650 – Claims Auditor – Board of Education Policies – be adopted.

All aye. Motion carried (6-0).

**Adoption of Proposed Policy 9645 – Disclosure of Wrongful Conduct – Board of Education Policies**

MOTION by Mrs. Waldron, seconded by Mr. Rossi that upon recommendation of the Superintendent of Schools, be it RESOLVED, that the proposed Policy 9645 – Disclosure of Wrongful Conduct – Board of Education Policies – be adopted.

All aye. Motion carried (6-0).

**Committee on Special Education**

MOTION by Mrs. Waldron, seconded by Mr. Schroeder that the recommendations of the Committee on Special Education for cases 172155, 306949, 304680, 305507, 304685, 305627, 305545, 300637, 304622, 301467, 301673, 306069, 305484, 305203, 304584, 305643, 305523, 305343, 306756, 305589, 306072, 305510, 306766, 304625, 307619, 175275, 306159, 305701, 305700, 305525, 179706, 179278, 307571, 303638, 182036, 305145, 306034, 304710, 305461, 304581, 305478, 305727, 307248, 304615, 300132, 304000, 200408, 301896, 305045, 305707, 304697, 306111, 306061, 200750, 306750, 301900, 303540, 300264, 303672, 192179, 304635, 305501, 306778, 307126, 304372, 305654 and 159130 be approved.

All aye. Motion carried (6-0).

**Sub-Committee on Special Education**

MOTION by Mrs. Waldron, seconded by Mr. Schroeder that the recommendations of the Sub-Committee on Special Education for cases 175597, 184799, 190649, 158260, 186689, 201000, 161180, 172586, 174637, 200112, 305552, 303674, 302048, 194829, 157560, 185179, 195299, 151850, 197179, 163440, 158430, 173988, 173558, 174578, 173527, 181628, 191999, 174467, 181248, 150480, 153490, 152610, 150860, 152480, 304485, 161280, 154800, 302765, 159040, 174116, 195139, 304242, 188449, 193359, 301674, 196239, 301643, 150230, 304273, 302389, 200679, 304293, 304948, 158370, 172896, 174607, 200932, 163143, 304350, 183217, 200701, 303138, 303186, 300321, 178437, 201110, 173236, 304483, 179267, 173906, 175946, 166004, 303793, 302437, 303962, 306021, 200401, 301362, 301189, 306014, 200168, 300263, 301028, 177366 and 179357 be approved.

All aye. Motion carried (6-0).

**Committee on Preschool Special Education**

MOTION by Mr. Rossi, seconded by Mr. Schroeder that upon recommendation of the Superintendent of Schools, be it RESOLVED, that the recommendations of the Committee on Preschool Special Education for Initial Placement – Program/Services for cases P307344, P307589, P307722 and P307875 be approved.

All aye. Motion carried (6-0).

MOTION by Mr. Rossi, seconded by Mr. Schroeder that upon recommendation of the Superintendent of Schools, be it RESOLVED, that the recommendations of the Committee on Preschool Special Education for Annual IEP Review/Amended IEP for cases P305461, P304710, P305478, P305727, P307248, P307248, P304615, P305045, P304840, P305744, P305707, P306111, P306111, P306061, P307009, P306845, P306431, P306778, P306104, P305501, P305456, P306684, P306799, P306799 and P305966 be approved.

All aye. Motion carried (6-0).

**Calendar for April and May 2007** - The calendars were reviewed and amended by the Board.

**Litigation** - was discussed during the earlier Executive Session.

**INSTRUCTIONAL REPORT**

**Overnight Field Trip Request – Smithtown High School East Finalist – May 13, 2007 – May 19, 2007 – Intel International Science and Engineering Fair 2007 – Albuquerque, NM**

MOTION by Mr. Saggese, seconded by Mr. Gianino that upon recommendation of the Superintendent of Schools, be it RESOLVED, that permission is granted for 1 finalist from Smithtown High School East to attend the Intel International Science and Engineering Fair 2007 in Albuquerque, NM. Student will depart May 13, 2007 and return May 19, 2007.

All aye. Motion carried (6-0).

**SECTION C - AUDIENCE** - Mrs. Gerien welcomed the members of the audience and called speakers to the podium from the sign-in sheet. She informed the audience that the Board is planning to put a procedure in place for the community to email their questions in advance. The administration or Board would then have answers available at the meeting. A timeframe for such questions has not yet been set.

1. Mr. Carlin discussed what is included in a rollover budget, increased State aid, the tax levy, employee health insurance contributions and BOE procedures regarding providing responses.

**BUSINESS AFFAIRS**

**Finance**

MOTION by Mrs. Waldron, seconded by Mr. Rossi approving Finance Items 1 – 6 on a consent motion

Discussion – with regard to the Financial Reports Mr. Saggese questioned the timing of the budget cycle and when a definitive report would be made. Ms. Niles responded that that part of the cycle is usually toward the end of April. Mr. Saggese expressed frustration with making budget decisions without these numbers. Ms. Niles stated that we should be looking to maintain the 2% unappropriated/ undesignated fund balance. Mr. Saggese explained that he wanted to have a meeting with several knowledgeable people such as the internal and external auditor, any board members, and any community members who want and discuss some of these items so that we may get a comfort feeling that we are exhausting every possible opportunity to take this money and use it properly. Ms. Niles explained that there must be money left over in a reserve. Mr. Saggese suggested that there might be creative accounting ways to reduce the budget increase. Ms. Niles stated she would respectfully disagree with Mr. Saggese’s opinion.

All aye. Motion carried (6-0).

1. Financial Reports – upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following financial reports for the month(s) indicated are accepted:

- 1 – Revenue Status Report  
2/28/07
- 2 – Trial Balance Report  
2/28/07
- 3 – Summary of Treasurer's Report  
2/28/07
- 4 – Schedule of Investments  
2/28/07
- 5 – Collateralization of Bank Balances  
2/28/07
- 6 – Budgetary Transfer Report  
2/28/07
- 7 – Budget Status Report  
2/28/07
- 8 – Smithtown High School East Extraclassroom Activity Account

- 2/28/07
- 9 – Smithtown High School West Extraclassroom Activity Account  
2/28/07
- 10 – Accomsett Middle School Extraclassroom Activity Account  
2/28/07
- 11 – Great Hollow Middle School Extraclassroom Activity Account  
2/28/07
- 12 – Nesaquake Middle School Extraclassroom Activity Account  
2/28/07
- 13 – Accomsett Elementary School Extraclassroom Activity Account  
2/28/07
- 14 – Branch Brook Elementary School Extraclassroom Activity Account  
2/28/07
- 15 – Dogwood Elementary School Extraclassroom Activity Account  
2/28/07
- 16 – Mills Pond Elementary School Extraclassroom Activity Account  
2/28/07
- 17 – Mt. Pleasant Elementary School Extraclassroom Activity Account  
2/28/07
- 18 – Smithtown Elementary School Extraclassroom Activity Account  
2/28/07
- 19 – Science Research Club, District-Wide  
2/28/07

2. Budget Transfers – upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following budgetary transfers of funds be approved for the 2006-07 school year:

FROM:	See Attached List	\$3,239,361.10
TO:	See Attached List	\$3,239,361.10

3. Bid Recommendations - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following bid recommendations be approved as submitted herein:

- |              |   |
|--------------|---|
| RFP #R 07-07 | Request for Proposal –                      |
|              | Fixed Asset Inventory and Management System |
| 07-08        | Batting Cage – Outdoor                      |

4. Contract for Nursing Services - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the President of the Board of Education is hereby authorized to execute a contract with the following organization, for the 2006-07 school year, at the rate of \$45.00 per hour, to provide skilled nursing (LPN) services:

Island Home Care Agency, Inc.  
475 East Main Street, Suite 215  
Patchogue, NY 11772

5. Investment Account - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the President of the Board of Education is hereby authorized to approve the opening of an Investment Account at Commerce Bank.

6. Agreement with Locey & Cahill, LLC - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the Smithtown Central School District is hereby authorized to enter into an agreement with Locey & Cahill, LLC for the 2006-07 school year to provide a comparison between the School District’s Self-Insured Health Plan and the New York State Health Insurance Plan, at a fee not to exceed \$6,000.00.

**Operations**

MOTION by Mrs. Waldron, seconded by Mr. Gianino approving Operations Items 1 and 3

All aye. Motion carried (6-0).

MOTION by Mrs. Waldron, seconded by Mr. Gianino approving Operations Item 2, Acceptance of Gifts, the first two items listed.

All aye. Motion carried (6-0).

MOTION by Mrs. Waldron, seconded by Mr. Gianino **TABLING** Operations Item 2, Acceptance of Gifts, the third item listed.

All aye. Motion carried (6-0).

1. Additions to List of Organizations Approved to Use School Facilities, 2006-07 and 2007-08 School Years –upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following organizations, having made formal application, are hereby approved for applying to use school facilities of the Smithtown Central School District during the 2006-07 and 2007-08 school years, subject to all school district policies, rules and regulations, Standard Uniform Practices and contract provisions.

**2006-07 SCHOOL YEAR**

Dynamics Twirling Organization

**2007-08 SCHOOL YEAR**

The Booster Club of Smithtown  
LoPresti Dance Theatre  
St. James Athletic Association  
St. James/Smithtown Little League  
St. Patrick Youth

2. Acceptance of Gifts – upon recommendation of the Superintendent of Schools, be it RESOLVED, that the Board of Education authorizes the acceptance of the following gifts:

Donated By

\$1,000.00 “Celebration of Teaching and Learning” JP Morgan Chase Award	Education Broadcasting Corp. 450 West 33 <sup>rd</sup> Street New York, NY 10001
\$4,375.00 for Fifth Grade Field Trip	Tackan PTA

**(TABLED)**

<b>Ten (10) Evergreen Trees to be planted on Mt. Pleasant Elementary School’s property</b>	<b>Mr. Joseph Davide 8 Hayloft Court Smithtown, NY 11787</b>
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3. Declaration of Obsolete Items – upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following items, due to poor condition and/or obsolescence, are no longer useful to the District, and are hereby declared to be obsolete, and are to be disposed of in a manner that is in the best interest of the Smithtown Central School District:

Attached List of Books  
RCA Video Cassette Recorder, Model #VR646HF, Serial #927680926

**PERSONNEL**

**Certified** – The following Certified Personnel Items were presented for the Board’s approval (Attachment XI.A-1-9):

1. Notice of Retirement
2. Request for FMLA, Without Pay/Leave of Absence, Without Pay



- 3. Request for Leave of Absence, Without Pay
- 4. Approval of Emergency Conditional Fingerprint Clearance
- 5. Appointment of Substitute Teachers
- 6. Appointment of Home Instruction Tutor(s)
- 7. Appointment of Event Chaperones
- 8. Appointment of Regular Substitute Teacher(s)
- 9. Increase of Assignment/Change of Status/Regular Substitute

MOTION by Mrs. Waldron, seconded by Mr. Gianino approving the Certified Personnel Items 1-9, as detailed in the attached resolutions:

All aye. Motion carried (6-0).

**Classified** - The following Classified Personnel Items were presented for the Board's approval (Attachment XI.B.1-7):

- 1. Appointments
- 2. Change of Status
- 3. Leave of Absence
- 4. Resignations
- 5. Retirement
- 6. Rescind Appointment
- 7. Emergency Conditional Fingerprint Clearance

MOTION by Mrs. Waldron, seconded by Mr. Rossi approving the Classified Personnel Items 1-7, as detailed in the attached resolutions:

All aye. Motion carried (6-0).

**NEW BUSINESS**

Mr. Saggese questioned whether putting the procedure in place for the community to email questions was a good idea due to the possibility of the enormity of the task. He suggested that the Board rethink this procedure. Mrs. Gerien responded that Mr. Saggese was making a very valid point and that perhaps the Board should rethink this.

Mr. Saggese expressed frustration with the lack of opportunity for public input in finalizing the budget. Mr. Saggese stated that he had been getting complaints from the community that the website states that the budget is closed to community participation. Mrs. Elias responded that the website does not say that the budget is closed to community participation and we will now add to the website that the budget will be adopted on Tuesday, April 17<sup>th</sup>. We have always had the intent of involving the public. Mrs. Cahill reviewed the lengthy budget process and the community involvement.

**MOVE TO EXECUTIVE SESSION**

MOTION by Mr. Gianino, seconded by Mrs. Waldron that the meeting go into Executive Session at 9:20 p.m. to discuss Negotiations.

All aye. Motion carried (6-0).

**RESUME MEETING**

The Board came out of Executive Session at 10:45 p.m. and indicated that no motions had been made in Executive Session.

**ADJOURNMENT**

MOTION by Mr. Schroeder, seconded by Mr. Rossi that the meeting be adjourned at 10:45 p.m. Motion carried.

Respectfully submitted,

Mary Wilson  
District Clerk

**ATTACHMENTS**

XI. PERSONNEL

A. Certified

(1) Notice of Retirement

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the notice of retirement of the following person(s) be accepted as indicated below:

<u>Name</u>	<u>Area</u>	<u>Location</u>	<u>Effective with Close of Business</u>
Renna, Frances	English	HSW	7/1/07

(2) Request for FMLA, Without Pay / Leave of Absence, Without Pay

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following person(s) be granted a FMLA, Without Pay or Leave of Absence, Without Pay, effective as noted below:

<u>Name</u>	<u>Area</u>	<u>Assignment</u>	<u>Effective</u>
Bohmke, Marissa	Elementary Education	Mills Pond Elementary	FMLA 1 <sup>st</sup> day 3/2/07  FMLA (12 weeks medical-60 working days): 3/2/07 – 6/5/07 FMLA (use of sick days concurrent): None available to use Sick Bank Waiting WOP: 2/12/07 - 3/21/07(.5) Sick Bank Days Awarded (21.5 days): 3/21/07(.5) – 4/27/07 FMLA WOP – 4/30/07– 6/5/07 LOA – WOP – 6/6/07 - 8/31/07

(3) Request for Leave of Absence, Without Pay

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following person(s) be granted a Leave of Absence, Without Pay, effective as noted below:

<u>Name</u>	<u>Area</u>	<u>Assignment</u>	<u>Effective</u>
Minghinelli, Jacquelyn	Foreign Language	GHMS	4/13/07-8/31/07
Wertheim, Deborah	Tutor	Accompsett Elementary	2/12/07-8/31/07

(4) Approval of Emergency Conditional Fingerprint Clearance

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following certified employees of the Smithtown Central School District, Smithtown, NY are approved, to work on an emergency conditional basis pending final fingerprint clearance:

Fingerprinting Status

Certified Staff - New Hires  
3/27/07

Name

Theresa Brown  
Joseph Castiglie  
Eileen Cohen  
Jaclyn Dekhtyar  
Ira Dressler  
Margaret Garthaffner  
Michael Kaminicki (coach)  
Rose Milazzo  
Rachel Chaffee Morgan  
Lydia Paster  
Judith Quagliano  
Denise Quinn  
Mary Re  
Judi Simmons  
Tara Tinnin (adult basic ed)  
Lori Zamore

3/28/07

(5) Appointment of Substitute Teachers

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the person(s) as listed below be appointed as per diem substitutes at the Board approved rates:

02	Marrs, William M.	Biology 7-12	I
01	Prudente, Denise M.	Pre-K, Kindergarten & Grds. 1-6	A
12	Quagliano, Judith C.	Special Ed.	A
01		Nursery, Kindergarten & Grds. 1-6	A
01	Ward, Megan C.	Childhood Education Grds. 1-6	I
01	Wilk, Michelle V.	Childhood Education Grds. 1-6	I
		Literacy Birth – Grds. 6	I

- A- Permanent Certification – Valid for life unless revoked by SED
- B - Provisional Certification – Issued upon employment; valid for 5 years from effective date
- B/Renewal – Provisional Renewal – Renewal of Provisional valid for 5 years from effective date
- B/Extension – Valid from 6 months to 2 years per certificate
- C - Certificate of Qualification – Initial Certificate valid for 5 years from effective date whether or not employed
- CP- Conditional Provisional Certificate – Issued for out of state certified personnel valid for 2 years
- \*I - Initial Certification – Valid for 5 years
- \*CI- Conditional Initial – Valid for 2 years – Issued for out of state certified personnel valid for 2 years
- \*I/Extension – Valid for 1 year
- \*PRO/Professional Certification – Permanently valid, validity maintained through completion of professional development requirements
- P - Pending – Letter from College or BOCES stating all SED requirements are completed

- 01 - Elementary
- 02 - Secondary
- 12 - Elementary/Secondary

(6) Appointment of Home Instruction Tutor(s)

Upon recommendations of the Superintendent of Schools be it RESOLVED, that the following teachers(s) and tutor(s), be appointed as Home Instruction Tutor(s) at the approved rate of \$42.75 per hour, effective for the 2006-2007 school year:

Lichtenberger, Danielle

(7) Appointment of Event Chaperones

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the person(s) listed below be appointed as a possible Event Chaperone(s), effective for the 2006-2007 school year:

Susan Joynes

(8) Appointment of Regular Substitute Teachers

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following named person(s) who is or will be properly certified, be appointed as a regular substitute teacher as specified below:

<u>Name</u>	<u>Area</u>	<u>Assign.</u>	<u>%age</u>	<u>Step</u>	<u>Salary</u>	<u>Effective</u>
Marino, Frank	Foreign Language	GHMS	100%	1-MA+15	\$51,801	4/16/07-6/30/07

If applicable, employment contingent upon fingerprinting clearance by OSPRA.

(9) Increase of Assignment / Change of Status/Regular Substitute

WHEREAS, the following named teacher(s) previously accepted a part-time position, and WHEREAS, there is now an additional vacancy in the tenure area now therefore, Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the status be changed/increased as indicated below:

<u>Name</u>	<u>Area</u>	<u>Assign.</u>	<u>From</u>	<u>To</u>	<u>Step</u>	<u>Salary</u>	<u>Effective</u>
Casoria, Catherine	Special Education	*RSPT	.6	.8	1-MA+30	\$42,927.20	4/11/07-6/30/07

\*Building Assignment to be:  
 .4 Nesaquake Middle School  
 .2 Alternative School HSW  
 .2 Smithtown Elementary

Funded by Special Education Grant

B. Classified

1. Appointments

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following are appointed as Civil Service employees of the Smithtown Central School District, Smithtown, NY, as specified below, providing the appointee meet the required qualifications for the job:

	<u>NAME</u>	<u>TITLE AND LOCATION</u>	<u>SALARY</u>	<u>DATE</u>
1.	Merit, Janine	Temp./Pk. School Monitor District	\$10.00/hr.	4/11/07
2.	Dooley, Mike	Temp./Pk. Guard District	\$15.00/hr.	4/11/07
3.	Scott, Randolph	Prob. Head Custodian St. James Elem.	\$42,306/hr.	4/25/07

2. Change of Status

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the change of status of the following Civil Service employees of the Smithtown Central School District, Smithtown, NY are approved, providing the employee meets the required qualifications:

<u>NAME</u>	<u>TITLE AND LOCATION</u>	<u>SALARY</u>	<u>DATE</u>
1. Bjertnes, Mary Beth	To: P/T Duty Aide Nesaquake Middle School From: P/T School Monitor Branch Brook Elem.	\$13.52/hr. 3 hrs. da. 12.59/hr. 2 hrs. da.	4/11/07
2. Campbell, Sheryl	To: Temp. Lab Aide High School West From: P/T Lab Aide High School West	\$18,675/yr. 6 hrs. da. \$15.88/hr. 4 hrs. da.	4/11/07- 6/30/07
3. Caturano, Suzanne	To: Perm. P/T School Monitor Accompsett Elem. From: Prob. P/T School Monitor Accompsett Elem.	\$12.05/hr. 2 hrs. da. \$12.05/hr. 2 hrs. da.	4/18/07
4. De La Rosa, Laura	To: Perm. P/T Special Ed. Aide Dogwood Elem. From: Prob. P/T Special Ed. Aide Dogwood Elem.	\$15.21/hr. 3 hrs. da. \$15.21/hr. 3 hrs. da.	4/18/07
5. Doria, Carolyn	To: Perm. Principal Clerk Administration/Special Ed. From: Prob. Principal Clerk Administration/Special Ed.	\$41,101/yr. 12 months \$41,101/yr. 12 months	4/16/07
6. Gallagher, Kathleen	To: Perm. P/T School Monitor Tackan Elem. From: Prob. P/T School Monitor Tackan Elem.	\$12.05/hr. 2 hrs. da. \$12.05/hr. 2 hrs. da.	4/18/07
7. Gray, Florence	To: Perm. Clerk Typist Dogwood Elem. From: Prob. Clerk Typist Dogwood Elem.	\$20,339/yr. 6/196 \$20,339/yr. 6/196	4/18/07
8. Greenberg, Jessica	To: Perm. P/T School Monitor Mt. Pleasant Elem. From: Prob. P/T School Monitor Mt. Pleasant Elem.	\$12.05/hr. 2 hrs. da. \$12.05/hr. 2 hrs. da.	4/18/07
9. Higgins, Jeanine	To: Perm. P/T School Monitor Accompsett Elem. From: Prob. P/T School Monitor Accompsett Elem.	\$12.05/hr. 2 hrs. da. \$12.05/hr. 2 hrs. da.	4/18/07
10. Molloy, Harriet	To: Duty Aide Nesaquake Middle School From: P/T Duty Aide Nesaquake Middle School	\$14.87/hr. 6 hrs. da. \$13.52/hr. 3 hrs. da.	4/11/07
11. Mullady, Regina	To: Duty Aide Accompsett Middle School From: Duty Aide Accompsett Middle School	\$14.87/hr. 7 hrs. da. \$14.87/hr. 5 hrs. da.	4/11/07

12. Rea, Julie To: Perm. P/T Special Ed. Aide \$15.21/hr. 4/18/07  
 Wilson Tech. 3 hrs. da.  
 From: Prob. P/T Special Ed. Aide \$15.21/hr.  
 Wilson Tech. 3 hrs. da.

3. Leave of Absence

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the request for an unpaid leave of absence by the following employees of the Smithtown Central School District, Smithtown, NY, be approved providing the employee meets the required qualifications:

	<u>NAME</u>	<u>TITLE AND LOCATION</u>	<u>SALARY</u>	<u>DATE</u>
1.	Bjertnes, Mary Beth	P/T School Monitor Branch Brook Elem.	\$12.59/hr.	6/5/06- 4/9/07
2.	Conticello, Paula	P/T Elementary TA Accompsett Elem.	\$15.88/hr.	9/6/06- 8/30/07
3.	Papillo, Donna	P/T School Monitor	\$12.29/hr.	
	11/9/07-	Mills Pond Elem.		6/22/07

Ms. Bjertnes is requesting an extension to her unpaid leave of absence {6/5/06 – 3/31/07} to 4/9/07 for medical reasons. She is an employee of the district and leave is recommended by her supervisor.

Ms. Conticello is requesting an extension to her unpaid leave of absence {9/6/06 – 4/16/07} to 8/30/07 for personal reasons. She is an employee of the district and leave is recommended by her supervisor.

Ms. Papillo is requesting an unpaid leave of absence {11/9/06 – 3/26/07} to 6/22/07 for personal reasons. She is an employee of the district and leave is recommended by her supervisor.

4. Resignations

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the resignations of the following employees of the Smithtown Central School District, Smithtown, NY, are approved as specified below, providing the employee meets the required qualifications:

	<u>NAME</u>	<u>TITLE AND LOCATION</u>	<u>SALARY</u>	<u>DATE</u> Effective with the Close of Business
1.	Alessi, Valentina	P/T Lab Aide High School West	\$15.88/hr.	4/10/07

5. Retirement

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the notice of retirement of the following Civil Service employee of the Smithtown Central School District, Smithtown, NY, are approved as specified below, providing the employee meets the required qualifications:

	<u>NAME</u>	<u>TITLE AND LOCATION</u>	<u>SALARY</u>	<u>DATE</u> Effective with the Close of Business
1.	Sokoloff, Edward	Head Custodian High School West	\$68,573/yr. 12 months	4/29/07

Mr. Sokoloff has been an employee of the district since 10/6/1986.

6. Rescind Appointment

Upon recommendation of the Superintendent of Schools, be it RESOLVED that the appointment for the following employee of the Smithtown Central School District, Smithtown, NY., be rescinded

	<u>NAME</u>	<u>TITLE AND LOCATIN</u>	<u>SALARY</u>	<u>DATE</u>
1.	Judge, Christine	Prob. P/T Special Ed. Aide Accompsett Middle School	\$15.21/hr.	3/28/07

7. Emergency Conditional Fingerprint Clearance:

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following Civil Service employees of the Smithtown Central School District, Smithtown, NY are approved, to work on an emergency conditional basis pending final fingerprint clearance:

<i>Name</i>	<i>Date of Hire</i>	<i>As of April 11, 2007</i>
Verstrate, Karen	3/1/06	
Stevenson, Margaret	9/27/06	
Buturla, Allison	10/11/06	
Gray, Denise	10/25/06	
Marzigliano, Antoinette	10/25/06	
Chizzoniti, Maria	11/15/06	
Scott, Elizabeth	11/15/06	
Pirgg, Staci	12/13/06	
Bakunas, Suaan	1/10/07	
Brandt, John	1/10/07	
Contos, Debra	1/10/07	
Koziol, Adam	1/10/07	
Carolan, Patricia	1/24/07	
Chiofalo, Christopher	1/24/07	
Sarris, Dominica	1/24/07	
Verdi, Leisha	1/24/07	
Viola, Maria	1/24/07	
FitzGerald, AnnMarie	2/14/07	
Gomes, Jacqueline	2/14/07	
Kane-Edsell, Mary	2/14/07	
Marinello, Jennifer	2/14/07	
Megarisi, Labrini	2/14/07	
Sullivan-Dorsey, Laura	2/14/07	
Casey, Allison	2/28/07	
Fabiano, Christina	2/28/07	
Kleiner, Joyce	2/28/07	
Chiarelli, Maria	3/14/07	
Downs, Doreen	3/14/07	
Indovino, Julie	3/14/07	
Saraniero Lori	3/14/07	
Brezovsky-Vulpis, Lois	3/28/07	
Canaletich, Jennifer	3/28/07	
LaMano, Debra	3/28/07	
Licata, Holly	3/28/07	



Tartaro, Anita 3/28/07

Meritet, Janine 4/11/07