

**SMITHTOWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING**

January 12, 2010

Held in Joseph M. Barton Bldg.

Meeting called to order at 6:30 p.m. by Robert Rossi, President of the Board of Education. On motion by Mrs. Waldron, seconded by Mr. Liguori, the Board voted unanimously to convene in Executive Session to discuss collective bargaining, employment and/or appointment of particular persons, and pending litigation.

At 8:05 p.m. Mr. Saggese moved, Mr. Martella seconded, and the Board reconvened the Regular Meeting.

Members present:

Neil S. Carlin	Robert Rossi
Theresa Knox	Joseph T. Saggese
Louis Liguori	Gladys M. Waldron
Scott Martella	

Also present:

Edward Ehmann, Superintendent
Mary Cahill, Asst. Supt.
Joan Niles, Asst. Supt.
Karen Ricigliano, Asst. Supt.
Eugene Barnosky, Lindsay T. Crocker, Board Counsel
Visitors
Mary Wilson, District Clerk

OPENING CEREMONY - conducted by Mr. Rossi. Mr. Rossi wished all present a Happy New Year.

MINUTES - of the Regular Meeting held December 15, 2009 were presented for approval.

MOTION by Mrs. Knox, seconded by Mr. Liguori that the above minutes be approved as presented.

All aye. Motion carried (7-0).

RECEIPT OF CLAIMS AUDITOR'S REPORT - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the Claims Auditor's Report ending November 30, 2009 in the amount of \$11,264,082.19 be accepted.

MOTION by Mrs. Waldron, seconded by Mrs. Knox that the Claims Auditor's Report be accepted.

All aye. Motion carried (7-0).

COMMUNICATIONS

Section A - Correspondence - The following correspondence was presented for the Board's review.

1. Letter to Members of the Board of Education from Ms. Doris Goldenberg regarding Smithtown Elementary Playground Fundraising.
2. Letter to Mr. Robert Rossi, President of the Board of Education, from Ms. Diane McGranor, NYS Association of School Nurses, regarding acknowledgement of Mary Ellen Heer, RN.
3. Letter to Mr. Robert Rossi from Dr. Janet Lisy Picataggio regarding thank you.

MOTION by Mrs. Waldron, seconded by Mrs. Knox that the correspondence in Section A, as listed above, be received and the recommendations of the administration (where indicated) be accepted.

All aye. Motion carried (7-0).

Section B - General Communications – There were no general communications presented for the Board's review.

OLD BUSINESS

Acceptance of Superintendent's Goals as Determined by the Board of Education for 2009-2010

MOTION by Mrs. Waldron, seconded by Mrs. Knox to accept the attached Superintendent's Goals as determined by the Board of Education for 2009-2010 be and are hereby approved.

All aye (7-0).

Attorney Fees

Mr. Carlin reminded the administration that at the previous meeting the BOE had requested a letter be sent to the prior attorney regarding billing and outstanding legal issues. Mr. Saggese suggested that the Board pass a resolution, with time and financial limits, empowering the former attorney to represent the Board on certain open items. Mr. Barnosky asked for help in checking whether there had been a resolution by the Board covering the Board's interests during the gap of time between the end of June 2009 and the Organizational Meeting. Mr. Rossi agreed that he and the Superintendent would collaborate on a letter to be sent to the previous attorney asking for an update on all open items, what kind of billing is possibly out there and what we foresee in the future and if there is any type of closure date in the future.

COMMITTEE REPORTS

Business Affairs

Mr. Saggese reported that a meeting was held in December which continued the discussion regarding pupil transportation. The large bus contract is up at the end of this school year and we are exploring three options: busing beyond the 15 mile State limit; going back to the State limit; and whether to do in-house busing. At the last meeting it was decided that the administration was going to provide some numbers and a scenario regarding taking this in-house. Tomorrow night discussion will continue on all three topics.

Mr. Carlin stated that at the next Business Affairs meeting the Superintendent will start the budget deliberations. The Board has asked for fund balance projections and the contingent budget numbers.

Mr. Rossi commended the Board for taking on the responsibility of implementing the deliberations regarding any possible changes in transportation. These are not easy deliberations. Any dollars saved in non-educational areas will be available to be used toward the education of the students without putting the burden on the taxpayer.

Mr. Saggese noted that a fact-finding group consisting of the Superintendent, Mr. Rossi, Mr. Liguori and himself had toured three different school districts recently gathering information on in-house busing. This information will be shared at tomorrow night's Business Affairs meeting.

Facilities

Mr. Liguori reported that the next meeting will be held on January 14th at 7:00 p.m. Progress that has been made in the last month will be reviewed. One item on the agenda will be a listing of future needs of all of the facilities in the District.

On a separate issue, Mrs. Waldron noted that the correct venue for discussion regarding a request from St. Patrick's to buy property would be with the entire Board, not the Facilities Committee. Mrs. Waldron added that the Board had requested a map of the property being discussed and was still waiting for that. Mr. Carlin asked that the issue about encroachment of school district property be addressed. Mr. Ehmann agreed to have the information gathered on all of the properties that the District owns and the encroachment issues brought to the Board for a plan. Mr. Rossi agreed that this item would be placed on the Executive Session agenda for the next BOE meeting.

Negotiations

Mr. Rossi announced that the Board is beginning their negotiations with some of the unions whose contracts are ending at the end of June.

SUPERINTENDENT'S REPORT

A. **Awards** – The Superintendent and Mr. Rossi congratulated the following students and staff on their accomplishments:

“My School is Cool Because...” Essay Contest Winners
Guy Calla, Katelynn Meaney, Cole DeMarco, Alexandra McHale

Organized school-wide coat drive for the homeless – Ryan Mayr

B. **Updates** – The Superintendent brought the Board up-to-date on the following items of interest:

- Central registration for the 2010-2011 kindergarten class is being held this month at the Joseph M. Barton Administration Building. Check the School District website for further information.
- The RYLA (Rotary Youth Leadership Award) was presented to two sophomores who have shown leadership potential through community service both in and out of school, as well as outstanding ability in public speaking. Rachel Davis and Alexandra McHale were selected from SHS East and Alexander Barnes and Giuseppe Castelli were selected from SHS West.
- The Times of Smithtown recognized Mary Pat Grafstein as the 2009 Woman of the Year in Education for her work in preparing Smithtown's youth for their future careers as executive director of the Industry Advisory Board (IAB).
- The School of Business Sports Program hosted Newsday Journalist Neil Best, from the Sports Media and Business Department. In addition to Neil talking about his experience of being a Sports Journalist, the students took part in an activity to help him with the upcoming editions of his latest assignment called “The Best of the 2000's.”
- High School West Business Teacher Mary Keegan has been awarded her fifth Gold Star Award for outstanding contributions to Financial Literacy and Fluency of High School students and for being one of America's Best Financial Educators. The award is sponsored by WISE Financial Organization, which is dedicated to financial literacy education and business and social entrepreneurship.
- High School West English Teacher, Rob Riegger was chosen to present to the 2009 National Council of Teachers of English Convention. His presentation was on “News and Media Literacy” and focused on how to teach students to interpret and analyze news and literature in the 21st Century.
- Great Hollow Middle School raised \$5,252.40 for the St. Jude Children's Research Hospital through a Math-a-Thon thanks to the efforts of the students at Great Hollow Middle school and Math Teacher Lenora Minschke.
- Students in Dogwood Elementary “Peanut Butter Gang” Community Service Club held a bake sale and raised \$900. The money will be divided between St. Jude Children's Research Hospital and Save-a-Pet Animal Shelter.

C. Committee on Special Education

MOTION by Mrs. Knox, seconded by Mrs. Waldron approving Committee on Special Education Items 1-2 on a consent motion.

All aye. Motion carried (7-0).

1. Committee on Special Education - RESOLVED that the recommendations of the Committee on Special Education for cases 306989, 310749, 303052, 304229, 306913, 301495, 306977, 302482, 302443, 310463, 310190, 310831, 303548, 182678, 308007, 307499, 310807, 307332, 310486, 302770, 306856, 190799, 309255, 307315, 308162, 309720, 188339, 301754, 308036 and 301422 be approved.
2. Sub-Committee on Special Education - RESOLVED that the recommendations of the Sub-Committee on Special Education for cases 300153, 192179, 176588, 185929, 304863, 309722, 200162, 305604, 305643, 307948, 310569, 161210, 306684, 309956, 307717, 3300, 309779, 308629, 308162, 309182, 308527, 306831, 307276, 301891, 179878, 172196, 301999, 305725, 150330, 172196, 307571 and 306283 be approved.

D. Committee on Preschool Special Education

MOTION by Mrs. Waldron, seconded by Mrs. Knox approving Preschool Special Education Items 1-2 on a consent motion.

All aye. Motion carried (7-0).

1. Initial Placement for Preschool Special Education Program/Services – RESOLVED that the recommendations of the Committee on Preschool Special Education for Initial Placement – Program/Services for cases P310810, P310834, P310805, P310826, P310865 and P310869 be approved.
2. Special Education Preschool Annual IEP Review/Amended IEP – RESOLVED that the recommendations of the Committee on Preschool Special Education for Annual IEP Review/Amended IEP for cases P308315, P308685, P309708, P309412, P310575, P309658, P309710, P310465, P308497, P310031, P308550, P309291 and P309292 be approved.

E. Adoption of Revised Policy 1050 – Annual District Election and Budget Vote – Board of Education Policies

MOTION by Mrs. Waldron, seconded by Mrs. Knox that upon recommendation of the Superintendent of Schools, be it RESOLVED, that the revised Policy 1050 – Annual District Election and Budget Vote – Board of Education Policies be adopted.

All aye. Motion carried (7-0).

F. Adoption of Revised Policy 6100 – Annual Budget – Board of Education Policies

MOTION by Mrs. Knox, seconded by Mrs. Waldron that upon recommendation of the Superintendent of Schools, be it RESOLVED, that the revised Policy 6100 – Annual Budget – Board of Education Policies be adopted.

All aye. Motion carried (7-0).

G. Adoption of Revised Policy 6710 – Purchasing Authority – Board of Education Policies

MOTION by Mrs. Knox, seconded by Mrs. Waldron, that upon recommendation of the Superintendent of Schools, be it RESOLVED, that the revised Policy 6710 – Purchasing Authority – Board of Education Policies be adopted.

All aye. Motion carried (7-0).

H. Adoption of Proposed Policy 6800 – Payroll Procedures – Board of Education Policies

MOTION by Mrs. Knox, seconded by Mrs. Waldron, that upon recommendation of the Superintendent of Schools, be it RESOLVED, that the Proposed Policy 6800 – Payroll Procedures – Board of Education Policies be adopted.

All aye. Motion carried (7-0).

I. Calendar for January and February 2010 - The calendars were reviewed and amended by the Board.

J. Litigation - was discussed during the earlier Executive Session.

INSTRUCTIONAL REPORT

Budget Development

Mrs. Cahill gave the Board a 2010-11 Budget Development Calendar.

A. Overnight Field Trip Request – Smithtown High School West Varsity Cheerleading – February 11-15, 2010 – National Cheerleading Championship – Orlando, Florida

MOTION by Mrs. Knox, seconded by Mrs. Waldron that upon recommendation of the Superintendent of Schools, be it RESOLVED, that permission is granted for 18 students from Smithtown High School West Varsity Cheerleading to compete in the National Cheerleading Competition at Walt Disney World, Orlando, Florida. Students will depart February 11 and return February 15, 2010.

All aye. Motion carried (7-0).

SECTION C - AUDIENCE - Mr. Rossi welcomed the members of the audience and called speakers to the podium from the sign-in sheet.

1. Christopher Marotta thanked the Board for giving him the opportunity to do his student teaching at Smithtown.
2. Yvonne Spreckels questioned the District's participation in promoting religious teachings through the Shanti Fund.
3. Bob Urbancik stated that, in his view, it would be cheaper for the District to do in-house busing.
4. Rick Schlomann asked what the District's debt level is.

BUSINESS AFFAIRS

Finance

MOTION by Mrs. Knox, seconded by Mrs. Waldron approving Finance Items 1-14, with the **exception of Item #3, Bid # 08-04 which was Tabled**, on a consent motion.

Discussion

Item #3 – Mr. Liguori questioned Bid #08-04. After installation of turf fields the District will have fewer fields to maintain and therefore should be paying less for that service. Ms. Niles agreed to have this bid tabled until Landtek provides more information.

Item #6 – Mrs. Knox questioned whether the Board would receive a written report from the Segal Company or whether the Board would be invited to the Audit Committee Meetings to hear the report. Ms. Niles responded that the Board would be invited to these Audit Committee Meetings and she assumed there would be a written report.

Various #'s – Mr. Rossi questioned whether the District negotiates with vendors for the various contracts. Mr. Ehmann responded that in some circumstances the Committee on Special Ed. meets and specifies that a certain consultant be brought in to do an analysis of a student. If there is a workshop and the District decides to bring it to the District, the administration discusses the rates with the presenter. In some cases people are brought in under a grant for professional development. Mrs. Cahill explained that with Item # 9 there were different venues that the District could have used for the training. The District went with the venue that gave us the most training for the most people for the fewest dollars per person. Mr. Rossi explained that his concern was due to reports on school districts being cited for not requesting competitive proposals.

All aye. Motion carried (7-0).

1. Financial Reports - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following financial reports for the month(s) indicated are accepted:

- 1 – Revenue Status Report
10/31/09
- 2 – Trial Balance Report
10/31/09
- 3 – Summary of Treasurer's Report
10/31/09
- 4 – Treasurer's Monthly Report
10/31/09
- 5 – Schedule of Investments
10/31/09
- 6 – Collateralization of Bank Balances
10/31/09
- 7 – Budgetary Transfer Report
10/31/09
- 8 – Budget Status Report
10/31/09
- 9 – Cash Flow Report
10/31/09
- 10 – Report of Claims Auditor
11/30/09
- 11 – Smithtown High School East Extra Classroom Activity Account
10/31/09
- 12 – Smithtown High School West Extra Classroom Activity Account
10/31/09
- 13 – Accomsett Middle School Extra Classroom Activity Account
10/31/09
- 14 – Great Hollow Middle School Extra Classroom Activity Account
10/31/09
- 15 – Nesaquake Middle School Extra Classroom Activity Account
10/31/09
- 16 – Accomsett Elementary School Extra Classroom Activity Account
10/31/09
- 17 – Branch Brook Elementary School Extra Classroom Activity Account
10/31/09
- 18 – Dogwood Elementary School Extra Classroom Activity Account
10/31/09
- 19 – Mills Pond Elementary School Extra Classroom Activity Account
10/31/09
- 20 – Mt. Pleasant Elementary School Extra Classroom Activity Account
10/31/09
- 21 – St. James Elementary School Extra Classroom Activity Account
10/31/09

- 22 – Smithtown Elementary School Extra Classroom Activity Account
10/31/09
- 23 – Tackan Elementary School Extra Classroom Activity Account
10/30/09

2. Budget Transfers – upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following budgetary transfer of funds be approved for the 2009-10 school year:

FROM:	See Attached	\$6,873.00	
TO:	See Attached		\$6,873.00

FROM:	See Attached	\$12,500.00	
TO:	See Attached		\$12,500.00

3. Bid Recommendations - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following bid recommendations be approved as submitted herein:

	07-01 Ext.	Cleaning, Testing, Repair of Paraflow Chiller/Heater
	07-04 Ext.	HVAC Items
	07-25R Ext.	Fuel Tank Monitoring Systems
TABLED	08-04 Ext.	Installation and Maintenance of Athletic Fields
	09-50	Playground Inspection & Repair
	09-51	Pole Vault Pit

4. Contract for Interpreting Services - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the President of the Board of Education is hereby authorized to enter into a contract with the following individual to provide Mandarin Interpreting Services, to a parent at Committee on Special Education meetings, as per NYS Part 200 Parent Rights, during the 2009-10 school year, at the rate of \$65.00 per hour:

Kamling Wong
6 Pine Road
Stony Brook, NY 11790

5. Contract for Special Needs Program – Autism - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the President of the Board of Education is hereby authorized to execute a contract with the following organization, as an independent contractor for Special Needs Program services for a child with autism, during the 2009-10 school year, at a rate of \$330.00 per month:

Suffolk Y Jewish Community Center
74 Hauppauge Road
Commack, NY 11725

6. Agreement with The Segal Company - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the President of the Board of Education is hereby authorized to enter into an agreement with The Segal Company to present a five year cash flow projection of the District’s expected contribution requirement under the Suffolk School Employees Health Plan (SSEHP), a five year cash flow of the District’s expected benefit expense for retirees, and to present this information and consult with the Audit Committee to assist them in developing a funding strategy designed to address increasing retiree costs, at an estimated fee of \$5,000.00, in accordance with the attached proposal.

7. SEORA Recommendation – Tackan Elementary School - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the Board of Education of the Smithtown Central School District, after review of the action proposed at Tackan Elementary School, hereby determines that the site improvement work is a Type II Action pursuant to 6NYCRR Part 617.5(c)(2) of the implementing regulations of the State

Environmental Quality Review Act, and will, therefore, by definition, have no significant adverse impact on the environment.

8. External Auditor’s Management Representation Letter – Dental - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the President of the Board of Education is hereby authorized to sign the Management Representation Letter with R.S. Abrams & Company, LLP, dated November 17, 2009, in connection with their review of the dental claims administration as provided by J.J. Stanis & Company, Inc., for the period January 1, 2009 to December 31, 2009 for a fee not to exceed \$6,900.00.
9. Contract for Multisensory Workshop – upon recommendation of the Superintendent of Schools, be it RESOLVED, that the President of the Board of Education is hereby authorized to execute a contract with the following organization, to present a five day Multisensory Workshop on multisensory language instruction and strategies for classroom implementation on January 21, 25 & February 2, 10, 25, 2010 at the rates indicated below:

Workshop:	\$15,000.00 for up to 30 participants
Additional Participants:	\$ 250.00/participant
Materials:	\$ 60.00/participant

L & M Educational Consulting
 905 Main Street
 Pt. Jefferson, NY 11777

The funds for this staff development will be paid for through the ARRA 611 funds.

10. Contract for Professional Development Training - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the President of the Board of Education is hereby authorized to execute a contract with the following organization, during the 2009-10 school year, to provide one day of Professional Development Training to District coaches to assist in on-going diagnostic and prescriptive teaching practices with both intervention and classroom settings for a total cost of \$1,500.00:

L & M Educational Consulting
 905 Main Street
 Pt. Jefferson, NY 11777

The funds for this staff development will be paid for through the ARRA 611 funds.

11. Contracts for Adult Continuing Education Instructors - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the President of the Board of Education is hereby authorized to execute a contract with the following individual/organization for the 2009-10 school year, as part of the Adult Continuing Education Program, at the rate indicated:

Tom Perricone dba Long Island Safety
 52 Ocean Avenue
 Center Moriches, NY 11934
 \$52.00 per student

And, be it further RESOLVED, that the President of the Board of Education is hereby authorized to execute a contract with the following individual/organization for the 2009-10 school year, as a volunteer, as part of the Adult Continuing Education Program:

Bud Levy
 c/o NestEgg Advisors, Inc.
 330 Motor Parkway
 Suite 305
 Hauppauge, NY 11788

12. Agreement with SCOPE Education Services – Science Explorations Program - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the President of the Board of Education is hereby authorized to execute an agreement between the Smithtown Central School District and SCOPE Education Services for the Science Explorations Program at each elementary school for the period of February 22, 2010 through June 30, 2010.

13. Change Order - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the Board of Education hereby approves the attached change order listed below:

Bid Recommendation #09-33R Awarded on August 25, 2009
 Capital Project #58-08-01-06-0-023-026
 High School East – Gymnasium upgrades

CHANGE ORDER #1 – Amount: \$6,785.86
 Contractor: DeMartino Construction Corporation

14. Contract for Bilingual Services - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the President of the Board of Education is hereby authorized to execute a contract with the following individual/organization, to provide a bilingual (Greek) evaluation for the 2009-2010 school year, at the rates listed below:

Marion K. Solomon & Associates, Inc.
 125 Bethpage Road
 Suite B
 Plainview, NY 11803
 \$425.00 per Bilingual Psychological Evaluation
 \$300.00 per Bilingual Speech Related Evaluation
 \$300.00 per Bilingual Educational Evaluation

Operations

MOTION by Mrs. Waldron, seconded by Mrs. Knox approving Operations Items 1-2 on a consent motion.

All aye. Motion carried (7-0).

1. Acceptance of Gifts – upon recommendation of the Superintendent of Schools, be it RESOLVED, that the Board of Education authorizes the acceptance of the following gifts:

	<u>Donated By</u>
\$24.00 to fund field trips for the 2009-2010 school year	Accompsett Elementary parents
\$500.00 to fund the 5 th grade event for 2009-2010	Branch Brook’s Extra Class Activity Club
\$3,200.00 to fund field trips for the 2009-2010 school year	Mt. Pleasant Elementary parents
\$262.50 to fund field trips for the 2009-2010 school year	Nesconset Elementary parents
\$351.40 to fund field trips for the 2009-2010 school year	Tackan Elementary parents
3 showcases, 5’L x 3’W x 18”Deep, to display student work and building activities at Accomsett Middle School	Mr. Andy Polan Stony Brook Vision World 2194A Nesconset Highway Stony Brook, NY 11790

2. Additions to List of Organizations Approved to Use School Facilities, 2009-10 School Year – upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following organizations, having made formal application, are hereby approved for applying to use school facilities of the Smithtown Central School District during the 2009-10 school year, subject to all school district policies, rules and regulations, Standard Uniform Practices and contract provisions.

Nesconset Heat
Suffolk County Music Educator's Association

PERSONNEL

Certified – The following AMENDED Certified Personnel Items were presented for the Board's approval (Attachment XI.A.1-13):

1. Appointment of Regular Substitute Academic Intervention Tutor
2. Appointment of Regular Substitute Teacher
3. Appointment of Home Instruction Tutor(s)
4. Appointment of Probationary Teacher
5. Appointment of Adult Continuing Education Teachers
6. Appointment of STEMS Program Substitute Instructor
7. Request for FMLA, Without Pay/Leave of Absence, Without Pay
8. Appointment of Co-Curricular Activities Sponsors
9. Increase of Assignment/Additional Classes
10. Appointment of Administrative Substitute
11. Appointment of Event Chaperone
12. Appointment of Substitute Teacher
13. Particular Personnel – Executive Session

MOTION by Mrs. Knox, seconded by Mrs. Waldron approving the AMENDED Certified Personnel Items 1-13, as detailed in the attached resolutions:

All aye. Motion carried (7-0).

Ms. Ricigliano congratulated the newly hired staff.

Mr. Rossi, on Behalf of the Board, also congratulated the newly hired staff.

Classified - The following Classified Personnel Items were presented for the Board's approval (Attachment XI.B.1-4):

1. Appointments
2. Appointments – Reason(s)
3. Change of Status
4. Resignation

MOTION by Mrs. Knox, seconded by Mrs. Waldron approving the Classified Personnel Items 1-4, as detailed in the attached resolutions:

All aye. Motion carried (7-0).

NEW BUSINESS – none.

MOTION by Mrs. Waldron, seconded by Mrs. Knox that the meeting be adjourned at 9:20 p.m.

All aye. Motion carried (7-0).

Respectfully submitted,

Mary Wilson
District Clerk