

**SMITHTOWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING**

January 11, 2011

Held in Joseph M. Barton Bldg.

Meeting called to order at 6:30 p.m. by Robert Rossi, President of the Board of Education. On motion by Mrs. Waldron, seconded by Mr. Liguori, the Board voted unanimously to convene in Executive Session to discuss collective bargaining, employment and/or appointment of particular persons, and pending litigation. At 8:00 p.m. Ms. Berlin left the meeting.

At 8:10 p.m. Mr. Saggese moved, Mrs. Knox seconded, and the Board reconvened the Regular Meeting.

Members present:

Neil S. Carlin	Robert Rossi
Theresa Knox	Joseph T. Saggese
Louis Liguori	Gladys M. Waldron

Members Absent:

Scott Martella

Also present:

Edward Ehmann, Superintendent
Mary Cahill, Asst. Supt.
Joan Niles, Asst. Supt.
Karen Ricigliano, Asst. Supt.
Eugene Barnosky, Sharon Berlin, Lindsay T. Crocker, Board Counsel
Visitors
Mary Wilson, District Clerk

I. OPENING CEREMONY - conducted by Mr. Rossi.

II. MINUTES - of the Regular Meeting held December 14, 2010 were presented for approval.

MOTION by Mrs. Waldron, seconded by Mrs. Knox that the above minutes be approved as presented.

All aye. Motion carried (6-0).

III. RECEIPT OF CLAIMS AUDITOR'S REPORT - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the Claims Auditor's Report ending July 31, 2010 in the amount of \$11,129,304.16, August 31, 2010 in the amount of \$5,970,472.17, September 30, 2010 in the amount of \$8,644,777.73 and October 31, 2010 in the amount of \$17,680,013.79, be accepted.

MOTION by Mrs. Waldron, seconded by Mrs. Knox that the Claims Auditor's Report be accepted.

All aye. Motion carried (6-0).

IV. COMMUNICATIONS

A. Correspondence - The following correspondence was presented for the Board's review.

1. Letter to Members of the Board of Education from Ms. Karen Ricigliano regarding appreciation for expression of sympathy.

MOTION by Mrs. Waldron, seconded by Mrs. Knox that the correspondence in Section A, as listed above, be received and the recommendations of the administration (where indicated) be accepted.

All aye. Motion carried (6-0).

B. General Communications – There were no general communications presented for the Board's review.

V. OLD BUSINESS

A. Contract for Special Education Workshop/Seminars

MOTION by Mrs. Knox, seconded by Mrs. Waldron that upon recommendation of the Superintendent of Schools, be it RESOLVED that the President of the Board of Education is hereby authorized to execute a contract with the following organization for the 2010-11 school year, to provide staff development for the district's administrators and/or special education faculties in compliance with IDEA, Education Law 4410, to be limited to no more than 15 hours:

Access 7 Consulting, Inc.
6080 Jericho Turnpike
Suite 200
Commack, NY 11725

The funds for these workshops will be paid for through the 611 ARRA funds, not to exceed \$1,975.00.

All aye (6-0).

B. Dental RFP

Ms. Niles informed the Board that a letter has been sent to J.J. Stanis that their services will be terminated as of 6/30/11. We are collecting samples of RFP's for our third party administration for dental services. The RFP will be going out around the second week in February.

C. Cafeteria Information

Ms. Niles reported that in the Board's packets there are reports going back from July to October for all funds, including the cafeteria fund. Mr. Saggese asked that last year's cafeteria report also be given to the BOE. Ms. Niles stated that revenue minus expenses are currently in deficit at approximately \$112,000.

D. Co-Curricular Athletic Report

Mrs. Cahill stated that the report which had been requested regarding per pupil expenditures for co-curricular and athletics is being prepared. Mr. Saggese requested, if possible, that the report be ready for the next Business Affairs meeting.

VI. COMMITTEE REPORTS

A. Health & Wellness

Mr. Rossi reported that a meeting was held the previous evening. Mr. Ehmann noted that some parents feel that the District should go further in its deliverance of food items to our students. We will be putting together a committee of principals, teachers, parents and central office administrators to take a comprehensive look and assessment of where our District is regarding food and how it is used in and outside of the classrooms.

B. Business Affairs

Mr. Carlin reported that a meeting will be held on January 19th. The charge from the committee to the administration was to try to put together a picture of what we are looking at for budget development. The fixed costs that the District is looking at are going up around

\$7.5 to 8 million. That is made up of an increase of \$2.4 million in TRS, \$1.2 million in ERS, \$900 thousand increase in STA health insurance, SSEA health insurance going up approximately \$400 thousand and the STA still receives step raises estimated at 3.34% on our current footprint (approximately \$2.5 million budget increase next year.) Those increases do not include contracts, heating oil or transportation. The administration has been asked to give us a preliminary budget on what a 2% tax levy looks like with our known expenses. We also asked for runs of 3% and 4%.

C. Policy

Mrs. Knox announced that the meeting which had been scheduled for tomorrow, 1/12, will now be held on February 1st at 7:00 p.m. due to the weather forecast.

VII. SUPERINTENDENT'S REPORT

A. **Updates** – The Superintendent brought the Board up-to-date on the following items of interest:

- Central registration for the 2010-2011 kindergarten class is taking place during the month of January at the Joseph M. Barton Administration Building. Check the district website www.smithtown.k12.ny.us for further information.
- Social Studies Director Michael Chlystun was awarded the Emil Zullo Educator of the Year Award from the New York State Bar Association. This award is presented to an educator who has made an outstanding contribution to law related and civics education.
- More than 100 Smithtown students received awards at the New York State Regional DECA Competition at Suffolk Community College. They now qualify for the state competition to be held in March in Rochester, NY.
- To help parents and students get started with the college admissions and post-secondary planning, the High School Guidance Department will hold a Junior Parent College Orientation Program on Thursday, January 20 at 7:00 pm at SHS East and on Thursday, January 27 at 7:00 pm in SHS West.
- High School Art Teacher Tim Needles has been selected by bestselling author Dan Pink to be included in his annual “What’s your sentence?” video.
- Ryan Mayr, a fifth grader from Branch Brook Elementary, organized his second annual coat drive for the homeless. Two hundred fifty coats were delivered to Pronto of Long Island which is in Brentwood.
- Mt. Pleasant Elementary third graders shared family documents dating back at least fifty years at the school’s Family Heritage Day.
- Smithtown High School East and West graduates from the class of 2010 returned to their schools to discuss important topics to help seniors in the transition from High School to College. The Winter Senior Panel was coordinated by Philip Como (SHS Business Teacher), Ingrid Hrvatin (SHS Director of Guidance), and Michael Agostino (SHS Guidance Counselor.)
- SHS East recently hosted a Multi-Faith Forum to promote increased interfaith understanding.
- SHS West Junior Natalie Minuto organized a shoe drive for Soles 4 Souls, a non-profit organization that facilitates the delivery of shoes to be used to aid the needy worldwide.
- Great Hollow Middle School raised \$8,381.70 for the St. Jude’s Children’s Research Hospital through the Math-a-Thon.
- Five former Smithtown students were recently graduates of the Suffolk County Police Academy, 155th Recruit Class. They are: Police Officers Anthony J. Cerasuolo, Craig P. Knudsen Thomas J. Perillo, and Michael A. Petrucci, all of whom are now with the Suffolk County Police Department. Police Officer Ryan Miller is now assigned to the Suffolk County Park Police Department.
- Out of 47 robotics teams on Long Island, Smithtown Robotics won the Musical Theme Contest at Stony Brook University. The team will receive the \$1,000.00 award March 25th at the 2011 L.I. Regional. The winning student was Patrick Jaeger.

B. Committee on Special Education

MOTION by Mrs. Waldron, seconded by Mrs. Knox approving Committee on Special Education Items 1-2 on a consent motion.

All aye. Motion carried (6-0).

1. Committee on Special Education - RESOLVED that the recommendations of the Committee on Special Education for cases 305493, 308559, 309152, 309132, 303967, 302434, 174388, 311839, 311008, 310339, 301531, 311855, 200461, 311531, 304527, 301961, 302935, 309746, 305033, 309330, 311886, 311866, 311888, 307012, 303951, 157850, 308143, 308233, 311893, 307118, 301467 and 304750 be approved.
2. Sub-Committee on Special Education - RESOLVED that the recommendations of the Sub-Committee on Special Education for cases 306561, 308047, 302644, 300294, 311649, 301704, 308551, 305333, 305423, 307409, 310549, 300263, 308497, 179306, 309112, 301802, 308039, 309346, 310522, 308490, 301803, 310892, 200077, 172146, 302624, 190799, 303993, 306910, 301679, 308327, 310864, 311728 and 309690 be approved.

C. Committee on Preschool Special Education

MOTION by Mrs. Knox, seconded by Mrs. Waldron approving Preschool Special Education Items 1-2 on a consent motion.

All aye. Motion carried (6-0).

1. Initial Placement for Preschool Special Education Program/Services – RESOLVED that the recommendations of the Committee on Preschool Special Education for Initial Placement – Program/Services for cases P311897, P311748, P311908, P311904, P311890, P311891, P311898 and P311873 be approved.
2. Special Education Preschool Annual IEP Review/Amended IEP – RESOLVED that the recommendations of the Committee on Preschool Special Education for Annual IEP Review/Amended IEP for cases P310883, P310377, P311811, P311357, P311701, P310570, P309895, P311535, P310794, P311533, P310576, P309710, P309708, P310475, P310421, P310234, P309710, P311460, P310462, P311478, P309669 P310409, P311434, and P311847 be approved.

D. Calendar for January and February 2011 - The calendars were reviewed and amended by the Board.

E. Litigation - was discussed during the earlier Executive Session.

VIII. INSTRUCTIONAL REPORT

MOTION by Mrs. Knox, seconded by Mrs. Waldron approving Instructional Items A – C on a consent motion.

All aye. Motion carried (6-0).

A. Overnight Field Trip Request – Smithtown High School East Music – March 31 – April 3, 2011 – MENC All-Eastern Performing Groups – Baltimore, Maryland - upon recommendation of the Superintendent of Schools, be it RESOLVED, that permission is granted for 2 students from Smithtown High School East Music to participate in the MENC All-Eastern Performing Groups at the Baltimore Convention Center in Baltimore, Maryland. Students will depart March 31, 2011 and return April 3, 2011.

B. Overnight Field Trip Request – Smithtown High School East Cheerleaders – February 11-14, 2011 – National Cheerleading Championship – Orlando, Florida - upon recommendation of the Superintendent of Schools, be it RESOLVED, that permission is

granted for 17 students from Smithtown High School East Cheerleading to compete in the National Cheerleading Competition at Walt Disney World, Orlando, Florida. Students will depart February 11 and return February 14, 2011.

C. Overnight Field Trip Request – Smithtown High School West Varsity Kickline – March 10-14, 2011 – National Championship – Orlando, Florida - upon recommendation of the Superintendent of Schools, be it RESOLVED, that permission is granted for 20 students from Smithtown High School West Varsity Kickline to compete in the National Championship at Universal Studios in Orlando, Florida. Students will depart March 10 and return March 14, 2011.

IX. AUDIENCE - Mr. Rossi welcomed the members of the audience and called speakers to the podium from the sign-in sheet.

1. Pam Mullahy identified herself as a parent from Dogwood Elementary. Mrs. Mullahy questioned the savings from closing a school, busing costs/times, the need for another Assistant Principal, larger class sizes and library time.
2. Peter Hans identified himself as a parent of two elementary students. Mr. Hans discussed his concern regarding the impact that closing a school may have on the future of the District and on the community.
3. Denise McMahon identified herself as a member of SEPTA. Mrs. McMahon expressed her displeasure that a BOE member does not attend SEPTA meetings. Mr. Saggese apologized for his inability to attend the SEPTA meetings and suggested that perhaps another member might be able to attend the meetings in the future.
4. Michele Claxton expressed her concern regarding future budget deficits.
5. Doug Shaffer suggested that the closing of a school be based on more than financial savings; neighborhoods must be considered.
6. Amy Jo DiConza identified herself as a parent from Dogwood Elementary. She asked the Board to consider class size (square footage) in their school closing decisions.
7. Colleen Albano asked, other than closing a school, what other alternatives are being considered.
8. Tony Albano asked if the District has other money savings ideas other than closing a school.

X. BUSINESS AFFAIRS

A. Finance

MOTION by Mrs. Knox, seconded by Mrs. Waldron approving Finance Items 1-9, on a consent motion.

Discussion

Item #7 – Mr. Carlin questioned the procedure used in hiring consultants. He noted that the District must bid certain contracts which are for much less money than the consultants. Mr. Barnosky noted that under General Municipal Law professional services are exempt from the formal bidding process. Mrs. Cahill explained that in both Item # 7 and 8 she had interviewed the consultants and it was her responsibility to determine that they did possess the skill set that was needed for our staff. Mr. Carlin asked if other prices are sought. Mrs. Cahill responded that there is another person who could provide this service, but is more expensive.

All aye. Motion carried (6-0).

1. **Financial Reports** - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following financial reports for the month(s) indicated are accepted:

- 1 – Revenue Status Report
07/31/10, 08/31/10, 09/30/10 and 10/31/10
- 2 – Trial Balance Report
07/31/10, 08/31/10, 09/30/10 and 10/31/10
- 3– Summary of Treasurer’s Report
07/31/10, 08/31/10, 09/30/10 and 10/31/10
- 4 – Treasurer’s Monthly Report
07/31/10, 08/31/10, 09/30/10 and 10/31/10
- 5 – Schedule of Investments
07/31/10, 08/31/10, 09/30/10 and 10/31/10
- 6 – Collateralization of Bank Balances
07/31/10, 08/31/10, 09/30/10 and 10/31/10
- 7 – Budgetary Transfer Report
07/31/10, 08/31/10, 09/30/10 and 10/31/10
- 8 – Budget Status Report
07/31/10, 08/31/10, 09/30/10 and 10/31/10
- 9 – Cash Flow Report
07/31/10, 08/31/10, 09/30/10 and 10/31/10
- 10 – Report of Claims Auditor
11/30/10
- 11 – Smithtown High School East Extra Classroom Activity Account
07/31/10, 08/31/10, 09/30/10 and 10/31/10
- 12 – Smithtown High School West Extra Classroom Activity Account
07/31/10, 08/31/10, 09/30/10 and 10/31/10
- 13 – Accomsett Middle School Extra Classroom Activity Account
07/31/10, 08/31/10, 09/30/10 and 10/31/10
- 14 – Great Hollow Middle School Extra Classroom Activity Account
07/31/10, 08/31/10, 09/30/10 and 10/31/10
- 15 – Nesaquake Middle School Extra Classroom Activity Account
07/31/10, 08/31/10, 09/30/10 and 10/31/10
- 16– Branch Brook Elementary School Extra Classroom Activity Account
07/31/10, 08/31/10, 09/30/10 and 10/31/10
- 17– Dogwood Elementary School Extra Classroom Activity Account
07/31/10, 08/31/10, 09/30/10 and 10/31/10
- 18 – Mills Pond Elementary School Extra Classroom Activity Account
07/31/10, 08/31/10, 09/30/10 and 10/31/10
- 19 – Mt. Pleasant Elementary School Extra Classroom Activity Account
07/31/10, 08/31/10, 09/30/10 and 10/31/10
- 20 – St. James Elementary School Extra Classroom Activity Account
07/31/10, 08/31/10, 09/30/10 and 10/31/10
- 21 – Smithtown Elementary School Extra Classroom Activity Account
07/31/10, 08/31/10, 09/30/10 and 10/31/10
- 22 – Tackan Elementary School Extra Classroom Activity Account
07/31/10, 08/31/10, 09/30/10 and 10/31/10

2. Bid Recommendations - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following bid recommendations be approved as submitted herein:

10-40	Landscaping & Pruning
10-42	Maintenance Vehicle Parts
10-44	Acco Bulletin Boards

3. Budgetary Transfers – upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following budgetary transfer of funds be approved for the 2010-11 school year:

FROM:	2250-449-51-0020	Prof/Tech Child Find	\$75,000.00
TO:	2250-449-51-0000	Prof Tech	\$75,000.00

4. Agreement with SCOPE Education Services – Winter Explorations Program - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the President of the Board of Education is hereby authorized to execute an agreement between the Smithtown Central School District and SCOPE Education Services for the Winter Explorations Program at Accomsett Middle School for the period of January 15, 2011 through February 12, 2011.

5. Extra Classroom Activity Accounts - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the President of the Board of Education hereby approves the following organization as a potential donor for Extra Classroom Activity Accounts for the 2010-2011 school year:

<u>School</u>	<u>Potential Donor</u>
St. James Elementary School	National Automobile Dealers Charitable Donation

6. Contract for Consultant Services - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the President of the Board of Education is hereby authorized to execute a contract with the following organization, to provide the completion of the Response to Intervention (RtI) services to comply with the New York State Guidance Manual:

LMW Educational Consultants, LLC
5025 N. Central Avenue PMB #482
Phoenix, AZ 85012

Phase Two: Completion of Smithtown Guidance Manual for
RtI - January 2011 through June 2011,
ten-full day meetings with our District RtI Stakeholder team and the
development of District guidelines and procedures to comply with
the Federal and State RtI Regulations – \$30,000.00.

The funds for these workshops will be paid for through the ARRA 611 funds.

7. Contract for Multisensory Staff Development Workshops - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the President of the Board of Education is hereby authorized to execute a contract with the following organization, to present five full-day on-site staff development workshops (2 consultants per day for 5 days) at our elementary schools on multisensory language instructional practices, to comply with Federal and State RtI requirements, for a total of \$15,000.00:

Da Vinci Education & Research
550 North Country Road, Suite B
St. James, NY 11780

The funds for these workshops will come out of the Federal Title 1 Grant.

8. Contract for Staff Development/Training - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the President of the Board of Education is hereby authorized to execute a contract with the following organization, to provide no more than seven days of Staff Development workshops related to the Race to the Top expectations, and one day to provide consultation and training for the five private/parochial schools, for the 2010-2011 school year, not to exceed a total expense of \$7,000.00:

GWJ Consultants Ltd.
92 Stuart Avenue
Amityville, NY 11701

The funds for these workshops will be paid for through the 611 ARRA funds, not to exceed \$7,000.00.

9. Contract for Workshop - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the President of the Board of Education is hereby authorized to execute a contract with the following organization, to present a workshop, "Too Good For Drugs", to middle school health teachers, at High School East on January 24, 2011, at no cost to the District:

Patsy Hirschhorn, Executive Director
 Smithtown Youth Bureau
 124 W. Main Street
 Smithtown, NY 11787

B. Operations

MOTION by Mrs. Waldron, seconded by Mrs. Knox approving Operations Items 1-3 on a consent motion.

All aye. Motion carried (6-0).

1. Declaration of Obsolete Items - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following items, due to poor condition and/or obsolescence, are no longer useful to the District, and are hereby declared to be obsolete, and are to be disposed of in a manner that is in the best interest of the Smithtown Central School District:

Attached list of computer equipment *
 Okidata Microline 321 9 Pin Printer – serial #407D0544345

* List available upon request

2. Acceptance of Gifts – upon recommendation of the Superintendent of Schools, be it RESOLVED, that the Board of Education authorizes the acceptance of the following gifts:

	<u>Donated By</u>
\$15.75 to fund field trips for the 2010-2011 school year	Accompsett Elementary School parents
\$6,895.65 to fund field trips for the 2010-2011 school year	Branch Brook Elementary School parents
\$470.66 to fund field trips for the 2010-2011 school year	Mills Pond Elementary School parents
\$96.38 to fund field trips for the 2010-2011 school year	Nesconset Elementary School parents
\$1500.00 donation to St. James Elementary School	Mr. Steve Cannata, NADCF Ambassador National Automobile Dealers Charitable Foundation 8400 Westpark Drive McLean, VA 22102-3591

3. Addition to List of Organizations Approved to Use School Facilities, 2010-11 School Year – upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following organization, having made formal application, is hereby approved for applying to use school facilities of the Smithtown Central School District during the 2010-11

school year, subject to all school district policies, rules and regulations, Standard Uniform Practices and contract provisions.

Hauppauge Public Schools

XI. PERSONNEL

A. Certified – The following Certified Personnel Items were presented for the Board's approval (Attachment XI.A 1-10):

1. Appointment of Substitute Teacher(s)
2. Appointment of Probationary Teacher(s)
3. Comment
4. Certifications
5. Appointment of Home Instruction Tutor(s)
6. Coaching Assignment(s)
7. Request for FMLA, Without Pay/Leave of Absence, Without Pay
8. Request for Leave of Absence, Without Pay
9. Notice of Resignation(s)
10. Appointment of Adult Continuing Education Teachers

MOTION by Mrs. Waldron, seconded by Mrs. Knox approving the Certified Personnel Items 1-10, as detailed in the attached resolutions.

All aye. Motion carried (6-0).

B. Classified - The following Classified Personnel Items were presented for the Board's approval (Attachment XI.B 1-6):

1. Appointments
2. Appointments – Reason(s)
3. Change of Status
4. Change of Status – Reason(s)
5. Leave of Absence Unpaid
6. Leave of Absence – Reason(s)

MOTION by Mrs. Knox, seconded by Mrs. Waldron approving the Classified Personnel Items 1-6, as detailed in the attached resolutions.

All aye. Motion carried (6-0).

XII. NEW BUSINESS – none.

XIII. ADJOURNMENT

MOTION by Mrs. Waldron, seconded by Mr. Saggese that the meeting be adjourned at 9:35 p.m.

All aye. Motion carried (6-0).

Respectfully submitted,

Mary Wilson
District Clerk