

**SMITHTOWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING**

October 11, 2011

Held in the Joseph M. Barton Bldg.

Meeting called to order at 7:00p.m. by Gladys Waldron, President of the Board of Education. On motion by Mrs. Knox, seconded by Ms. McEnroy, the Board voted unanimously to convene in Executive Session to discuss Items Relating to Particular Personnel.

At 8:00 p.m. Mrs. Knox moved, Mr. Martella seconded, and the Board reconvened the Regular Meeting.

Members present:

Gladys M. Waldron	Louis Liguori
Scott Martella	Joanne McEnroy
Theresa Knox	Grace Plourde

Members absent:

Joseph T. Saggese

Also present:

Edward Ehmann, Superintendent
Maria Rianna, Asst. Supt.
Joan Niles, Asst. Supt.
Karen Ricigliano, Asst. Supt.
Eugene Barnosky, Board Counsel
Visitors
Maureen O'Connor, District Clerk

I. OPENING CEREMONY - conducted by Mrs. Waldron

II. MINUTES - of the Regular Meetings held September 13 and 27, 2011 and the Special District Meeting of September 19, 2011 were presented for approval

MOTION by Mrs. Knox, seconded by Mr. Martella that the above minutes be approved as presented.

All aye. Motion carried (6-0).

III. RECEIPT OF CLAIMS AUDITOR'S REPORTS – none.

IV. COMMUNICATIONS

A. Correspondence - The following correspondence was presented for the Board's review.

1. Letter to Board of Education from Mr. Neil Carlin regarding CSEA News Release.
2. Letter to Board of Education from Mr. Neil Carlin regarding Health Care Premiums.
3. Invitation to Board of Education from Supervisor Vecchio regarding 32nd Annual Prayer Breakfast.

MOTION by Mrs. Knox, seconded by Mr. Martella that the correspondence in Section A, as listed above, be received and the recommendations of the administration (where indicated) be accepted.

All aye. Motion carried (6-0).

B. General Communications – There were no general communications.

V. OLD BUSINESS

A. Flexible Spending Account (FSA) Client Services Agreement

“Upon Recommendation of the Superintendent of Schools, be it RESOLVED, that the President of the Board of Education is hereby authorized to execute the attached Flexible Spending Account Services Agreement (“Agreement”) between J.J. Stanis and Company, Inc., and the Smithtown Central School District (“Client”) which provides certain administrative services with respect to the Client’s Flexible Spending Account Employee Welfare Benefit Plan, as governed by the relevant provisions of the Internal Revenue Code, for the 2011-2012 school year and to take any additional necessary actions in furtherance of the Agreement.”

MOTION by Mrs. Knox, seconded by Ms. McEnroy.

All aye. Motion carried (6-0).

VI. COMMITTEE REPORTS

- A. Business Affairs-** Ms. McEnroy announced there will be a meeting next week, October 26 at 7:00p.m.
- B. Facilities-** Ms. Plourde reported that at the October 4th meeting they had a visit from Kieran Moran from Johnston Controls. He was able to forecast some results of the environmental performance contract for the district. Due to some changes in energy efficiencies the district was able to save on LIPA bills. The contract is 30 days away from completion and we are awaiting the final report. The committee also received an update from H2M on various facilities projects around the district. The elevator upgrades is the largest remaining project. Mr. Woolsey our Plant Facilities Administrator is looking into a unit which will enable the district to comply with health mandates pertaining to water temperature. The committee is also asking the Board to consider the purchase of a mower to replace the existing mower which is 10 years old and nearing the end of it’s life span. If a mower was purchased now the cost would be \$73,000, after December 2011 the cost would increase approximately \$20,000 due to additional environmental standards which must be met.
- C. Housing-** Ms. Knox reported the last meeting was October 6 and the committee is proceeding a pace with finding feasible approaches for going down to 8 elementary buildings. Mr. Nolan and Ms. Bradshaw have also been meeting with the individual school communities to keep them updated on developments. The next meeting is October 20. The committee wanted to ask the Board how they would want the final report presented. Also, what the timeline would be for the Board to make it’s final decision.
- D. Instructional Services-** Ms. McEnroy announced there will be a meeting on October 17th at 8:30am in the Board room at New York Avenue.
- E. Negtiations-** Mr. Liguori reported that there will be a meeting on October 19 at 6:30p.m. This will be executive session only.
- F. Policy-** Ms. Knox reported there will be an upcoming meeting some time in November. Ms. Knox also read the following statement regarding questions on the adoption on Policy 6150. Ms. Knox requested this statement be included in the minutes.

As part of Policy Committee Report, I’d like to take the opportunity to review the events which led to the adoption of the revision of Policy 6150. There were some statements, innuendos regarding the propriety of the process.

The 2010 Independent Auditors Report noted that entries were being made into our Accounting Information System regarding Budget Transfers, prior to approval by the Superintendent. This comment would have been seen by our Audit Committee, as review of the audit is one of their responsibilities.

By memo dated February 15, 2011, Assistant Superintendent for Finance and Operations detailed response to the Auditor’s Report, including the administration’s recommended revision to Policy 6150. This memo would also have been seen by the Audit committee.

Although this particular policy revision plan would have been seen, there is no requirement or responsibility assigned to the Audit Committee to review or approve policy. There is no mention in the state charter of the Audit Committee reviewing the Board’s responsibility regarding policy.

At the June 14th Board of Education meeting, the Board scheduled a Policy Meeting, to occur the same evening as the previously scheduled Pre-Organizational meeting. Indeed, a sequence of meetings was agreed upon: July 6 Policy Meeting, first reading July 13, second reading at requested Special Board meetings during the summer. The policies in question were all related to Business and Finance. An agenda was posted and available at the meeting.

All members of the Board of Education were present at the Policy committee meeting on July 6th. Additionally, several members of the community were also present.

All members of the Board of Education were present at the first reading of this policy on July 13th.

The second reading was omitted from the July Special Meeting, and because all members were not present, it could not be added at that time.

The second reading was included on the agenda of the August Special Meeting. All members were not present at that meeting.

The third reading and adoption occurred at the Regular Board of Education Meeting on September 13th. All members were not present at that meeting.

None of these meetings occurred in a hallway, but in the board room and the auditorium.

I hope this clarifies any concern the Board or members of the community may have had regarding the process by which this policy was revised.

VII. SUPERINTENDENT'S REPORT

A. Awards The Superintendent presented the following awards

On being named a Semifinalist in the National Merit Scholarship Program

Aniksha Balamurugan	HSE
Alexander Barnes	HSW
Michael Catalano	HSW
Allie Cohen	HSW
Emily Roach	HSW
Justine Talbot	HSE
Haleigh Williams	HSE

On being named a Commended Student in the National Merit Scholarship Program

Kelsey Amarosa	HSE
Angela Chiraz	HSW
Luke Johnson	HSW
Sean Moran	HSW
Casey Morrone	HSW
Neema Patel	HSW
Robert Pinter	HSE
Emily Shea	HSE
Bianca Silva	HSW
Kelly Weller	HSW

B. Updates –

- The Superintendent brought the Board up-to-date on the following items of interest: Smithtown High School West seniors Allie Cohen, Brennan Schneider and Amy Sullivan have been selected as Scholars in the National Hispanic Recognition Program (NHRP). These students have been identified as academically outstanding Hispanic high school students based on their PSAT/NMSQT/PAA test scores and have achieved a GPA of 3.5 or higher.

- Smithtown High School East will be holding its annual Halloween Program titled Spooky Hallways on Friday, October 28th from 3:30 to 6:30 pm. Elementary students grades K-5 are invited to participate in fun activities including Halloween themed crafts, spooky storytelling, an obstacle course, and our Art Honor Society famous Haunted House. Please come in costume. We ask that you bring 3 non perishable food items (i.e.: corn, peas, gravy, corn muffin mix, stuffing, cranberries, cake mix, or canned fruit) or a monetary donation to support the Thanksgiving Food Drive.
- Smithtown High School West will be holding its annual Safe Halloween Event on Monday October 31st from 3:30 to 6:30 pm. Elementary students grades K-5 are invited to participate in fun activities including Halloween themed crafts, spooky storytelling, an obstacle course, and our Art Honor Society famous Haunted House. Please come in costume! We ask that you bring 3 non perishable food items – OR - a coat for our Coat Drive for the Northport VA Hospital.
- School Psychologist Macle Rodriguez and Social Worker Steve Ginsberg created a presentation for children in grades 2-5 at Smithtown Elementary. The power point outline was empowering as it provided strategies for children to use when confronted by difficult social situations at school and at home.
- HS West Senior Emily Roach has been honored with an Achievement Award for Writing Excellence from the National Council of Teacher of English (NCTE). The recipients were nominated in their junior year by their teachers and were chosen from among students in the 50 states, the District of Columbia, Canada, Virgin Islands, and American schools abroad.
- To honor the district-wide celebration of Peace and Love Day, the students at Mt. Pleasant Elementary gathered on the field behind the school for their 3rd annual peace picture. The students formed the word peace and a peace sign while wearing the colors of the rainbow.
- Smithtown Elementary students Ariel Adamczyk and Nicholas DiSalvo have been chosen to have their art work displayed at this years Colors of Long Island exhibition at the Stony Brook Museum in November.
- The ELA Classes at GHMS are doing research on World Peace Leaders and will be doing group presentations during 9th period on October 17th. The objective for this project is for students to gain an understanding of the need for world peace through reading non-fiction pieces closely, making logical inference from each, and then citing specific textual evidence in their presentations and in their final individually written research documents.
- Mt. Pleasant Elementary School recently hosted its 25th Annual Road Race. All students and many parents took part in the 1.3 mile fun run.

C. Committee on Special Education

MOTION by Mrs. Knox, seconded by Ms. McEnroy approving Committee on Special Education Items 1-2 on a consent motion.

All aye. Motion carried (6-0).

1. **Committee on Special Education**

“RESOLVED, that the recommendations of the Committee on Special Education for Initial Placement Program/Services, for cases listed be approved.”

305122, 302752, 308047, 310622, 309270, 309749, 306514, 309453, 187129, 310556, 300370, 311758, 310792, 159190, 309636, 312677, 309591, 301781, 312712, 312713, 310461, 312678, 312581.

2. **Sub-Committee on Special Education**

“RESOLVED that the recommendations of the Sub-Committee on Special Education for cases listed be approved.”

311515, 310234, 310419, 308551, 197059, 188969, 306999, 200137, 172978, 190649, 200060, 302205, 200680, 301287, 312510, 302494, 310767, 306756, 304790, 311414.

D. Committee on Preschool Special Education

MOTION by Mrs. Knox, seconded by Ms. Plourde approving Preschool Special Education Items 1-2 on a consent motion.

All aye. Motion carried (6-0)

1. Initial placement for Preschool Special Education Program/Services

“RESOLVED, that the recommendations of the Committee on Preschool Special Education for Initial Placement Program/Services, for cases listed be approved.”

P312675, P312794, P312669, P312703, P312621

2. Special Education Preschool Annual IEP Review/Amended IEP

“RESOLVED, that the recommendations of the Committee on Preschool Special Education for Annual IEP Review/Amended IEP for cases listed be approved.”

P312314, P310883, P312493, P311571

E. Calendar for October and November 2011 - The calendars were reviewed and amended by the Board. The following additions/changes were made: October 18th 6:30p.m. Special Meeting/Executive session only – Superintendent search, October 24th 8:30a.m. Instructional Services committee, all executive sessions for the October 25th, November 8th, and November 22nd will be changes to 7:00p.m.

F. Adoption of the State of New York Deferred Compensation Plan

WHEREAS, the Smithtown Central School District wishes to adopt the Deferred Compensation Plan for Employees of the State of New York and Other Participating Public Jurisdictions (the “Plan”) for voluntary participation of the Superintendent of Schools and employees whose terms and conditions of employment are covered by Schedule 1, Schedule 2, Schedule 3, Schedule 4 and/or Schedule 5.

WHEREAS, the Smithtown Central School District is a local public employer eligible to adopt the Plan pursuant to Section 5 of the State Finance Law* and

WHEREAS, the Smithtown Central School District has reviewed the Plan established in accordance with Section 457 of the Internal Revenue Code and Section 5 of the State Finance law of the State of New York; and

WHEREAS, the purpose of the plan is to encourage eligible employees to make and continue careers with the Smithtown Central School District by providing eligible employees with a convenient and tax favored method of saving on a regular and long-term basis and thereby provide for their retirement;

NOW, THEREFORE, it is hereby:

RESOLVED, that the Smithtown Central School District hereby adopts the Plan for the voluntary participation of all eligible employees as detailed above; and it is further

RESOLVED, that the appropriate officials of the Smithtown Central School District are hereby authorized to take such actions and enter such agreements as are required or necessary for the adoption, implementation, and maintenance of the Plan; and it is further

RESOLVED, that the Administrative Services Agency is hereby authorized to file copies of these resolutions and other required documents with the President of the State of New York Civil Service Commission.

MOTION by Ms. McEnroy seconded by Mrs. Knox approving Item F Adoption of the State of New York Deferred Compensation Plan on a consent motion.

All aye. Motion carried (6-0)

E. Litigation.

VIII. INSTRUCTIONAL REPORT

A. Overnight Field Trip Request for Smithtown High School East and West NYSSMA All State Conference – Eastman School of Music, Rochester, NY December 1 – December 4, 2011.

“Upon recommendation of the Superintendent of Schools, be it RESOLVED that permission is granted for 8 students from Smithtown High School East and West to compete in the NYSSMA All State Conference in Rochester, New York. Students will depart on December 1, 2011 and return on December 4, 2011.

Chaperone: Nancy Bennett
Michael Mastrangelo

MOTION by Mrs. Knox seconded by Mr. Martella approving Instructional Item A on a consent motion.

All aye. Motion carried (6-0)

IX. AUDIENCE – Mrs. Waldron welcomed the members of the audience and called speakers to the podium from the sign-in sheet.

- 1.Pam Farino had questions regarding the amount of money we would save on a school closing, which principal rubric we are using and what open position is being discussed on October 18th.
- 2.Neil Carlin had questions regarding release of a FOIL request, what the tax cap number would be and negotiations.
- 3.Bob Urbancik asked how much our taxes would increase as a result of the penalties associated with the loss of state aid.

X. BUSINESS AFFAIRS

A. Finance

1 – Financial Report

“Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the following report for the month indicated be accepted:

- 1 – Report of Claims Auditor
8/31/11”

2 – Bid Recommendations

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the following bid recommendation(s) be approved as submitted herein:

<u>ADDENDUM</u>	10-36 Ext. Boiler Breeching, Kitchen Exhaust and HVAC Cleaning 11-35 Refrigeration Maintenance”
-----------------	--

3– Budgetary Transfers

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the following budgetary transfers of funds be approved for the following school years:

2010-2011

FROM:	9000-820-51-0000	Teacher Retire	\$109,683.13
TO:	9000-810-51-0000	Employee Retire	\$109,683.13

2011-2012

FROM:	See Attached	\$591,653.81
TO:	See Attached	\$591,653.81”

4 – Extra Classroom Activity Accounts

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the President of the Board of Education hereby approves the following list of potential donors for Extra Classroom Activity Accounts for the 2011-2012 school year:

<u>School</u>	<u>Potential Donor</u>
High School East	Allstate College Board Intel Society for Science & the Public Island Photography Jostens Life Touch Photography PTA Donations Smithtown Wrestling Alumni Stop & Shop Target Terra Cycle
High School West	Allstate College Board Island Photography Jostens Life Touch Photography PTA Donations Stop & Shop Target”

5 - Contract for Special Education Private School Placement

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the President of the Board of Education is hereby authorized to enter into a contract for the 2011-12 school year with the private school listed below for the

placement of students with handicapping conditions, as approved by the Committee on Special Education:

New York Institute of Technology
Northern Boulevard
P. O. Box 392
Old Westbury, NY 11568”

6 - Contract for Central Auditory Processing Evaluation

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the President of the Board of Education is hereby authorized to amend the resolution of June 28, 2011 to enter into a contract with the following individual for the 2011-12 school year, to provide a Central Auditory Processing Evaluation for a corrected total from \$1,250.00 (the BOCES rate) to \$1,500.00, as per the District’s attorneys:

Dr. Donna Geffner
1025 Northern Blvd
Suite 304
Roslyn, NY 11576”

7 - Change Order

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the Board of Education hereby approves the attached change order listed below:

Bid Recommendation #11-02 Awarded on 3/22/11

Capital Project #58-08-01-06-0-038-020

Smithtown High School West – Student Toilet Renovation

CHANGE ORDER #G01 – Amount: \$2,301.14 (Deduct Change Order)
DeMartino Construction Company”

8 - Agreement with SCOPE Education Services – Before and After School Science Explorations Program 2011-2012

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the President of the Board of Education is hereby authorized to execute an agreement between the Smithtown Central School District and SCOPE Education Services for the Before and After School Science Explorations Program at certain elementary schools for the 2011-2012 school year.”

9 - Acceptance of Tax Anticipation Note Sale

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the sale of tax anticipation note in the amount of \$35,000,000, as indicated below, be hereby ratified:

June 29, 2012 Maturity

<u>Winning Bid</u>	<u>Amount</u>	<u>Coupon Rate</u>	<u>Premium</u>
<u>NIC</u>			
JP Morgan Securities 0.302609%	\$35,000,000	2.00%	\$422,461.73

Expenses

Budgeted Interest	\$539,583.00
Interest to be Paid	<u>497,777.78</u>
Savings	<u>\$ 41,805.22</u>

Revenue

Premium on TAN borrowing	\$422,461.73
--------------------------	--------------

Total Savings **\$464,266.95**

10 – Facilities Toro Mower Purchase

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the Board of Education hereby authorizes the Facilities Department to purchase a Toro Groundskeeper 5900, for the amount of \$73,620.72, as per NY State Contract PC# 64358."

MOTION by Mrs. Knox, seconded by Ms. McEnroy approving Finance Items 1 – 10 on a consent motion

Discussion: Mr. Liguori questioned Item #10 and the possibility of this item being leased. Ms Niles responded that this type of item can not be leased. Mr. Woolsey added that extensive research had been done on the purchase price and financing of this item.

All aye. Motion carried (6-0).

B. Operations

1 - Declaration of Obsolete Items

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the following items, due to poor condition and/or obsolescence, are no longer useful to the District, and are hereby declared to be obsolete, and are to be disposed of in a manner that is in the best interest of the Smithtown Central School District:

Attached list of items at High School East"

2 - Acceptance of Gifts

"Upon recommendation of the Superintendent of Schools,

be it

RESOLVED, that the Board of Education authorizes the acceptance of the following gifts:

Donated By

\$100.00 for students that performed at
Smithtown Day

The Greater Smithtown Chamber
of Commerce, Inc.
79 E. Main Street
Smithtown, NY 11787

\$1,228.27 for the "Take Charge of
Education" program

Target
Take Charge of Education
Mail Stop 5CF
P.O. Box 59214
Minneapolis, MN 55459-0214"

3 – Addition to List of Organizations Approved to Use School Facilities,
2011-2012 School Year

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the following organization, having made formal application, is hereby
approved to use school facilities at the Smithtown Central School District during the 2011-
2012 school year, subject to all School District policies, rules and regulations, Standard
Uniform Practices, and contract provisions:

2011-2012 SCHOOL YEAR

Suffolk County Civil Service Department"

MOTION by Mrs. Knox, seconded by Mr. Martella approving Operations Items 1-3 on a
consent motion.

All aye. Motion carried (6-0).

XI. PERSONNEL

A. **Certified** – The following Certified Personnel Items were presented for the Board's
approval:

1. Appointment of District ESL Family Liaison
2. Appointment of Substitute Teacher(s)
3. Appointment of Academic Intervention Tutor(s)
4. Appointment of Regular Substitute Teacher(s)
5. Certifications
6. Appointment of Interim Administrator(s)
7. Comment
8. Appointment of Probationary Teacher Assistant(s)
9. Comment
10. Appointment of Additional Event Chaperones
11. Appointment of Co-Curricular Activities Sponsors)
12. Comment
13. Appointment of STEMS Program Instructor

14. Coaching Assignment(s)
15. FMLA, Leave of Absence Without Pay
16. Notice of Resignation(s)
17. Request Leave of Absence, Without Pay
18. Particular Personnel- Executive Session

MOTION by Mrs. Knox, seconded by Mr. Martella approving the Certified Personnel Items 1-18, as detailed in the attached resolutions.

All aye. Motion carried (6-0).

B. Classified - The following Classified Personnel Items were presented for the Board's approval:

1. District Website
2. Change of Status
3. Change of Status – Reason(s)
4. Leave of Absence Unpaid
5. Leave of Absence – Reason(s)
6. Retirements
7. Resignation
8. Election Worker(s)

MOTION by Mrs. Knox, seconded by Ms. Plourde approving the Classified Personnel Items 1-8, as detailed in the attached resolutions.

All aye. Motion carried (6-0).

XII. NEW BUSINESS

XIII. ADJOURNMENT

MOTION by Mrs. Knox, seconded by Ms. McEnroy that the meeting be adjourned at 8:50p.m.

All aye. Motion carried (6-0).

Respectfully submitted,

Maureen O'Connor
District Clerk