

**SMITHTOWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING**

December 12, 2006

Held in Joseph M. Barton Bldg.

Meeting called to order at 7:05 p.m., by Kalervo Raustiala, Vice President of the Board of Education.

Members present:

| | |
|-------------------|--------------------|
| Carl E. Gianino | Joseph T. Saggese |
| Kalervo Raustiala | Nicholas Schroeder |
| Robert Rossi | |

Members absent:

| | |
|---------------|-------------------|
| Carole Gerien | Gladys M. Waldron |
|---------------|-------------------|

Also present:

Judith A. Elias, Superintendent
Mary H. Cahill, Asst. Supt.
Edward Ehmann, Asst. Supt.
Joan Niles, Asst. Supt.
Peter G. Albert, Board Counsel
Visitors
Mary Wilson, District Clerk

OPENING CEREMONY - conducted by Mr. Raustiala. On motion by Mr. Rossi, seconded by Mr. Gianino, the Board voted unanimously to convene in Executive Session to discuss Particular Personnel, Negotiations and Litigation.

At 8:05 p.m. Mr. Rossi moved, Mr. Schroeder seconded, and the Board reconvened the Regular Meeting.

MINUTES - of the Regular Meeting held, November 12 and the Special Meetings November 7 and 28, 2006 were presented for approval.

MOTION by Mr. Schroeder, seconded by Mr. Gianino that the above minutes be approved as presented.

All aye. Motion carried. (5-0).

RECEIPT OF CLAIMS AUDITOR'S REPORT - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the Claims Auditor's Report ending October 31, 2006 in the amount of \$14,436,543.78 be accepted.

MOTION by Mr. Schroeder, seconded by Mr. Rossi that the Claims Auditor's Report be accepted.

All aye. Motion carried. (5-0).

COMMUNICATIONS

Section A - Correspondence - The following correspondence was presented for the Board's review.

1. Letter to Ms. Carole Gerien, President from Mr. Joseph Blaettler regarding change of bus stop.
2. Letter to Ms. Carole Gerien, President, from Ms. Deborah Roff, R.N., regarding commendation.
3. Letter to Ms. Carole Gerien, President, from Jane Schmidt, Boy Scouts of America, regarding invitation.

MOTION by Mr. Schroeder, seconded by Mr. Gianino that the correspondence in Section A, as listed above, be received and the recommendations of the administration (where indicated) be accepted.

All aye. Motion carried. (5-0).

Section B - General Communications – There were no general communications presented for the Board's review.

OLD BUSINESS

Mr. Gianino asked for an update on the training of individuals in glucagon injections. Mrs. Elias responded that training has occurred for coaches of the one student and Dr. Ain is forming a committee of District nurses to actually designate the procedures for that. Mr. Gianino asked for clarification about tomorrow evening's Special Meeting regarding the Superintendent's Search. He questioned the appropriateness of going into Executive Session in relation to the search. Mr. Albert responded that he had been under the impression that the process had moved along further than it had and that specific individuals were going to be discussed; under those circumstances an Executive Session would have been appropriate. After finding out that that was not the case there will not be a need to go into Executive Session.

Mr. Saggese stated that he is waiting for the summary of budget cuts and costs from last year's budget. Mrs. Elias responded that the Administration has that ready.

COMMITTEE REPORTS

Business Affairs

Mr. Raustiala reported that there had been a meeting Thursday, December 7th. The first two items on the agenda had to do with the discussion of late busses and high school electives and whether something could be done about them this year. After much discussion consensus was reached that the focus should be on the upcoming budget process and see if these issues could be dealt with in the forthcoming budget. The Superintendent gave her recommendation on revising the budget process and all members of the committee thought it would be much improved over the previous year's. There was also discussion of forming a budget/audit committee and that is on the New Business portion of tonight's agenda.

Mr. Rossi stated that the Business Affairs Committee had met to discuss reinstating late busses. He asked that it be understood that it is not his intention to bring back late busses over any academic program. Up until that night there had not been any discussion about elective programs; naturally, if there is a possibility at any time to bring back any programs that would be his choice. He added that he was not aware, and is still not sure, that there was any discussion about bringing back electives in the second half of the year. That was the first time that topic had been brought into the discussion.

Mr. Saggese agreed with Mr. Rossi's statement adding that up to that point the Board had not heard anything from the community about bringing back electives. The Board had received about 185 emails from the community about bringing back late busses.

Mr. Raustiala noted that there also had been discussion concerning how to deal with the issue of the District being required to purchase calculators for students; another example of an unfunded mandate.

Housing Committee

Mr. Gianino reported that on October 24th the Housing Committee had asked to establish a Citizens' Advisory Committee on Instruction and Housing. The purpose of the CAC is to investigate the appropriate long-range housing patterns needed to support quality instructional programs. This committee will launch a comprehensive study of the District's kindergarten through 12th grade educational needs and requirements, housing patterns and enrollment projections as well as an analysis of cost factors. The committee will develop recommendations and prepare a report that will be presented to the Board of Education within two years. The Board will formally respond to that CAC report. The first meeting on the CAC on Instruction and Housing will be held on Jan. 16, at 7:00 pm. The tentative agenda for that meeting will be the distribution of previous housing reports and recommendations followed by a brief overview of the educational issues facing the District for the upcoming school year. It is anticipated that there will be approximately one meeting per month until the work of the committee is completed. Mr. Gianino, on behalf of Mr. Rossi and himself, extended thanks to Dr. Ain stating that she has been absolutely outstanding in providing past documentation and history. She has been very insightful and supportive and the Committee Chairs look forward to working with Dr. Ain.

SUPERINTENDENT'S REPORT

Updates – The Superintendent brought the Board up-to-date on the following items of interest:

- We are projecting the cost of purchasing calculators for next year in excess of \$320,000 in order to meet the Commissioner's dictate.
- The budget process has been revamped. Through a combination of efforts, with Mrs. Cahill's help, there will be a new Citizens' Budget Development Advisory Committee. It will take the form of two committees; one will be instructional and the other will be support. Instructional will include K-12 the instructional areas, athletics, music, educational technology and special education. Support will be all of the transportation, facilities, buildings and grounds, lunch services and the technology that drives the support areas. We hope to launch this on January 10th. Prior to that there will be an announcement on the website and mailed to all the constituent groups who will be afforded an opportunity to participate. Application forms are available on the District website and from the receptionist at NY Avenue.
- More than 200 students from both high schools participated in the 11th Annual Business Olympics last week. Sponsored by the School of Business in conjunction with the Smithtown Industry Advisory Board, this year's theme was "Spotlight on Giving." The task for each team was to increase the awareness of Long Island Cares, and plan, organize, market and implement an annual fundraising event.
- Central registration for the 2007-2008 kindergarten class will take place in January at the Joseph M. Barton Administration Building. Check the School District Calendar, Digest, and website for further information.
- More than 4,000 toys were delivered to Schneider Children's Hospital and the Little Flower Organization through the generosity of employees, parents, and students who donated toys at all of the buildings. The toy drive was spearheaded by Smithtown East Senior Leah Rotella and her father Frank.
- Applications for at-large community members are currently being accepted for two Citizens' Advisory committees that will begin meeting in January. Forms are available on the district website and from the Receptionist at the Joseph Barton Building for service on either the Citizens' Budget Development Advisory Committee or a Citizens' Advisory Committee on Instruction and Housing.
- High School West students Travis Goehle and Gregory Zielinski were awarded the Prudential Spirit of Community Award from the National Association of Secondary Principals for their outstanding achievements in community service.
- Matthew Hung, a ninth grader at High School West, received Honorable Mention for Original Poetry in the Annual Suffolk County American Association of Teachers of French Poetry Contest.
- Last week, High School East held three successful performances of their fall drama production, *The Crucible*.
- Representatives Tim Bishop and Steve Israel, Suffolk County Executive Steve Levy, State Assemblyman Steve Englebright and Suffolk County Legislator Lynne Nowick are

slated to speak at the “Green DECA Conference” at Smithtown High School West on December 21 from 8 a.m. to 2 p.m.

- Great Hollow Middle School’s Cross Country and Boys’ Soccer teams were named for outstanding sportsmanship.
- Samantha Zinke, an eighth grader at Great Hollow Middle School has been named “Smithtown Rotary Student of the Month,” and will be honored at a Rotary luncheon.

Committee on Special Education

MOTION by Mr. Schroeder, seconded by Mr. Rossi that the recommendations of the Committee on Special Education for cases 306560, 301422, 304058, 301533, 302249, 306980, 307012, 304696, 172155, 176185, 303339, 305874, 305517, 307056, 302458, 175646, 306468, 304530, 305851, 305537, 302183, 305657, 307236, 303802, 300638, 300483, 307281, 181048, 162043, 304660, 303760, 300389, 303190, 150620, 304420, 307292, 307293 and 307239, be approved.

All aye. Motion carried (5-0).

Sub-Committee on Special Education

MOTION by Mr. Schroeder, seconded by Mr. Rossi that the recommendations of the Sub-Committee on Special Education for cases 305934, 305339, 301973, 180766, 159570, 304706, 307029, 200148 and 300638 be approved.

All aye. Motion carried (5-0).

Committee on Preschool Special Education

MOTION by Mr. Schroeder, seconded by Mr. Rossi that upon recommendation of the Superintendent of Schools, be it RESOLVED, that the recommendations of the Committee on Preschool Special Education for Initial Placement – Program/Services for cases P306784, P306363, P307278, P307163, P306765, P307298, P307288 and P307265 be approved.

All aye. Motion carried (5-0).

MOTION by Mr. Schroeder, seconded by Mr. Rossi that upon recommendation of the Superintendent of Schools, be it RESOLVED, that the recommendations of the Committee on Preschool Special Education for Annual IEP Review/Amended IEP for cases P306789, P306785, P304840, P306829, P305863 and P306159.

All aye. Motion carried (5-0).

Calendar for December 2006 and January 2007 - The calendars were reviewed and amended by the Board.

Litigation - was discussed during the earlier Executive Session.

INSTRUCTIONAL REPORT

Blanket Prior Approval of State Competitions

MOTION by Mr. Schroeder, seconded by Mr. Rossi that upon recommendation of the Superintendent of Schools, be it RESOLVED, that due to the qualifying process for Winter and Spring Varsity athletic State level competitions, we seek blanket prior approval of the aforementioned teams to participate at the State level.

Discussion – Mrs. Cahill listed all of the winter and spring teams.

All aye. Motion carried (5-0).

Overnight Field Trip Request – Smithtown High School East Wrestling Team – December 26-27, 2006 – Bob Rohm Memorial Wrestling Tournament – Bloomsburg, PA

MOTION by Mr. Schroeder, seconded by Mr. Gianino that upon recommendation of the Superintendent of Schools, be it RESOLVED, that permission is granted for 15 students from Smithtown High School East Wrestling Team to attend the Bob Rohm Memorial Wrestling Tournament in Bloomsburg, PA. Students will depart December 26, 2006 and return December 27, 2006.

All aye. Motion carried (5-0).

Section C - Audience - Mr. Raustiala welcomed the members of the audience and called speakers to the podium from the sign-in sheet.

1. Neil Carlin asked for updates on negotiations and the District's health insurance program. He also discussed rules relating to Executive Session.
2. Helene Attias stated her desire for the District to participate in the BOCES Cultural Arts Program.
3. Linda Lambrecht expressed concern regarding the lack of availability of the high school library for after school use.
4. Bob Urbancik discussed the need for administrators and department chair people.
5. Theresa Knox questioned the need and purpose of a Budget/Audit Committee.
6. Stan Meyers congratulated the administration for breaking down the budget into functional working groups. Mr. Meyers asked for an update on the issue involving a former transportation employee, information regarding health insurance and employee contracts.

BUSINESS AFFAIRS

Finance

MOTION by Mr. Schroeder, seconded by Mr. Gianino approving Finance Items 1 – 3 on a consent motion

All aye. Motion carried (5-0).

1. Financial Reports – upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following financial reports for the month(s) indicated are accepted:

- 1 – Revenue Status Report
10/31/06
- 2 – General Fund Trial Balance
10/31/06
- 3 – Summary of Treasurer's Report
10/31/06
- 4 – Schedule of Investments
10/31/06
- 5 – Collateralization of Bank Balances
10/31/06
- 6 – Budgetary Transfer Report
10/31/06
- 7 – Budget Status Report
10/31/06
- 8 – Smithtown High School East Extraclassroom Activity Account
10/31/06
- 9 – Smithtown High School West Extraclassroom Activity Account
10/31/06
- 10 – Great Hollow Middle School Extraclassroom Activity Account
10/31/06
- 11 – Nesaquake Middle School Extraclassroom Activity Account
10/31/06
- 12 – Accomsett Elementary School Extraclassroom Activity Account
10/31/06

- 13 – Branch Brook Elementary School Extraclassroom Activity Account
10/31/06
- 13 – Dogwood Elementary School Extraclassroom Activity Account
10/31/06
- 14 – Mt. Pleasant Elementary School Extraclassroom Activity Account
10/31/06
- 15 – Smithtown Elementary School Extraclassroom Activity Account
6/30/06, 7/31/06, 8/31/06, and 9/30/06
- 16 – Tackan Elementary School Extraclassroom Activity Account
10/31/06
- 17 – Science Research Club, District-Wide
10/31/06

2. Bid Recommendations - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following bid recommendations be approved as submitted herein:

06-26 Acid Waste Tank Remediation at Smithtown Middle
School (H.S. East) – SED #58-08-01-06-0-023-019

3. Change Orders - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the Board of Education hereby approves the attached change orders listed below:

Bid Recommendation #05-27R Awarded on November 8, 2005

**Capital Project #58-08-01-06-0-001-018
Capital Improvements & Facility Upgrades at Nesconset Elementary**

CHANGE ORDER #1 – Amount: (\$25,285.00)
Contractor: Stalco Construction, Inc.

Bid Recommendation #01-01 Awarded on March 13, 2001

**Capital Project #58-08-01-06-0-008-006
Site Work at New York Avenue**

CHANGE ORDER #1– Amount: (\$19,250.00)
Contractor: Arrow Steel Window Corp.

Bid Recommendation #03-28 Awarded on August 26, 2003

**Capital Project #58-08-01-06-0-025-013
Additions and Alterations at Mt. Pleasant Elementary School**

CHANGE ORDER #7 – Amount: \$11,242.00
Contractor: Tromel Construction Corp.

CHANGE ORDER #8 – Amount: \$24,066.00
Contractor: Tromel Construction Corp.

Bid Recommendation #02-11 Awarded on May 14, 2002

**Capital Project #58-08-01-06-0-028-005
Additions and Alterations at Mills Pond Elementary School**

CHANGE ORDER #31 Revised – Amount: \$11,925.00
Contractor: Tromel Construction Corp.

Operations

MOTION by Mr. Rossi, seconded by Mr. Gianino approving Operations Items 1-3 on a consent motion

Discussion – Mr. Gianino questioned the \$8,000 donation from Exxon Mobil Corporation. Ms. Niles responded that she researched this item and found that Exxon Mobil has been giving gifts to the District since 2002 in various denominations. The gifts are for specific schools and for the general operating expense for that particular building.

All aye. Motion carried (5-0).

1. Additions to List of Organizations Approved to Use School Facilities, 2006-07 School Year – upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following organizations, having made formal application, are hereby approved for applying to use school facilities of the Smithtown Central School District during the 2006-07 school year, subject to all school district policies, rules and regulations, Standard Uniform Practices and contract provisions.

Federal Energy Regulatory Commission
Sts. Philip & James CYO

2. Acceptance of Gifts – upon recommendation of the Superintendent of Schools, be it RESOLVED, that the Board of Education authorizes the acceptance of the following gifts:

| | <u>Donated By</u> |
|---|---|
| \$56.00 check to fund field trips for the 2006-07 school year | Dogwood Elementary School |
| \$10,257.00 check to fund field trips for the 2006-07 school year | Mills Pond Elementary School |
| \$14,226.00 check to fund field trips for the 2006-07 school year | Mt. Pleasant Elementary School |
| \$750.00 check to support the PALS Club | Dogwood Elementary School |
| \$8,000.00 check for general operating support | Ms. Paula Chen US Field Public Affairs Advisor Exxon Mobil Corporation 3225 Gallows Road Fairfax, VA 22037-0001 |
| Visioneer OneTouch 8920 USB Scanner | Mr. & Mrs. William Ingram 3 White Avenue St. James, NY 11780 |

3. Declaration of Obsolete Items – upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following items, due to poor condition and/or obsolescence, are no longer useful to the District, and are hereby declared to be obsolete, and are to be disposed of in a manner that is in the best interest of the Smithtown Central School District:

Attached Lists of Computer Equipment (2)

Sewing Machine Tables with Machines (7),
Singer Scholastic Model 717

Dell Monitors (3), Model #800M, Serial #8156CA0Z7G69,
#8156CA0Z7069 and #8156CA17JD79
Gateway Monitors (2), Model #EV500, Serial #15009A940157
and #15009A694097
Gateway Monitor, Model 500Cs, Serial #15006A030569
Computer, Homebuilt PC
HP Printer, Model #Deskjet 6840, Serial #MY53F3R172

Dell Monitor, Model #M991, Serial #MX05C5444780124ML1UH
Link Monitor, Model #E447AU, Serial #51873000U00413
Dell Monitor, Model #E551, Serial #CN095WUP4663323181AB
Compac Monitor, Model #CO1014U, Serial #944BE50QK720
HP Printer, Model #880C, Serial #MY945111YM
HP Printer, Model #940C, Serial #MX23M6F299

PERSONNEL

Certified – The following Certified Personnel Items were presented for the Board’s approval (Attachment XI.A-1-15):

1. Appointment of Co-Curricular Activities Sponsors
2. Appointment of Home Instruction Tutor(s)
3. Appointment of Substitute Teachers
4. Request for FMLA, Without Pay/Leave of Absence, Without Pay
5. Appointment of Regular Substitute Teacher(s)
6. Appointment of Possible Parade Directors
7. Appointment of NYSSMA Coordinator
8. Coaching Assignments – 2006-07
9. Request for Extension of Leave of Absence, Without Pay
10. Approval of Emergency Conditional Fingerprint Clearance
11. Appointment of Instructional Specialist(s) – 2006-07
12. Appointment of Probationary Teacher Assistant(s)
13. Increase of Assignment/Change of Status/Regular Substitute
14. Notice of Resignation
15. Appointment of Regular Substitute Teacher/Change of Status

MOTION by Mr. Rossi, seconded by Mr. Schroeder approving the Certified Personnel Items 1-4 and 6-15, as detailed in the attached resolutions.

All aye. Motion carried (5-0).

MOTION by Mr. Schroeder, seconded by Mr. Gianino approving the Certified Personnel Item 5, as detailed in the attached resolution with the exception of Christine King, who did not accept an offer letter for the position.

All aye. Motion carried (5-0).

Classified - The following Classified Personnel Items were presented for the Board’s approval (Attachment XI.B-1-6):

1. Appointments
2. Change of Status
3. Leave of Absence
4. Retirements
5. Managerial (**Withdrawn**)

6. Emergency Conditional Fingerprint Clearance

MOTION by Mr. Rossi, seconded by Mr. Gianino approving the Classified Personnel Items 1-4 and 6, as detailed in the attached resolutions.

Discussion – Mr. Ehmann explained that Item #5 had been withdrawn because the individual had declined an offer for the position. Mr. Rossi asked if that position would be put back on an agenda at a later date. Mr. Ehmann responded, yes. Mr. Rossi asked if due to the lateness in the school year it would be necessary to put that position back. He noted that at the last Business Affairs Committee Meeting one of the Board Members had expressed a lot of concern as to where we would find money for things like late busses. He asked since we have gotten this far in the year without this position, why we need to go forward with this position. Mr. Ehmann responded that this was a position that was scrutinized last year in the budget process; we have a very large district and the Transportation Department runs from very early in the morning to late in the evening and that the operation of the system depends on having someone in the office for that period of time. It is our opinion that this is a position that is necessary for the functioning of the transportation office. Also safety of the students is a top concern. Mr. Rossi again asked that more thought be given to doing without it for the rest of the year. Mr. Saggese stated that we have not received any information or complaints that the bus routes are under stress. I would rather redeploy that money elsewhere in the District – either a new teacher, a custodian who are feeling the hardship or an administrator - as somebody had mentioned. Mrs. Elias noted that we are into a new schedule of winter sports that had been done previously; technically we are into the worst part of the year for weather. Busses break down, there are accidents, people have to be there; this is perhaps the most critical time that we are entering. Mr. Gianino added that we have asked other departments to adjust and work without an assistant and they have done admirably. Currently there are three secretaries assigned to this particular department. More of a concern to me is the budget for 07-08, we are uncertain about the restoring of late busses. A worst case scenario is if a contingency situation comes which could potentially further reduce busing requirements and therefore, I believe we should at least wait to see what the budget process bears. More urgently, as our senior member had pointed out on Thursday when she so passionately argued for restoring the electives program, is I personally would like to see this \$46,000 used now to hire a much needed teacher, particularly in light of the growing high school and middle school population concerns.

MOTION by Mr. Rossi, seconded by Mr. Saggese approving the Classified Personnel Items 1-4 and 6, as detailed in the attached resolutions.

All aye. Motion carried (5-0).

Nursing - The following Nursing Personnel Items were presented for the Board's approval (Attachment XI.C-1):

1. Appointment

MOTION by Mr. Gianino, seconded by Mr. Schroeder approving the Nursing Personnel Item 1, as detailed in the attached resolution.

All aye. Motion carried (5-0).

NEW BUSINESS1. Budget/Audit Committee

Mr. Raustiala noted that this item was placed on the agenda based on discussions at the Business Affairs Committee meeting. He recommended that the Board work through the Audit Committee that already exists which was established last year. It has CPA's on it and as well as himself and perhaps Mr. Saggese might become a member of that committee as well. Some of the concerns that were raised could be worked through that committee.

Mr. Saggese stated that he would like to set up or expand the present Audit Committee to be a budget/audit committee responsible for auditing and providing essential feedback on budget decisions, particularly in the financial field. He recommended that it consist of the internal auditor, who is a CPA, the external auditor, who has been auditing the District for many years, a board member, himself, and anyone else who would like to be in there. It could be opened up to a community member as well and the VP of Finance, Joan. More importantly an independent third party consultant, who is an expert in school budget affairs, could also be asked to join that committee. The reasons for bringing it up go to the transparency and accuracy of the budget and putting it out to the community in a very forthright manner. Using this, decisions that we make would be based on financial foundation. The Superintendent put a very good budget plan together; it is aggressive. We have about five weeks to turn around a 200 million dollar budget. Last year we were reactive and not proactive. I am not convinced that the decisions we made last year were financially sound and based on good data. Hind sight is twenty-twenty and I am not criticizing. I don't want to be waiting for information during that budget crunch time and not have that information flowing accurately and quickly.

Mr. Rossi asked if Mr. Saggese would be happy with taking the audit committee we have in place and expanding on that and bringing on other people. Mr. Saggese agreed, including an independent third party consultant.

Mr. Raustiala stated that it might work if Mr. Saggese is willing to join the Audit Committee and work through the Audit Committee. The Audit Committee has a charter that can be amended to make sure that it covers the kinds of things that Mr. Saggese is concerned about. The Audit Committee has certain prescribed responsibilities that it has to undertake. The two main areas that it has to undertake are that it is there as an advisory committee for the External Audit and the new Internal Audit function – to make sure that the Internal Auditor does his/her job correctly. It was suggested that some of Mr. Saggese's concerns could be dealt with in the Audit Committee.

Mr. Saggese said that the Audit Committee in reactive and he would prefer to have a proactive committee.

Mr. Schroeder suggested that the Audit Committee expand their role, include Mr. Saggese, and go in that direction.

Mr. Ehmann noted that this year the whole budget process is being changed.

MOTION BY Mr. Gianino, seconded by Mr. Rossi giving Mr. Saggese permission to bring together, in an exploratory manner, these particular individuals along with their fees, if any, to assemble the committee.

| | | |
|----------------|-----|-------------------------------------|
| Roll Call Vote | AYE | Mr. Gianino, Mr. Saggese, Mr. Rossi |
| | NO | Mr. Schroeder, Mr. Raustiala |

Vote did not carry.

Security

Mr. Rossi asked if any plans have been made concerning a previous discussion regarding security; perhaps involving the police department and principals. Mrs. Elias responded that nothing had been done on that issue yet, but would be done.

Health Insurance

Mr. Saggese stated that it has taken a year to get an evaluation of this plan. Ideally, January 1st would be the best time to make a transition. The delay is unacceptable; we understand that there are some contractual issues. We are making decisions in two weeks with no information. We must figure this out shortly or forget about it until next year.

MOVE TO EXECUTIVE SESSION

MOTION by Mr. Schroeder, seconded by Mr. Rossi that the meeting go into Executive Session at 9:44 p.m. to discuss Negotiations.

All aye. Motion carried (5-0).

RESUME MEETING

The Board came out of Executive Session at 11:20 p.m. and indicated that no motions had been made in Executive Session.

ADJOURNMENT

MOTION by Mr. Schroeder, seconded by Mr. Rossi that the meeting be adjourned at 11:20 p.m. Motion carried.

Respectfully submitted,

Mary Wilson
District Clerk

ATTACHMENTS

XI. PERSONNEL

A. Certified

(1) Appointment of Co-Curricular Activities Sponsors

WHEREAS, the faculty and administration of the various schools have, in committee, determined what co-curricular activities should be conducted and designated sponsors for each, now therefore, on the recommendation of the Superintendent of Schools, be it

RESOLVED, that the following designated activities be authorized and established for the school year 2006-2007 and be it further

RESOLVED, that the following named individuals be appointed as sponsors of the activities indicated, to be compensated in accordance with Article XX C of the Board/STA contract:

| <u>Activity</u> | <u>Sponsor</u> | <u>Compensation</u> |
|---|-----------------------|---------------------|
| <u>Smithtown High School East</u> | | |
| S.A.D.D./HIV Peer Ed. | Tara Miller | \$ 740.64 |
| | Cherie Diamond | 740.64 |
| | (Addition of Sponsor) | |
| <u>Smithtown High School West</u> | | |
| Media Art Honor Society | Steve Halem | 370.32 |
| | (Change of Sponsor) | |
| <u>Great Hollow Middle School</u> | | |
| Communication Skills for 6 th Graders | *Randi O'Sullivan | 740.64 |

*(Correction in Spelling
Board Agenda 11/28)

(2) Appointment of Home Instruction Tutor(s)

Upon recommendation of the Superintendent of Schools be it RESOLVED, that the following teachers(s) and tutor(s), be appointed as Home Instruction Tutor(s) at the approved rate of \$42.75 per hour, effective for the 2006-2007 school year:

- Bennett, Ronald
- Hamilton, William
- Harrelson, Sarah
- Platt, Elizabeth
- Pugliani, Joanne
- Spielmann, Kristen
- Taurassi, Lorraine

(3) Appointment of Substitute Teachers

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the person(s) as on the following pages be appointed as per diem substitutes at the Board approved rates:

| | | | |
|----|---------------------|------------------------------|---|
| 1 | Dato, Lea | Childhood Ed. 1-6 | I |
| | | Students w. Disabilities 1-6 | I |
| 12 | D'Auria, Jessica M. | Physical Education | I |
| 1 | Forgione, Joan E. | Nursery, K and Grs. 1-6 | A |
| 2 | Kuhn, Rory | English 7-12 | B |
| 2 | Licker, Brooke A. | English 7-12 | B |
| 12 | Michiel, Leslie S. | Visual Arts | I |

| | | | |
|----|-----------------------|---|--------|
| 1 | Nyc, Theresa M. | Childhood Ed. Grs. 1-6 Students w/ Disabilities Grs. 1-6 | I |
| 12 | Rackoff Joshua A. | Visual Arts | I |
| 12 | Schwickart, Ronald J. | Music | A |
| 1 | Seymour, Lisa E. | Pre K & K 1-6 | B |
| 2 | Strasser, Jessica L. | Biology 7-12 Chemistry 7-12 | B B |

A- Permanent Certification – Valid for life unless revoked by SED

B - Provisional Certification – Issued upon employment; valid for 5 years from effective date

B/Renewal – Provisional Renewal – Renewal of Provisional valid for 5 years from effective date

B/Extension – Valid from 6 months to 2 years per certificate

C - Certificate of Qualification – Initial Certificate valid for 5 years from effective date whether or not employed

CP- Conditional Provisional Certificate – Issued for out of state certified personnel valid for 2 years

*I - Initial Certification – Valid for 3 years

*CI- Conditional Initial – Valid for 2 years – Issued for out of state certified personnel valid for 2 years

*I/Extension – Valid for 1 year

*PRO/Professional Certification – Permanently valid, validity maintained through completion of professional development requirements

P - Pending – Letter from College or BOCES stating all SED requirements are completed

01 - Elementary

02 - Secondary

12 - Elementary/Secondary

(4) Request for FMLA, Without Pay / Leave of Absence, Without Pay

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following person(s) be granted a FMLA, Without Pay or Leave of Absence, Without Pay, effective as noted below:

| <u>Name</u> | <u>Area</u> | <u>Assignment</u> | <u>Effective</u> |
|------------------------|----------------------|-------------------|--|
| Delaney, Maria | Special Education | GHMS | FMLA 1 st day 11/14/06 FMLA (12 weeks medical–60 working days): 11/14/06 – 2/16/07 FMLA (use of sick days concurrent): 11/14/06 – 12/8/06 (17 days) Sick Bank Waiting WOP-12/11/06-12/19/06 Sick Bank Days Awarded (9 days): 12/20/06 – 1/9/07 FMLA WOP – 1/10/07 – 2/16/07 LOA – WOP – 2/17/07 - 4/13/07 Expected date of return - 4/16/07 |
| Richardson Kimberly | Guidance | HSE | FMLA 1 st day 11/6/06 FMLA (12 weeks medical-60 working days): 11/6/06 - 2/9/07 FMLA (use of sick days concurrent): 11/6/06 – 12/15/06 (27 days) FMLA WOP – 12/18/06 – 2/9/07 Expected date of return – 2/12/07 |

(5) Appointment of Regular Substitute Teacher

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following named person who is or will be properly certified, be appointed as a regular substitute teacher as specified below:

| <u>Name</u> | <u>Area</u> | <u>Assign.</u> | <u>%age</u> | <u>Step</u> | <u>Salary</u> | <u>Effective</u> |
|-------------------------|-------------------------------------|----------------|-------------|-------------|---------------|------------------|
| Benzinger, Willibald | Science | HSE | 100% | 1-MA | \$50,149 | 12/13/06-6/30/07 |
| Farrell, Leah | Speech | Dogwood | 100% | 1-MA | \$50,149 | 1/9/07-6/30/07 |
| King, Christine | Library/Library Media Specialist | Dogwood | 100% | 1-MA | \$50,149 | 1/2/07-6/30/07 |
| Spillane, Valerie | Elementary | Dogwood | 100% | 1-MA | \$50,149 | 1/2/07-6/30/07 |
| Zaremba, Denise | Special Education | HSW | 100% | 1-MA | \$50,149 | 12/13/06-6/30/07 |

If applicable, employment contingent upon fingerprinting clearance by OSPRA.

(6) Appointment of Possible Parade Directors

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following named persons be appointed as Possible Parade Directors at High School East and High School West as indicated below, effective for the 2006-07 school year, at rate of \$461.00 per parade as per the STA Contract:

McCoy, Brian

(7) Appointment of NYSSMA Coordinator

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following named person be appointed as the NYSSMA Coordinator as indicated below, effective for the 2006-07 school year, at the contract rate as per the Memorandum of Agreement between Smithtown Central School District and the Smithtown Teachers Association:

Mastrangelo, Michael at the rate of \$9,500.00

(8) Coaching Assignment(s) – 2006-07

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the person(s) listed below be appointed to the coaching position(s) as specified for the 2006-07 school year, and compensated in accordance with the agreement between the STA and the Smithtown Central School District:

*Schroeder, Katie - Girls Basketball Late Winter, (NMS)
Step D1 - \$4,592.74

(rescinds previous approval for JV9 Basketball, team dropped)

Hormann, Lynn - Boys' Volleyball Late Winter (GH)
Step E1 - \$4,305.69

(rescinds previous approval for James Schiraldi who declined position)

Kumpfbeck, Robert - JV9 Boys Basketball (HSE)
Step D1 - \$4,592.74

(rescind previous approval for 7-8 G. Basketball Nesaquake Middle)

(rescinds previous approval for JV Boys Basketball High School East)

Calderone, James - Asst. Varsity Girls' Volleyball
 Step B1 - \$6, 305.44 (HSW)
 (rescinds previous approval for Boys' Volleyball, should be Girls' Volleyball)

*new out of district coach
 Budgeted Positions

(9) Request for Extension of Leave of Absence, Without Pay

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following person(s) be granted an extension of their present Leave of Absence, Without Pay, effective as noted below:

| <u>Name</u> | <u>Assignment</u> | <u>Dates of Current LOA</u> | <u>Dates of LOA Extension</u> |
|------------------------|----------------------------|-----------------------------|-------------------------------|
| Smerechniak, Katherine | Elementary Branch Brook | 12/5/06 – 2/16/07 | 2/17/07 – 8/31/07 |

(10) Approval of Emergency Conditional Fingerprint Clearance

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following certified employees of the Smithtown Central School District, Smithtown, NY are approved, to work on an emergency conditional basis pending final fingerprint clearance:

Fingerprinting Status
 Certified Staff - New Hires

| | | |
|--|--------------------|-------------------------|
| Lewis Baranello | Janine Lavery | Brooke Licker |
| James Calderone, Jr. (coach) | Sebastiana Mancuso | Frank Marino |
| Sean Coffin (coach) | Rose Milazzo | Rachel Chaffee Morgan |
| Kathryn Crean | Richard Mugno III | Neil Murtha |
| Lea Dato | Theresa Nyc | David Parsick |
| Jessica D'Auria | Lydia Paster | Denise Quinn |
| Margarita Diaz (Adult Basic Education) | Mary Re | Joshua Ruckoff |
| Ira Dressler | Lisa Seymour | Joan Forgione |
| Annette Goldberg | Sarah Harrelson | Stephen Iannone (coach) |
| Michael Kaminicki (coach) | Paul Krivosta | Rory Kuhn |

12/6/06

(11) Appointment of Instructional Specialist(s) – 2006-07

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following teacher(s) be appointed as an Instructional Specialist, as specified below at the annual stipend as per the agreement between the Smithtown Teachers Association and the Smithtown Central School District:

| | | | |
|----------------|----------------|-------|----------|
| Dazzo, Anthony | Middle Schools | Music | 12/13/06 |
|----------------|----------------|-------|----------|

(12) Appointment of Probationary Teacher Assistant(s)

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following person(s), be appointed as probationary Teacher Assistant(s) for the Smithtown Central School District as indicated below:

| <u>Name</u> | <u>Assign</u> | <u>Step</u> | <u>Salary</u> | <u>Probationary Period</u> |
|-------------|-------------------------|-------------|---------------|----------------------------|
| Hoage, Mary | Smithtown Elementary | 1-BA/MA | \$31,815 | 12/13/06 – 12/12/09 |

If applicable, employment contingent upon fingerprinting clearance by OSPRA.

(13) Increase of Assignment / Change of Status/Regular Substitute

WHEREAS, the following named teacher(s) previously accepted a part-time position, and WHEREAS, there is now an additional vacancy in the tenure area now therefore, Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the status be changed/increased as indicated below:

| <u>Name</u> | <u>Area</u> | <u>Assign.</u> | <u>From</u> | <u>To</u> | <u>Step</u> | <u>Salary</u> | <u>Effective</u> |
|-----------------|-------------------|----------------|-------------|-----------|-------------|---------------|------------------|
| Audley, Marissa | Special Education | *RSPT | .5 | .7 | 1 – BA | \$32,144.00 | 12/13/06-6/30/07 |

*Building Assignment to be: .5 Mills Pond Elementary and .2 Smithtown Elementary

(14) Notice of Resignation

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the notice of resignation of the following person(s) be accepted as indicated below:

| <u>Name</u> | <u>Area</u> | <u>Assignment</u> | <u>Effective with the Close of Business</u> |
|-------------|-------------|-------------------|---|
| Hoage, Mary | Tutor | Smithtown | 12/12/06 |

(15) Appointment of Regular Substitute Teacher / Change of Status

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following person, who is properly certified and who was appointed as Probationary Music Teacher for the 2006-07 school year, have his status changed to Regular Substitute Teacher as indicated below:

| <u>Name</u> | <u>Area</u> | <u>Assign.</u> | <u>%age</u> | <u>Step</u> | <u>Salary</u> | <u>Effective</u> |
|----------------|---------------|---------------------------|-------------|-------------|---------------|------------------|
| Kanakaris, Ian | Music Teacher | Tackan El./ Smithtown El. | 100% | 1-BA | \$45,920 | *9/1/06-6/30/07 |

*Effective date adjusted from BOE agenda 11/28/06

XI. PERSONNEL

B. Classified

1. Appointments

Upon recommendation of the Superintendent of Schools, be it RESOLVED that the following are appointed as Civil Service employees of the Smithtown Central School District, Smithtown, NY, as specified below, providing the appointee meet the required qualifications for the job:

| <u>NAME</u> | <u>TITLE AND LOCATION</u> | <u>SALARY</u> | <u>DATE</u> |
|-------------------|-----------------------------------|---------------|-------------|
| 1. George, Claire | Temp./Pk. School Monitor District | \$10.00/hr. | 12/13/06 |

2. Change of Status

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the change of status of the following Civil Service employees of the Smithtown Central School District, Smithtown, NY are approved, providing the employee meets the required qualifications:

| <u>NAME</u> | <u>TITLE AND LOCATION</u> | <u>SALARY</u> | <u>DATE</u> |
|------------------------|--|---|-------------|
| 1. Connell, Alice | To: Perm. P/T Special Ed. Aide Nesaquake Middle School From: Prob. P/T Special Ed. Aide Nesaquake Middle School | \$15.37/hr. 3 ½ hrs.da. \$15.37/hr. 3 ½ hrs. da. | 12/6/06 |
| 2. Cutolo, Frances | To: Prob. P/T School Monitor Mills Pond Elem. From: Temp./Pk. School Monitor District | \$11.66/hr. 2 hrs. da. \$10.00/hr. | 12/13/06 |
| 3. Engelman, Nedime | To: Temp./Pk. School Monitor District From: Prob. P/T School Monitor Nesconset Elem. | \$10.00/hr. \$11.66/hr. 2 hrs. da. | 12/13/06 |
| 4. Giaimis, Laurie | To: Perm. P/T FSW Accompsett Middle School From: Prob. P/T FSW Accompsett Middle School | \$12.24/hr. 4 hrs. da. \$12.24/hr. 4 hrs. da. | 12/20/06 |
| 5. Loccisano, Carmela | To: Temp./Pk. Clerk Typist District From: P/T Special Ed. Aide High School East | \$11.55/hr. \$16.11/hr. 3 hrs. da. | 12/13/06 |
| 6. McEvoy, Nicole | To: Prob. P/T School Monitor Nesconset Elem. From: Temp./Pk. School Monitor District | \$11.66/hr. 2 hrs. da. \$10.00/hr. | 12/13/06 |
| 7. Niski, Lisa Ann | To: Temp./Pk. School Monitor District From: Prob. P/T School Monitor St. James Elem. | \$10.00/hr. \$11.66/hr. 2 hrs. da. | 12/13/06 |
| 8. Pappalardo, Maria | To: Prob. P/T School Monitor Mills Pond Elem. From: Temp./Pk. School Monitor District | \$11.66/hr. 2 hrs. da. \$10.00/hr. | 12/13/06 |
| 9. Scott, Elizabeth | To: Prob. P/T School Monitor Nesconset Elem. From: Temp./Pk. School Monitor District | \$11.66/hr. 2 hrs. da. \$10.00/hr. | 12/13/06 |
| 10. Smith, Edward | To: Perm. CW II High School East From: Prob. CW II High School East | \$45,342/yr. 12 months \$45,342/yr. 12 months | 12/20/06 |
| 11. Traversa, Kathleen | To: Perm. P/T School Monitor Dogwood Elem. From: Prob. P/T School Monitor Dogwood Elem. | \$11.66/hr. 2 hrs. da. \$11.66/hr. 2 hrs. da. | 12/20/06 |
| 12. Valenti, Susan | To: Perm. P/T FSW Dogwood Elem. From: Prob. P/T FSW | \$12.24/hr. 4 hrs. da. \$12.24/hr. | 12/21/06 |

| | | | |
|--------------------|--|--|----------|
| | Dogwood Elem. | 4 hrs. da. | |
| 13. Valenti, Susan | To: Prob. Lead FSW Dogwood Elem. From: Temp. Lead FSW Dogwood Elem. | \$13.46/hr. 4 hrs. da. \$13.46/hr. 4 hrs. da. | 12/22/06 |

3. Leave of Absence

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the request for an unpaid leave of absence by the following employees of the Smithtown Central School District, Smithtown, NY, be approved providing the employee meets the required qualifications:

| <u>NAME</u> | <u>TITLE AND LOCATION</u> | <u>SALARY</u> | <u>DATE</u> |
|------------------------|--|---------------|-----------------------|
| 1. Kelly, Katherine | P/T Special Ed. Aide Smithtown Elem. | \$16.11/hr. | 9/5/06- 9/5/07 |
| 2. Mastronardo, Angela | P/T Elementary TA Smithtown Elem. | \$15.37/hr. | 9/6/06- 1/6/07 |
| 3. Western, Janet | P/T School Monitor Mt. Pleasant Elem. | \$12.18/hr. | 11/20/06- 12/22/06 |
| 4. Zarb, Cecelia | P/T School Monitor Accompsett Elem. | \$12.18/hr. | 10/13/06- 12/31/06 |

Ms. Kelly is requesting an extension to her unpaid leave of absence (9/6/06 – 12/5/06) to 9/5/07 for personal reasons. She is an employee of the district and leave is recommended by her supervisor.

Ms. Mastronardo is requesting an extension to her unpaid leave of absence (9/6/06 - 12/6/06) to 1/6/07 for personal reasons. She is an employee of the district and leave is recommended by her supervisor.

Ms. Western is requesting an unpaid leave of absence 11/20/06 to 12/22/06 for personal reasons. She is an employee of the district and leave is recommended by her supervisor.

Ms. Zarb is requesting an unpaid leave of absence 10/13/06 to 12/31/06 for medical reasons. She is an employee of the district and leave is recommended by her supervisor.

4. Retirements

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the notices of retirement of the following Civil Service employees of the Smithtown Central School District, Smithtown, NY, be approved as specified below, providing the employee meets the required qualifications:

| <u>NAME</u> | <u>TITLE AND LOCATION</u> | <u>SALARY</u> | <u>DATE</u> | Effective with the Close of Business |
|----------------------|-----------------------------------|---------------|-------------|--|
| 1. Albergo, Nicholas | Driver Messenger Cafeteria | \$21.58/yr. | 12/31/06 | |
| 2. Doyle, John Jr. | Head Custodian St. James Elem. | \$61,896/yr. | 1/26/07 | |
| 3. Mazzeo, Gary | MM III Facilities | \$64,986/yr. | 1/26/07 | |

Mr. Albergo has been an employee of the district since 9/13/79.

Mr. Doyle has been an employee of the district since 12/20/72.

Mr. Mazzeo has been an employee of the district since 1/8/74.

5. Managerial Appointment (Withdrawn)

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that Judith Passiglia be appointed Prob. Head Bus Driver, at the salary of \$46,000/yr. Start date will be January 2, 2007.

6. Emergency Conditional Fingerprint Clearance:

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following Civil Service employees of the Smithtown Central School District, Smithtown, NY are approved, to work on an emergency conditional basis pending final fingerprint clearance:

| <i>Name</i> | <i>Date of Hire</i> | <i>As of December 13, 2006</i> |
|-------------------------|---------------------|--------------------------------|
| Feldman, Steven | 11/23/05 | |
| Verstrate, Karen | 3/1/06 | |
| Rodriguez, Laura | 8/23/06 | |
| Howell, Jennifer | 9/13/06 | |
| Logan, Donna | 9/13/06 | |
| Contegni, Nancy | 9/27/06 | |
| Delaney, Trisha | 9/27/06 | |
| Lopinto, Christine | 9/27/06 | |
| Pappalardo, Maria | 9/27/06 | |
| Stevenson, Margaret | 9/27/06 | |
| Buturla, Allison | 10/11/06 | |
| Pileggi, Linda | 10/11/06 | |
| Gray, Denise | 10/25/06 | |
| Marzigliano, Antoinette | 10/25/06 | |
| Uludag, Melahat | 10/25/06 | |
| Bartone, Jan | 11/15/06 | |
| Chizzoniti, Maria | 11/15/06 | |
| Cutolo, Frances | 11/15/06 | |
| Delahanty, Christine | 11/15/06 | |
| Gregory, Nancy | 11/15/06 | |
| Scott, Elizabeth | 11/15/06 | |
| Beringer-Lyons, Eva | 11/29/06 | |
| Dennis, Mary | 11/29/06 | |
| Hanna, Christine | 11/29/06 | |
| George, Claire | 12/13/06 | |
| Pirgg, Staci | 12/13/06 | |

XI. PERSONNEL

C. Nurses

1. Appointment

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following are appointed as Civil Service employees of the Smithtown Central School District, Smithtown, NY, as specified below, providing the appointee meets the required qualifications for the job:

| <u>NAME</u> | <u>TITLE AND LOCATION</u> | <u>SALARY</u> | <u>DATE</u> |
|-------------|---------------------------|---------------|-------------|
|-------------|---------------------------|---------------|-------------|

| | | | | |
|----|--------------|--------------------------|-------------|----------|
| 1. | Prigg, Staci | Temp./Pk. RN District | \$17.00/hr. | 12/13/06 |
|----|--------------|--------------------------|-------------|----------|