

**SMITHTOWN CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING**

March 27,2012

Held in the Joseph M. Barton Bldg.

Meeting called to order at 7:10 p.m. by Gladys Waldron, President of the Board of Education. On motion by Mrs. Knox, seconded by Ms. Plourde, the Board voted unanimously to convene in Executive Session to discuss Matters Leading to the Discipline of a Particular Employee and to seek Legal Advice from the Board's Attorney.

At 7:50 p.m. Mrs. Knox moved, Ms. Plourde seconded, and the Board voted unanimously to exit Executive session and return to the public meeting.

Members present:

Gladys M. Waldron  
Theresa Knox  
Joseph T. Saggese  
Grace Plourde

Members absent:

Louis Liguori  
Joanne McEnroy  
Christopher Alcure

Also present:

Edward Ehmann, Superintendent  
Maria Rianna, Asst. Supt..  
Karen Ricigliano, Asst. Supt.  
Eugene Barnosky, Board Counsel  
Visitors  
Maureen O'Connor, District Clerk

- I. **OPENING CEREMONY** - Salute to flag and moment of silence conducted by Mrs. Waldron.

MOTION by Mrs. Knox, seconded by Ms. Plourde to move agenda item V. Superintendent's Report A. Update/Awards.

All aye. Motion carried (4-0).

V. **SUPERINTENDENT'S REPORT-**

A. **Updates/Awards**. The following students were presented with awards in recognition of being named a Finalist in the National Merit Scholarship Program

Aniksha Balamurugan	HSE
Alexander Barnes	HSW
Michael Catalano	HSW
Allie Cohen	HSW
Emily Roach	HSW
Justine Talbot	HSE
Haleigh Williams	HSE

II. **COMMUNICATIONS**

A. **Correspondence** - The following correspondence was presented for the Board's review.

1. Letter to Board of Education from Ms. Pam Farino regarding the District Website.
2. Letter to Board of Education from Dr. Joanne Figueiredo regarding invitation to National Honor Society Induction.

3. Letter to Board of Education from Mr. Neil Carlin regarding the New York Times article.
4. Letter to Board of Education from Western Suffolk BOCES regarding BOCES Tentative Budget for the 2012-2013 school year.
5. Letter to Board of Education from Mr. Neil Carlin regarding class size and contracts.

MOTION by Ms. Plourde, seconded by Mrs. Knox that the correspondence in Section A, as listed above, be received and that the recommendations of the administration (where indicated) be accepted.

All aye. Motion carried (4- 0).

**B. General Communications** – There were no general communications presented for the Board's review.

**II. UNFINISHED BUSINESS** –

Titles for District Buses: Joan Niles reported that the two release letters for the buses were received today from New York State. Those letters were then sent to the Department of Motor Vehicles. As soon as the titles are received from NYS the buses will be put up for auction.

Audit Committee: Mr. Saggese reminded the Board that the term of one of the Audit Committee members will be expiring and a search for a replacement should begin.

**IV. COMMITTEE REPORTS**

**A. Business Affairs** - Mr. Liguori and Ms. McEnroy the chairpersons were not present so there was no report. Mr. Saggese stated the Board was still waiting for the final budget numbers, expressed his opinion not to use the 4.7m in reserves, requested a 3 year projection of the budget, questioned how increasing class sizes to 30 affects the budget and requested a list of available reserves.

**B. Facilities** - Ms. Plourde reported that a meeting was held on March 15. Johnston Controls presented a report on savings as a result of efficiency measures. Johnston Controls will be reporting every year. There was an update on the remaining H2M projects including science labs at East and the shed at Nesaquake Middle school. After a review of the current 5 year contract it was determined that there are currently \$53,000 in open invoices. The fire damaged portable at Nesconset was also discussed regarding whether to repair it or take the salvage value. Mr. Saggese requested a copy of the reconciliation of the H2M contract that Mr. Gavin completed.

**C. Housing**- No report.

**D. Instructional Services** – No report.

**E. Negotiations** – Mr. Saggese stated that he is not in favor of informal talks with the bargaining units and that the lead negotiator should be the one to take the lead. Additionally Mr. Saggese stated his desire to go Fact Finding and to engage the new Superintendent in negotiations.

**F. Policy** – Mrs. Knox reported that there was a meeting held on March 20<sup>th</sup>. Policy 0100 and 5300 – Code of Conduct were reviewed. The changes in these policies would bring the policy in line with the required language under the Dignity for Students Act.

## **BOARD LIAISON TO DISTRICT COMMITTEES-**

**Audit Committee-** Mrs. Knox reported that there was a meeting on March 20<sup>th</sup>. The committee reviewed the agreed upon procedure report on the district's self funded dental plans. Mr. Saggese requested that the minutes from that meeting be included in the minutes of this Board meeting. They are attached.

## **V. SUPERINTENDENT'S REPORT –**

### **A. Updates-**

- When filing your State Income Tax form, please be certain to fill in the Smithtown School District Tax Code (590) in the appropriate space provided. School aid will be affected if the school district or code number is incorrect or missing.
- All transportation requests for the 2012-13 school year for private or parochial school students must be made by April 1, 2012, regardless of whether the request is for a first-time applicant or is a renewal.
- SHS East and West Math Honors Societies recently held their annual Math Fun Night at SHS West. This event had record attendance with students from grades 4-8 engaged in hands-on math activities.
- SHS East Science teachers Kerry Hicks and Elaine Champey are both winners of a Western Suffolk BOCES Model Schools Teacher Integration Award.
- Smithtown Middle Schools competed in the Eastern Long Island Science Olympiad Regional Competition. Out of 22 schools, Accomsett Middle School placed 4<sup>th</sup> and Nesaquake Middle School placed 9<sup>th</sup>. By earning a place in the top 5 at Regionals, Accomsett MS has qualified to continue on to the NYS Science Olympiad Competition in April at SUNY Ulster.
- SHS East and West DECA had 150 students from both schools attending the 2012 NYS DECA Competition in Rochester, New York. Over 100 Smithtown students received medals. Twenty four students qualified for the International DECA Conference in Utah next month and ten students were inducted in the NYS DECA Honor Society.
- SHS East senior Noelle Eichenlaub recently received two awards. Noelle placed 1<sup>st</sup> in the 11/12<sup>th</sup> Grade Division of the Nassau Community College Honors Program Monologue Competition in which she competed against High School Theater students from Nassau and Suffolk Counties. She was also selected as the Division III winner when she submitted a video to a new SCMEA (Suffolk County Music Educators' Association) contest themed "What does music mean to me?"
- Smithtown Senior Gold Card members were entertained by the talent of students from Smithtown High School West (*Hello Dolly*), Nesaquake Middle School (*Into the Woods, Jr*) and Accomsett Middle School (*Aladdin Jr*) and Great Hollow Middle School (*Seussical Jr*). Gold Card members were invited to a special performance of each play.
- Smithtown High School Guidance Department hosted a Spring Mini College Day at both HS East and West. Over 50 colleges were in attendance and representatives met with hundreds of sophomores and juniors.
- In honor of National Girls and Women in Sports Day, Mills Pond Elementary physical education department held their annual 5<sup>th</sup> Grade Mother Daughter Volleyball Tournament. Fifth grade girls and their mothers or other female adults enjoyed a night of volleyball fun while coming together in celebration of women in sports.
- Congratulations to teacher Joel Sidwell on his prestigious study award for Leipzig, Germany. Joel was one of 20 Americans who received the AATG (American Association of Teachers of German) Award. He will be in Germany from June 23 to July 14, 2012.

### **B. Committee on Special Education**

#### **1. Committee on Special Education**

“RESOLVED, that the recommendations of the Committee on Special Education for Initial Placement Program/Services, for cases listed be approved.”

302240, 311639, 308899, 313071, 312809, 153480, 309746, 310822, 303711, 200848, 311202, 305896, 303680, 311545, 310386, 310524, 309894, 309393, 154950, 306744, 312735, 310342, 312503, 310324.

#### **2. Sub-Committee on Special Education**

“RESOLVED that the recommendations of the Sub-Committee on Special Education for cases listed be approved.”

301339, 151850, 157760, 152140, 152020, 304244, 302757, 304476, 300552, 304455, 300825, 301402, 305814, 303559, 304332, 301936, 303356, 306765, 306137, 305997, 309346, 200060, 309455, 156200, 303720, 303672,

305150, 300258, 304982, 302774, 302662, 301987, 302846, 310691, 300269, 305801, 303593, 304174, 302355, 303793, 302840, 307171, 302407, 309689, 311187, 310829, 310377, 310893, 310892, 300190, 301289, 307602, 306066, 308058, 305106, 301556, 303949, 304075, 306519, 306501, 310575, 305129, 309219, 301999, 301110, 200679, 200408, 159200, 173058, 187209, 306567, 310519, 307647, 302488, 301418, 200555, 200411, 307571, 306513, 306503, 308413, 311718, 308614, 311814, 311685, 312575, 310823, 308308, 304348, 176527, 301198, 300671, 200077, 305747, 308908, 305966, 308558, 307328, 302417, 310190, 306517, 305614, 200079, 200974, 302696, 304041, 306206, 307951, 309540, 307627, 305797, 309302, 306110, 311665, 306991, 310734, 310403, 200260, 188569, 307239, 310475, 302443, 303837, 312539, 308661, 159340, 306949, 305703, 311839, 307516, 300282, 300311, 312737, 303986.

The recommendations of the Committee on Special Education and Sub-Committee on Special Education were reviewed and approved.

MOTION by Mrs. Knox, seconded by Mrs. Plourde approving Committee on Special Education Items 1-2 on a consent motion.

All aye. Motion carried (4 -0).

**C. Committee on Preschool Special Education**

1 .Initial placement for Preschool Special Education Program/Services

“RESOLVED, that the recommendations of the Committee on Preschool Special Education for Initial Placement Program/Services, for cases listed be approved.”  
**P312998, P312901A, P312901, P313029A, P313029, P313028, P313149, P313129A, P313129, P313128A, P313128, P313127A, P313127, P312792,**

2 .Special Education Preschool Annual IEP Review/Amended IEP

“RESOLVED, that the recommendations of the Committee on Preschool Special Education for Annual IEP Review/ Amended IEP for cases listed be approved.”  
**P310386, P312552A, P312552, P312489, P313166, P311527, P311545, P311645, P311202, P311950, P311569, P311583, P310822, P312557A, P312557, P312535A, P312535, P311639, P312035, P311481, P311365 P312669, P311945A, P311945**

MOTION by Mrs. Knox, seconded by Ms. Plourde approving Committee on Preschool Special Education Items 1-2 on a consent motion.

All aye. Motion carried (4 -0 )

**D. ESL Summer Enrichment Program**

“Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the Smithtown Central School District establish a summer enrichment program for our English Language Learners entitled ESL Summer Enrichment Program, and be it further RESOLVED, that, authorization is granted to operate this program during July and August 2012.”

*\*Funding via Title III Grant\**

MOTION by Mrs. Knox, seconded by Ms. Plourde approving Superintendent Report Item D ESL Summer Enrichment Program.

All aye. Motion carries (4-0)

**E. Tentative Calendar for April 2012-** the calendar was reviewed by the Board.

**F. Litigation-** discussed in Executive Session.

**G. Determination of Non-Compliance of Homeschooled Student**

“Resolved, that a determination of non-compliance has been established for student who is being homeschooled and further action to be taken will be determined by the Superintendent of Schools and Director of Curriculum.”

MOTION by Mrs. Knox, seconded by Ms. Plourde approving Superintendent’s Report Item G Determination of Non-Compliance of Homeschooled Student.

All aye. Motion carried (4-0)

**VI. INSTRUCTIONAL REPORT**

A. Overnight Field Trip Request for Smithtown High School East Boys’ and Girls’ Track – Red Raider Relays Invitational Meet – North Rockland High School, Thiells, NY – April 20, 2012 – April 21, 2012.

B. Overnight Field Trip Request for Smithtown High School West Boys’ Track – Nanuet Relays – Nanuet High School, Nanuet, NY – April 13, 2012 – April 14, 2012.

C. Overnight Field Trip Request for Smithtown High School West Girls’ Track – Nanuet Relays – Nanuet High School, Nanuet, NY – April 13, 2012 – April 14, 2012.

D. Overnight Field Trip Request for Smithtown High School East and West DECA National Finalists – International DECA Career Conference – Crystal Inn Hotel, Salt Lake City, Utah – April 28, 2012 – May 2, 2012.

MOTION by Mrs. Knox seconded by Ms. Plourde approving Instructional Item A –D on a consent motion.

All aye. Motion carried ( 4 -0 ).

**VII. AUDIENCE** –Mrs. Waldron welcomed the members of the audience and called speakers to the podium from the sign-in sheet.

1. Valerie Fetherston has questions regarding the protocol of administering Glucagon to diabetic children
2. Neil Carlin expressed concerns over contract negotiations, use of reserves and other budget issues.
3. Rick Schломann expressed his opinion on the Superintendent’s salary and contract negotiations.
4. Pam Farino expressed her opinion on the new Superintendent, negotiations and budget information.

**VIII. BUSINESS AFFAIRS**

**A. Finance**

1 – Budgetary Transfers

"Upon recommendation of the Superintendent of Schools,

be it

RESOLVED, that the following budgetary transfers of funds be approved for the 2011-12 school year:

FROM:	See Attached	\$59,259.91
TO:	See Attached	\$59,259.91”

2 – Bid Recommendation

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the following bid recommendation be approved as submitted herein:

08-13 Ext. Poison Ivy Removal”

3 – External Auditor’s Management Representation Letter

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education is hereby authorized to sign the Management Representation Letter with R.S. Abrams & Company, LLP, dated March 6, 2012, in connection with their audit of the District’s financial statements as of June 30, 2012.”

4. Annual Election and Legal Notice

"Upon the recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the Annual Election of the District be held on the 15<sup>th</sup> day of May 2012, that due notice thereof be duly published, and be it further

RESOLVED, by the Board of Education of Smithtown Central School District, Suffolk County, New York, as follows:

Section 1. That the annual election of the qualified voters of the said School District shall be held on the 15<sup>th</sup> day of May 2012, and that the polls will be kept open between the hours of 6:00 o'clock a.m. and 9:00 o'clock p.m., time then in effect, for vote by voting machines.

Section 2. That the notice of said annual election, including the proposition(s) to be voted upon, shall be substantially in the form annexed hereto.”

5 - Agreement with H2M Group – St. James Elementary

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education is hereby authorized to enter into an agreement with the H2M Group, to provide professional architectural and engineering services for the SCDHS Violation Reconciliation Proposal at St. James Elementary School, at a total lump sum of \$3,500.00.”

6 – Internal Auditor’s Representation Letter – Dental

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education is hereby authorized to sign the Representation Letter issued by the District’s Internal Auditor, Cullen & Danowski, dated March 20, 2012, in connection with the Agreed-Upon Procedures report related to the administration of the self-funded dental plan for the Smithtown Central School District.”

7 - Contract for Workshop

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education is hereby authorized to execute a contract with the following individual to present a full day workshop, “Mindfulness-Based Tools for School Counselors”, to Middle and High School Counselors on Superintendent’s Conference Day, May 25, 2012, at a cost of \$850.00:

Nina Thorne  
P.O. Box 428  
Speonk, NY 11972”

MOTION by Mrs. Knox, seconded by Ms. Plourde approving Finance Items 1-7 on a consent motion.

Discussion- Mrs. Knox requested clarification on Item 2- Bid Recommendation.  
Mr. Saggese requested clarification on Item 6- Internal Auditor’s Representation Letter- Dental.

All aye. Motion carried (4 - 0)

**B. Operations**

1 - Acceptance of Gifts

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the Board of Education authorizes the acceptance of the following gifts:

Donated By

\$454.07 donation	High School West Kickline
\$15.30 to fund field trips for the 2011-2012 school year	Mills Pond Elementary School parents”

2 – Additions to Lists of Organizations Approved to Use School Facilities,

2011-2012 and 2012-2013 School Years

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the following organizations, having made formal application, are hereby approved to use school facilities at the Smithtown Central School District during the 2011-2012 and 2012-2013 school years, subject to all School District policies, rules and regulations, Standard Uniform Practices, and contract provisions:

**2011-2012 SCHOOL YEAR**

Nesconset Christian Church

**2012-2013 SCHOOL YEAR**

- The Booster Club of Smithtown
- The Greater Smithtown Chamber of Commerce
- Living Word Church
- Long Island Falcons
- St. Patrick Youth
- Sts. Philip & James
- Smithtown Stampede Baseball
- Smithtown Vipers
- Suffolk Officials of Girls Soccer
- Town of Smithtown – Recreation Department

3- Declaration of Obsolete Books

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the attached list of books, due to poor condition and/or obsolescence, is no longer useful to the District, and are hereby declared to be obsolete, and are to be disposed of in a manner that is in the best interest of the Smithtown Central School District."

- List of books at Smithtown High School East \*
- List of books at Smithtown High School West\*\*

MOTION by Mrs. Knox, seconded by Ms. Plourde approving Operations Items 1-3 on a consent motion

Discussion- Mrs. Knox requested clarification on Item 2 Additions to Lists of Organizations Approved to Use School Facilities- Smithtown Vipers.

All aye. Motion carried (4 -0 ).

**IX. PERSONNEL**

**A. Certified** – The following Certified Personnel Items 1-14 were presented for the Board’s approval:

- 1. Appointment of a Substitute Teacher(s)
- 2. Appointment of Regular Substitute Teacher(s)
- 3. Certifications
- 4. Appointment of Volunteer(s)
- 5. Appointment of Non-District Event Chaperone(s)
- 6. Appointment of District AP Proctors
- 7. Request for FMLA Without Pay/Leave of Absence Without Pay
- 8. Notice of Resignation(s)
- 9. Request for a Leave of Absence, Without Pay
- 10. Increase of Assignment/Change of Status
- 11. Comments
- 12. Increase of Assignment/Additional Class(es)
- 13. Comments
- 14. Appointment of Superintendent of Schools

**MOTION** by Mrs. Knox, seconded by Ms. Plourde approving the Certified Personnel Items 1-14, as amended and detailed in the attached resolutions.

**Discussion-** Mrs. Waldron stated for the record that the three Board members who were not able to be here tonight expressed to her their approval of the appointment of Dr. Anothony Annunziato for Superintendent.

All aye. Motion carried (4 - 0).

**C. Classified** - The following Classified Personnel Items 1-5 were presented for the Board’s approval:

- 1. Appointments
- 2. Appointment – Reason(s)
- 3. Terminations
- 4. Terminations – Reason(s)
- 5. Temp/Peak Appointments

**MOTION** by Mrs. Knox, seconded by Ms. Plourde approving the Classified Personnel Items 1-5, as detailed in the attached resolutions.

All aye. Motion carried (4-0).

**C. Nurses-**

- 1. Registered Nurse(s) Change of Status
- 2. Change of Status – Reason(s)

**MOTION** by Mrs. Knox, seconded by Ms. Plourde approving the Nurses Items 1-2, as detailed in the attached resolutions.

All aye. Motion carried (4-0).

**X. NEW BUSINESS** - None

**XI. ADJOURNMENT**

MOTION by Mrs. Knox, seconded by Ms.Plourde that the meeting be adjourned at 9:00p.m.

All aye. Motion carried (4 -0 ).

Respectfully submitted,

Maureen O'Connor  
District Clerk