

ORGANIZATIONAL MEETING

July 13, 2011
Bldg.

Held in Joseph M. Barton

Meeting called to order at 7:00 p.m. by Mrs. Waldron.

- I. OPENING CEREMONY** – conducted by Mrs. Waldron . On motion by Mrs. Knox, seconded by Mrs. Waldron the Board voted unanimously to convene in Executive Session to discuss Particular Personnel.

Mr. Saggese entered the meeting at 7:12p.m.

At 7:55 p.m. Mrs. Waldron moved, Mrs. Knox seconded and the Board reconvened the meeting.

- II. A. ROLL CALL** – conducted by Ms. O'Connor indicating the following:

Members present:

Grace Plourde	Joseph T. Saggese
Joanne McEnroy	Theresa Knox
Scott Martella	Gladys M. Waldron
Louis Liguori	

Also present:

Edward Ehmann, Superintendent
Joan Niles, Asst. Supt.
Karen Ricigliano, Asst. Supt.
Sharon Berlin, Board Counsel
Visitors
Maureen O'Connor, Interim District Clerk

- B. ADMINISTRATION OF OATH TO NEWLY ELECTED BOARD MEMBERS** –

Ms. Berlin administered the Oath of Office to Ms. O'Connor. Ms. O'Connor administered the Oath of Office to Mrs. Waldron, Mrs. McEnroy and Mrs. Plourde.

- C. ADMINISTRATION OF OATH TO THE SUPERINTENDENT OF SCHOOLS** -

Ms. O'Connor administered the Oath of Office to Mr. Ehmann.

Ms. Berlin left the meeting at 8:20p.m.

- III. APPOINTMENT OF TEMPORARY CHAIRPERSON** – Ms. O'Connor appointed Mrs. Waldron as Temporary Chairperson of the meeting and Mrs. Waldron took over the duties of the Chair.

IV. ELECTION OF PRESIDENT AND VICE PRESIDENT

- A. President** – Mrs. Waldron declared that nominations for President of the Board of Education were open.

Mrs. Knox nominated Gladys Waldron for the office of President of the Board of Education. Grace Plourde seconded the nomination.

Discussion- Mr. Saggese asked if Mrs. Waldron was up to the challenge of being President, her knowledge of Roberts Rules, open meetings law etc. Mr. Saggese questioned Mrs. Waldron's agenda going forward and where she intends to lead the board. Mr. Saggese noted that in Mrs. Waldron's tenure on the board she voted for the administration's budget almost 100% of the time. Mrs. McEnroy asked for clarification that the President has only one vote and that vote is equal to all the other Board members. Mr. Saggese stressed the importance of the ongoing contract negotiations. He feels past

contracts have made the District un-competitive. Mr.Saggese wants to make sure the board doesn't go back to past practices in regards to tax increases and spending. Mr.Saggese stated he can not support Mrs. Waldron as Board President.

ROLL CALL VOTE ON MOTION:

Grace Plourde	YES
Joanne McEnroy	YES
Scott Martella	YES
Louis Liquori	NO
Theresa Knox	YES
Joseph Saggese	NO
Gladys Waldrom	YES

Motion carried (5-2).

Mrs. Waldron then declared that Gladys Waldron was the duly elected President of the Board of Education for the 2011-2012 school year.

B. Vice President Mrs. Waldron declared that nominations were open for the office of Vice President of the Board of Education.

Mrs. Knox nominated Scott Martella for the office of Vice President of the Board of Education. Mrs. McEnroy seconded the nomination.

Discussion- Mr. Saggese stated he advised Mr. Martella not to take this position since it is a thankless job. He cautioned that the Board will be facing a tough year ahead hoped Mr. Martella had enough experience to face the challenges ahead. Mr. Martella responded he has been a member of this community his entire life and believes his strength of character and his convictions gives him the ability to serve this district and its children well. Mr. Martella expressed his desire to help this district remain a thriving district with strong student achievement.

ROLL CALL VOTE ON MOTION:

Grace Plourde	YES
Joanne McEnroy	YES
Scott Martella	YES
Louis Liquori	YES
Theresa Knox	YES
Joseph Saggese	YES
Gladys Waldrom	YES

Motion carried (7-0).

Mrs. Waldron then declared that Scott Martella was the duly elected Vice President of the Board of Education for the 2011-2012 school year.

C. OATH OF OFFICE – Ms. O'Connor administered the Oath of Office to Mrs. Waldron and Scott Martella. Mrs. Waldron then took over her duties as President of the Board of Education.

V. APPOINTMENT OF OFFICERS

MOTION by Mrs. Knox, seconded by Mr. Martella approving Section V., Appointment of Officers A-E on a consent motion.

All aye. Motion carried (7-0).

A. District Clerk – RESOLVED that the Smithtown Central School District hereby appoints and employs Maureen O’Connor as Interim District Clerk.

B. Part-time District Treasurer – RESOLVED that the Smithtown Central School District hereby appoints and employs Michael Kearns as Part-time District Treasurer for the term July 1, 2011 to June 30, 2012; pursuant to the terms of the attached Agreement and that the President of the Board of Education is authorized to execute the Agreement.

FURTHER RESOLVED, that the Smithtown Central School District establishes the following as standard work days for Part-time District Treasurer and will report the following days worked to the New York State and Local Employees’ Retirement System:

1 day per week and 7 hours per day.

FURTHER RESOLVED, that the Part-time District Treasurer will report and submit to the Principal Accountant, his time worked and work activities log, at the end of each month.

C. Deputy Treasurer – RESOLVED that Claire DiBenedetto be appointed as Deputy Treasurer for the 2011-2012 school year at no additional cost to the District.

D. Claims Auditor – RESOLVED that Arthur R. Venezia be reappointed as Claims Auditor at a rate of \$615.00, per diem for the period July 1, 2011 through June 30, 2012.

E. OATH OF OFFICE -Ms. O’Connor then administered the Oath of Office to Mr. Venezia, Claims Auditor.

VI. OTHER APPOINTMENTS

MOTION by Mrs. McEnroy, seconded by Mrs. Knox approving Section VI., Other Appointments A-V on a consent motion.

Discussion- Mr. Saggese read from the charter of the Audit committee explaining the qualifications a member should possess. Mr. Saggese questioned Mrs. Knox’s qualifications to serve on the Audit committee. Mrs Knox said she was indeed qualified based on past professional and Board of Education experience. Mrs. Knox said she would rely on the expertise of the other members of the committee who are CPAs and question and clarify topics she was not totally familiar with. Mr. Saggese noted that Mrs. Knox’s husband and a member of the Audit committee are partners in the same CPA firm. He asked Mrs. Knox whether she thought this would prevent her from being independent or at least have the appearance of not being independent. Mrs. Knox replied that it would not. Her job on the Audit committee was not to audit the district but to work with the other committee members to carry out the charges of the committee. Mr. Liguori stated he would like to nominate Mr. Saggese for the Audit committee.

Mrs. Waldron asked for a motion to pull item U under Other Appointments from the agenda.

MOTION by Mrs. Knox, seconded by Mr. Liguori.

All aye motion carries (7-0)

MOTION by Mrs. McEnroy seconded by Mrs. Knox that Section VI Other Appointments, A-T and V be approved.

All aye motion carries (7-0)

Item U. Appointment of Audit Committee Member

Mrs. Waldron asked for nomination for Audit Committee Member.

Mr. Liquori nominated Joseph. Saggese, seconded by Mr. Martella.

Discussion- Mrs. Plourde asked Mr. Saggese about the other committees he has volunteered for.

VOTE OF MOTION: YES: Mr. Liguori, Mr. Saggese
NO: Mrs. Plourde, Mrs. McEnroy, Mrs. Knox, Mr. Martella, Mrs. Waldron

Motion did NOT carry (2-5)

Mrs. Waldron asked for another nomination for Audit Committee Member.

Mrs. Plourde nominated Theresa Knox, seconded by Mrs. McEnroy.

VOTE OF MOTION: YES: Mrs. Plourde, Mrs. McEnroy. Mrs. Knox, Mr. Martella, Mrs. Waldron
NO: Mr. Saggese, Mr. Liquori

Motion carries (5-2)

A. School Physician(s) – RESOLVED that , Dr. Alfred Belding, Dr. James Dragone, Dr. John Folan, Dr. Richard Gold, Dr. Katherine Hsu, DO, Dr. Brian Margolis, Dr. Emrick Milligan, Dr. Kristen O'Brien, Dr. Mohan Sharma, Dr. Sharmilee Shetty, Dr. Anthony Spadaro, and L.I. Family Medical Group be appointed as School Physicians, as required by law, for interscholastic sports and working papers at a fee of \$25.00, and at a fee of \$50.00 for each staff physical and, be it further

RESOLVED that Dr. Richard Gold be reappointed to work with the Committee on Special Education at a fee of \$50.00 per hour.

B. Chief Legal Officer and School Attorney – RESOLVED that the firm of Lamb & Barnosky be reappointed as Chief Legal Officer and School Attorney to the Smithtown Board of Education for the 2011-12 school year at a retainer of \$32,500.00, with the understanding that said retainer covers all legal services as outlined in the attached document, **Schedule A** (General Counsel). For matters excluded from the retainer, a charge of \$230.00, per hour would be made.

C. Negotiator/Labor Relations Counsel – RESOLVED that the firm of Lamb & Barnosky be reappointed as Negotiator/Labor Relations Counsel to represent the Smithtown Central School District for the 2011-12 school year at a retainer of \$32,500.00 with the understanding that said retainer shall cover all services as outlined in the attached document, **Schedule A** (Labor Counsel). For matters excluded from the retainer, a charge of \$230.00 per hour would be made.

D. Census Enumerator – RESOLVED that John Nolan, Director of Information and Technology Services, be designated as the person responsible for the school census during the 2011-12 school year at no additional cost to the District.

E. “Right to Know Law” Information Coordinator – RESOLVED that Anthony Clements be named to serve as “Right to Know Law” Information Coordinator for the 2011-12 school year, as required by the New York State Toxic Substance Information Act, subject to the provisions of Sections 3028 and 3811 of the Education Law of the State of New York, at no additional cost to the District.

F. Asbestos Compliance Officer – RESOLVED that Anthony Clements be named District Asbestos Compliance Officer for the 2011-2012 school year, pursuant to the Asbestos Hazard Emergency Response Act of 1987, and that such appointment be subject to the provisions of Sections 3028 and 3811 of the Education Law of the State of New York, at no additional cost to the District.

- G. Title IX Compliance Officer** – RESOLVED that Karen Ricigliano, Vincent Fantauzzi and Andrew Tobin, be appointed the District Title IX Compliance Officer for the 2011-12 school year required by Title IX of the Education Amendments of 1972 at no additional cost to the district.
- H. Section 504 Compliance Officer** – RESOLVED that Dr. Brenda Clark, Administrator for Special Education and Special Services, be reappointed the District's 504 Compliance Officer for the 2011-12 school year as required by Section 504 of the 1973 Rehabilitation Act at no additional cost to the district.
- I. Attendance Assistant** – RESOLVED that Susan Goldstein be reappointed the District's School Attendance Assistant for the 2011-12 School Year.
- J. SCHOOL BOARD ASSOCIATIONS**
- 1. New York State School Boards Association (NYSSBA)** – RESOLVED that the Smithtown Central School District Board of Education join the New York State School Boards Association and payment of dues for the 2011-12 school year be authorized in the amount of \$ 11,395.
 - 2. Nassau-Suffolk School Boards Association (N-SSBA)** – RESOLVED that the Smithtown Central School District Board of Education join the Nassau-Suffolk School Boards Association and payment of dues for the 2011-12 school year be authorized in the amount of \$3,725.
 - 3. Delegates** – RESOLVED that Grace Plourde be appointed to serve as delegate to the New York State School Boards Association, with Theresa Knox serving as alternate delegate for the 2011-12 school year and be it further resolved that Scott Martella be appointed to serve as delegate to the Nassau-Suffolk School Boards Association with Gladys Waldron serving as alternate delegate for the 2011-12 school year.
 - 4. SCOPE** – RESOLVED that the Smithtown Central School District join Suffolk County Organization for the Promotion of Education (SCOPE) and payment of dues for the 2011-12 School Year be authorized in the amount of \$3,840.
- K. District Emergency Coordinator** – RESOLVED that the Board of Education establishes the position of District Emergency Coordinator to provide the focus of responsibility for general coordination, overview, and decision making in implementing the District's Emergency Management Plan, and to this position appoints the Superintendent of Schools with alternates being designated by the Superintendent in the event of the absence of the Emergency Coordinator.
- L. Financial Consulting Services** – RESOLVED that the firm of New York Municipal Advisors Corporation be reappointed as the fiscal advisors to the Smithtown School District for the 2011-12 school year in matters pertaining to the sale of Tax Anticipation Notes, Bond Anticipation Notes, and Bonds. The fee for these services shall be \$5,200 for TANS (Tax Anticipation Notes), \$800 for continuing disclosure.
- M. Bond Counsel** – RESOLVED that the firm of Hawkins, Delafield & Wood be reappointed as bond counsel to the Smithtown Central School District for the 2011-12 school year in matters pertaining to the sale of Tax Anticipation Notes and/or any related bonds. The fee for these services shall be contingent upon borrowing amounts.
- N. Appointment of Committee on Special Education** – RESOLVED that the Board of Education hereby authorizes the appointment of the persons listed on the attached resolution, to serve on the Committee on Special Education for the Smithtown Central School District for the 2011-12 school year in compliance with the New York State Regulations.
- O. Appointment of Committee on Preschool Special Education** – RESOLVED the Board of Education hereby authorizes the appointment of the persons listed on the attached resolution to serve on the Committee on Preschool Special Education for the Smithtown Central School District for the 2011-12 school year in compliance with New York State Regulations.

- P. Appointment of Hearing Officers** – RESOLVED that the Board of Education hereby authorizes the appointment of the following persons listed on the attached resolution to serve as Hearing Officers for the Smithtown Central School District for the 2011-12 school year in compliance with New York State Regulations.
- Q. Appointment of Surrogate Parent** – RESOLVED that the Board of Education hereby authorizes the appointment of the following to serve as Surrogate Parent for the Smithtown Central School District for the 2011-12 school year in compliance with New York State Regulations: Mrs. Theresa Emerson
- R. Appointment of Designate to Initiate Referral to Committee on Special Education** – RESOLVED that the Board of Education designates Principals or Assistant Principals as the District representative(s) with authority to initiate referrals to the Committee on Special Education pursuant to NYS Education Law 4401-a(1). All other professional staff shall be authorized to request a referral to the Principals or Assistant Principals which shall be made on the form approved by the Administrator of Special Education for the 2011-2012 school year.
- S. Appointment of Records Access Officer** – RESOLVED that the Board of Education hereby authorizes the appointment of Maureen O'Connor to serve as Records Access Officer for the Smithtown Central School District for the 2011-2012 school year.
- T. Appointment of Records Management Officers** – RESOLVED that the Board of Education hereby authorizes the appointment of Joan Niles and Andrew Tobin as Records Management Officers for the Smithtown Central School District for the 2011-2012 school year.
- U. Appointment of Audit Committee Member** – RESOLVED that the Board of Education hereby authorizes the appointment of Theresa Knox as member of the Audit Committee for a three year term.
- V. Purchasing Agent** – RESOLVED that Neil Goldman be appointed the District's Purchasing Agent for the 2011-2012 school year.

VII. DESIGNATIONS

MOTION by Mrs. Knox, seconded by Mr. Liguori approving Section VII., Designations A-C on a consent motion.

All aye. Motion carried (7-0).

- A. Bank Depositories** – RESOLVED that for the 2011-12 school year, the following banks be named as official depositories and/or collateral agents for school district funds:

BNY Mellon
 Capital One Bank
 Citibank
 J.P. Morgan/Chase Bank
 NY CLASS PNW BOCES – MBIA Asset Management
 State Bank of Long Island
 Suntrust Bank
 TD Bank
 Valley National Bank

- B. Regular Bimonthly Meetings** – RESOLVED that the two Regular Meetings each month will be held on the second and fourth Tuesdays of the month at the New York Avenue Building for the 2011-2012 school year.
- C. Official School District Newspapers** – RESOLVED that the Smithtown Messenger, Smithtown News, Newsday, Smithtown Times and St. James Times be designated as the official newspapers of the School District for the 2011-12 school year.

VIII. AUTHORIZATIONS

MOTION by Mr. Liguori, seconded by Mrs. Knox approving Section VIII., Authorizations A-P on a consent motion.

All aye. Motion carried (7-0).

A. Certification of Payroll – RESOLVED that the Superintendent of Schools, or his designee, other than a business office official, is hereby authorized to certify the district’s payrolls for the 2011-12 school year, according to the recommendation of the State Education Department.

B. Establishment of Petty Cash Funds – RESOLVED that the following petty cash funds are hereby authorized in the amounts indicated:

District Clerk	TBA	\$100.00
Office of the Superintendent of Schools		100.00
Facilities	Anthony Clements	100.00
Transportation	Mary Augugliaro	100.00
Adult Continuing Education	Patricia Russo	50.00
Adult Basic Education	Patricia Russo	50.00
Accompsett Elem. Principal	Jeanne Kull-Minarick	100.00
Accompsett Elementary Librarian	Meghan Dycka	25.00
Branch Brook Elem. Principal	Ireen Westrack	100.00
Branch Brook Elementary Librarian	Erica Lutz	25.00
Dogwood Elem. Principal	Renee Carpenter	100.00
Dogwood Elementary Librarian	TBA	25.00
Mills Pond Elementary Principal	Arlene Wild	100.00
Mills Pond Elementary Librarian	Louise Prescott	25.00
Mt. Pleasant Elem. Principal	TBA	100.00
Mt. Pleasant Elementary Librarian	Laura Bishop-Scioli	25.00
Nesconset Elem. Principal	Janine Lavery	100.00
Nesconset Elementary Librarian	TBA	25.00
St. James Elem. Principal	MaryGrace Lynch	100.00
St. James Elementary Librarian	Keely Schuppert	25.00
Smithtown Elem. Principal	Paul Graf	100.00
Smithtown Elementary Librarian	Deborah Marino	25.00
Tackan Elem. Principal	Allyn Leeds	100.00
Tackan Elem. Librarian	Carol Derby	25.00
Special Services	Brenda Clark	100.00
Great Hollow M.S Principal	Daniel Goitia	100.00
Great Hollow M.S. Librarian	Alaenia Brigati	25.00
Nesaquake M.S. Principal	Kevin Simmons	100.00
Nesaquake M.S. Librarian	Sheila Cavooris	25.00
Accompsett M.S. Principal	John Nocero	100.00
Accompsett M.S. Librarian	Elyse Chanin	25.00
Smithtown H.S. West Principal	John Coady	100.00
Smithtown H.S. West Librarian	Jill Wagner	25.00
Smithtown H.S. East Principal	Ed Thompson	100.00
Smithtown H.S. East Librarian	Jean Marie Kliphuis	25.00

C. Designation of Authorized Signature on Checks – RESOLVED that district checks shall be signed with the single signature of the Part-time District Treasurer or, the Deputy Treasurer, on a signature plate, for the 2011-12 school year.

D. Approval of Budget Appropriation Transfers – RESOLVED that the Superintendent of Schools or the Assistant Superintendent for Finance and Operations are hereby delegated the authority to approve budget appropriation transfers in the amounts of \$5,000 or less, with the understanding that the Superintendent will submit reports of these transfers to the Board of Education showing the transfers since the last report and the accumulated transfers made since the beginning of the fiscal year.

E. Designation of Authorized Signature for Federal Aid – RESOLVED that the Superintendent of Schools, or his designee, is hereby designated as the authorized

representative for Federal Grant Applications and, as such, his is the recognized signature for all applications and claims relating to this funding for the Smithtown Central School District for the 2011-12 school year.

F. Designation of Authorized Signature to Transact Business with Financial Institutions – RESOLVED that the Assistant Superintendent for Finance and Operations, the Part-time District Treasurer, and the Deputy Treasurer are hereby authorized for and on behalf of the Smithtown Central School District to open bank accounts, execute third party custodial agreements, wire transfer district funds, make investments of district funds, to request, designate holders, change or release third party collateral with any financial institutions, and to execute any acknowledgment, agreement, or other documents which may be necessary in connection with the purchase, sale, assignment or transfer of any such obligations.

G. Designation of Authorized Signature for Purchase Requisitions – RESOLVED that the Purchasing Agent is authorized to sign all Purchase Requisitions.

H. Authorization of Superintendent of Schools or the Assistant Superintendent for Instruction and Administration to Act as Board of Education Representative in Certain Circumstances – RESOLVED that the Board of Education hereby authorizes the Superintendent of Schools or the Assistant Superintendent for Instruction and Administration to act as the Board of Education representative empowered to sign the State Education Department’s System to Track and account for children (STAC-1) forms for the Committee on Preschool Special Education placements and services.

I. Revenue Anticipation Notes – RESOLVED that subject to the provisions of Local Finance Law, the power to authorize the issuance and to sell revenue anticipation notes of the Smithtown Central School District at Smithtown, Suffolk County, New York, including renewals thereof, in anticipation of the collection of revenues for the fiscal year commencing July 1, 2011, is hereby delegated to the President of the Board of Education and the Superintendent of Schools. Such notes shall be of such terms, form and contents, and shall be sold in such manner as may be prescribed by said President, consistent with the provisions of Local Finance Law. This resolution shall take effect immediately.

J. Authorization for School Board Members to Attend Conferences, Workshops, and/or Conventions – RESOLVED that members of the Board of Education of the Smithtown Central School District be authorized to attend Conferences, Workshops, and Conventions, with expenses related to School District matters.

K. Central Treasurer – RESOLVED that the following individuals are authorized to oversee the Extraclassroom Activity Accounts of each school for the 2011-2012 school year:

Tracey Pennisi	Accompsett Elementary School
Tracey Pennisi	Branch Brook Elementary School
Tracey Pennisi	Dogwood Elementary School
Tracey Pennisi	Mills Pond Elementary School
Tracey Pennisi	Mt. Pleasant Elementary School
Tracey Pennisi	Nesconset Elementary School
Tracey Pennisi	Smithtown Elementary School
Tracey Pennisi	St. James Elementary School
Tracey Pennisi	Tackan Elementary School
Fawn Grunenberg	Accompsett Middle School
Fawn Grunenberg	Great hollow Middle School
Fawn Grunenberg	Nesaquake Middle School
Maria Mahoney	Smithtown High School East
Dorothea McLaughlin	Smithtown High School West

L. Issuance of Tax Anticipation Notes in Anticipation of Receipt of Taxes to be Levied for the Fiscal Year commencing July 1, 2012 – RESOLVED that pursuant to the

provisions of Sections 24.00 and 39.00 of the Local Finance Law, Constituting Chapter 33-a of the Consolidated Laws of the State of New York, the power to authorize the issuance and to sell tax anticipation notes of the Smithtown Central School District of Smithtown, Suffolk County, New York, including renewals thereof, in anticipation of the collection of real estate taxes levied or to be levied for school district purposes for the fiscal year commencing July 1, 2012, is hereby delegated to the President of the Board of Education and the Superintendent of Schools. Such notes shall be of such terms, form and contents, and shall be sold in such manner as may be prescribed by said President, consistent with the provisions of Local Finance Law, and said notes shall mature within the period of one year from the date of their issuance. This resolution shall take effect immediately.

M. Authorization of Superintendent of Schools to Approve Attendance of Staff to Conferences – RESOLVED that the Board of Education hereby authorizes the Superintendent of Schools, or his designee(s) to approve the attendance of School District Staff to Conferences or Workshops related to School District matters.

N. Establishment of Reimbursement Rate for Mileage – RESOLVED that the mileage reimbursement rate for the 2011-12 school year be established at the approved IRS Rate, unless employee contracts state otherwise.

O. Establishment of Per Diem Meal Allowance – RESOLVED that the Smithtown Central School is hereby authorized (in the absence of receipts) to use a per diem meal allowance of \$40.00 per day for individuals traveling on business for the District, in cases only where it is not possible to obtain a receipt, as follow:

Dinner	\$25.00
Lunch	9.00
Breakfast	<u>6.00</u>
	\$40.00

P. Authorization to Appoint an Impartial Hearing Officer –RESOLVED that the Board of Education hereby authorizes the Superintendent of Schools, or in his absence the Assistant Superintendent for Instruction and Administration, to act on its behalf to appoint an Impartial Hearing Officer upon receipt of a notice of a due process complaint, in those instances when, due to the schedule of Board Meetings, the Board cannot act within the timelines set by State Regulations.

IX. BONDING OF SCHOOL OFFICERS

MOTION by Mrs. Knox, seconded by Mr. Martella approving Section IX., Bonding of School Officers.

All aye. Motion carried (7-0).

RESOLVED that the bonding of the following school officers is authorized in the amounts indicated below:

Part-time District Treasurer	\$1,000,000.00
Deputy Treasurer	1,000,000.00
Claims Auditor	1,000,000.00
All other Employees	100,000.00

X. ADOPTION OF BOARD POLICY

MOTION by Mr. Saggese, seconded by Mrs. Knox approving Section X., Adoption of Board Policy.

All aye. Motion carried (7-0).

RESOLVED that the Board of Education adopt for the 2011-12 school year those policies currently included in the By-Laws and Rules - Policies with any additions and modifications approved by the Board of Education during the 2011-2012 school year. Motion carried.

XI. COMMITTEE CHAIRS – Mrs. Waldron announced the assignment of the Committee Chairs for the 2011-12 school year would be made at a later date.

Mrs. Knox made a motion seconded by Mr. Martella that the Organizational Meeting be adjourned at 8:50p.m. Motion carried.

REGULAR MEETING

July 13, 2011

I. Meeting called to order at 8:50p.m. by Mrs. Waldron, President of the Board of Education immediately following the conclusion of the Organizational Meeting.

Members present:

- | | |
|----------------|-------------------|
| Theresa Knox | Joseph T. Saggese |
| Louis Liguori | Gladys M. Waldron |
| Scott Martella | Grace Plourde |
| Joanne MEnroy | |

Also present:

- Edward Ehmann, Superintendent
- Joan Niles, Asst. Supt.
- Karen Ricigliano, Asst. Supt.
- Visitors
- Maureen O’Connor, Interim District Clerk

II. MINUTES – of the Regular Meetings held June 14 and 28 and the Special Meetings June 7, June 8, June 9, and June 20, 2011 were presented for approval.

MOTION by Mrs. Knox, seconded by Mr. Martella that the above minutes be approved as presented.

All aye. Motion carried (7-0).

III. RECEIPT OF CLAIMS AUDITOR’S REPORT – upon recommendation of the Superintendent of Schools, be it **RESOLVED**, that the Claims Auditor’s Report ending May 31, 2011 in the amount of \$12,740,042.46 be accepted.

MOTION by Mrs. Knox, seconded by Mr. Martella that the Claims Auditor’s Report be accepted.

All aye. Motion carried (7-0).

IV. COMMUNICATIONS

A. Section A - Correspondence – The following correspondence was presented for the Board's review.

1. Letter to Board of Education from Robert Thompson regarding transportation concerns.
2. Letter to Joanne McEnroy from Catherine Creighton regarding transportation concerns.
3. Letter to Grace Plourde from Catherine Creighton regarding transportation concerns.

MOTION by Mrs. Knox, seconded by Mr. Martella that the correspondence in Section A, as listed above, be received and the recommendations of the administration (where indicated) be accepted.

All aye. Motion carried (7-0).

B. Section B - General Communications – There were no general communications presented for the Board's review.

V. OLD BUSINESS

A. Flexible Spending Account (FSA) Client Services Agreement

MOTION by Mrs. Knox to TABLE Old Business A. Flexible Spending Account (FSA) Client Services Agreement, seconded by Mr. Martella.

Motion carries (7-0)

B. Audit Committee- Mr. Saggese set forth a recommendation that the Board President draft a letter to the Audit Committee explaining once again that they need to operate within their charge of the committee. Mrs. Waldron said we will consult with Mr. Barnosky for the correct wording and then send the correspondence.

VI. COMMITTEE REPORTS

Policy
Business Affairs
Facilities
Housing
Instructional Services Committee
Negotiations

VII. SUPERINTENDENT'S REPORT

A. Updates – Mr. Ehmann updated the Board on the following items.

1. The district is continuing to work on the “To Do” list that was developed about 4 years ago. Many upgrades are being completed this summer. Elevator upgrades are to begin Monday and will be finished by September.
2. There was a fire at Facilities a few weeks ago. The district was not liable for any of the damage and the insurance adjusters are in the process of determining the amount of settlement. Mr. Ehmann said one resident has been corresponding with him and the board about some complaints he has with the district and the facilities area. Mr. Ehmann said all of the complaints have been addressed, except the request to move the fuel tanks which can not be done.
3. Nesconset Elementary experienced a brown-out/black out this morning. LIPA has diagnosed the problem and they will be working on getting that fixed.
4. The Board will be approving the appointment of our new Plant Facilities Administrator Mr. Woolsey.
5. Rob Pannell a Smithtown graduate has been nominated for an ESPY award.
6. Mr. Ehmann addressed some of the inappropriate comments towards the Superintendent, the Administration and Board. Mr. Ehmann declared his respect for anyone who stands up and speaks at a meeting. Mr. Ehmann said the referendum is now the issue. Mr. Ehmann said he has heard the community’s message loud and clear and suggested to the board that the topic of the referendum be addressed at a Special meeting that will only discuss that issue. Mrs. Knox asked if the administration would be ready for a meeting on Monday or Tuesday, Mr. Ehmann said yes. Mr. Ehmann said he would be meeting with the police department, security etc. to discuss transportation safety issues. Mrs. Plourde asked if Mr. Ehmann could ask on her behalf about the possibility of a need for additional

crossing guards which would might require a new civil service test. Mr. Ehmann noted the state is very strict on its transportation guidelines and it is difficult to get an area declared a child safety zone. Mrs. Plourde expressed her concern that the referendum vote lacks the legitimacy that it needs to get the community support. Mr. Martella suggested we do this meeting as a Special meeting not just a Business Affairs meeting, in case there is a vote. A meeting date will be discussed during the calendar review.

B. Committee on Special Education

MOTION by Mrs. Knox, seconded by Mr. Liguori approving committee on Special Education Items 1-2 on a consent motion.

All aye. Motion carried (7-0)

1. Committee on Special Education

“RESOLVED, that the recommendations of the Committee on Special Education for Initial Placement Program/Services, for cases listed be approved.”

301664, 304863, 904175, 306911, 310483, 308626, 305650, 309708, 311458, 200600, 308490, 308387, 307986, 309523, 301472, 182678, 180837, 303577, 303580, 307535, 306066, 300555, 301670, 302770, 308036, 307534, 308661, 311254, 312500, 305423, 308119, 306999, 161420, 310026, 304160, 310153, 306539, 311850, 311956, 311957, 304157, 300325, 200070, 311568, 307410, 306636, 306637, 311486, 310811, 310410, 312502, 312536, 305823, 309708, 310234, 301994, 300153, 309798, 311665, 307012, 302935, 310735, 310718, 310823, 200277, 312532, 308671, 312506, 309352, 309347, 309177, 311925, 311908, 310875, 310460, 306790, 310768, 310622, 310623, 309152, 311843, 312339, 310737, 309580, 309931, 311004, 311748, 309674, 311798, 307380, 307602, 312450, 311274, 175935, 303608, 309793, 310556, 301758, 305495, 311863, 311937, 311758, 308184, 308928, 307667, 309330, 308638, 309457, 309740, 311759, 305031, 306634, 312570, 312510, 311414, 300511, 311981, 307383, 310313, 308184, 309523, 182678.

2. Sub-Committee on Special Education

“RESOLVED that the recommendations of the Sub-Committee on Special Education for cases listed be approved.”

309638, 311522, 305987, 311687, 306171, 306567, 306384, 306079, 306803, 307141, 306989, 305950, 305493, 304790, 179428, 155260, 309272, 200137, 158260, 301336, 301049, 192159, 186269, 176527, 303766, 302682, 303157, 305561, 304529, 305573, 305256, 200072, 156200, 174578, 174246, 200838, 151760, 200680, 200171, 196709, 175438, 200174, 176588, 302779, 196549, 308502, 311418, 174638, 177898, 300194, 201114, 201026, 303052, 200813, 200633, 302995, 303128, 310807, 181618, 301531, 301488, 305020, 303388, 306789, 305650, 305898, 177717, 310031, 310593, 308524, 301507, 302956, 153490, 306062, 303098, 308592, 174688, 159630, 200272, 186699, 200334, 305713, 305456, 306541, 310635, 300993, 309498, 306145, 307040, 152500, 200061, 190569, 190569, 176708, 188339, 304876, 311008, 309212, 302592, 185849, 200353, 308430, 306078, 311704, 306993, 191069, 185799, 200603, 177108, 176897, 308620, 191999, 197179, 161180, 309374, 311516, 308636, 309495, 309351, 310488, 307443, 174467, 159050, 301110, 303998, 159200, 156450, 200251, 304697, 304348, 302488, 309617, 309614, 200260, 309778, 181578, 155250, 301423, 175348, 200303, 173038, 304462, 175388, 200193, 304704, 311539, 309731, 311947, 311888, 310597, 311917, 304752, 305081, 159340, 305634, 308685, 307192, 307272, 304622, 176218, 310543, 162150, 152050, 311886, 301495, 301287, 300794, 309427, 303646, 309430, 309280, 310688, 172518, 307252, 307571, 306729, 307350, 303978, 310327, 304066, 309690, 306321, 308196, 310872, 309453, 308627, 200162, 311685, 307586, 311564, 305561, 304414, 308497, 306260, 201093, 156180, 188819, 193769, 304490, 301791, 301028, 300971, 306978, 306488, 300303, 200926, 301139, 302947, 304476, 308096, 310381, 302374, 302378, 302377, 307043, 308134, 310438, 189949, 189139, 200059, 200713, 180188, 150790, 200132, 309078, 306110, 303282, 190749, 304954, 150240, 311728, 311729, 300084, 311827, 309616, 305915, 308778, 303398, 308441, 301503, 304293, 301534, 310910, 311895, 300311, 197169, 186619, 154170, 301339, 302111, 301933, 309290, 188249, 162660, 197059, 178628, 311754, 200408, 302482, 301950,

303419, 303111, 305443, 305493, 161960, 304317, 310568, 154520, 310731, 300190, 192599, 160080, 156880, 301419, 308604, 311575, 301979, 300996, 150230, 308308, 305573, 302794, 308809, 312435, 301380, 310688, 309346, 307853, 305419, 304131, 311094, 191689, 300307, 303356, 300692, 150880, 179116, 189949, 304840, 189849, 306643.

C. Committee on Preschool Special Education

MOTION by Mrs. Knox, seconded by Mr. Martella approving committee on Special Education Items 1-2 on a consent motion.

All aye. Motion carried (7-0)

1. Initial placement for Preschool Special Education Program/Services

“RESOLVED, that the recommendations of the Committee on Preschool Special Education for Initial Placement Program/Services, for cases listed be approved.”
P312520, P312035

2. Special Education Preschool Annual IEP Review/Amended IEP

“RESOLVED, that the recommendations of the Committee on Preschool Special Education for Annual IEP Review/Amended IEP for cases listed be approved.”
P311535, P309895, P309674, P311748, P312452

D. Proposed Policy 6200- Board of Education Policies- Fund Balance

The proposed policy 6200 – Fund Balance – Board of Education Policies is presented for your information and discussion at the July 13, 2011 Regular Meeting of the Board of Education.

A second reading, with any revisions deemed appropriate, will occur at the next Regular Meeting of the Board of Education.

The Superintendent of Schools will subsequently present the final copy to the Board of Education for its action at the September 13, 2011 Regular Meeting.

E. Proposed Policy 6150- Budget Transfers

The revised policy 6150 – Budget Transfers – Board of Education Policies is presented for your information and discussion at the July 13, 2011 Regular Meeting of the Board of Education.

A second reading, with any revisions deemed appropriate, will occur at the next Regular Meeting of the Board of Education.

The Superintendent of Schools will subsequently present the final copy to the Board of Education for its action at the September 13, 2011 Regular Meeting.

F. Tentative Calendar for August 2011- The calendar was reviewed and amended by the Board. A Special Meeting will be scheduled on July 19, 2011 with Executive Session from 6:30-8:00pm for interviews and 8:00p.m. for Special meeting. July 28, 2011 there will be a Special meeting at 8:00a.m. to discuss Particular Personnel and Finance.

G. Litigation (Executive Session)

VIII. INSTRUCTIONAL REPORT

MOTION by Mrs. Knox, seconded by Mr. Waldron approving Instructional Items A – B on a consent motion.

All aye. Motion carried (7-0).

A. Blanket Prior Approval of State Competition - upon recommendation of the Superintendent of Schools, be it RESOLVED, that due to the qualifying process for Fall, Winter and Spring Varsity athletic State level competitions; we seek blanket prior approval for the following teams to participate at the State level for the 2011-2012 year:

<u>Fall</u>	<u>Winter</u>	<u>Spring</u>
Cross Country, B	Basketball, B	Badminton, G
Cross Country, G	Basketball, G	Badminton, B
Field Hockey	Bowling, B	Baseball
Football	Bowling, G	Golf, B
Gymnastics, G	Swimming, B	Golf, G
Soccer, B	W. Track, B	Lacrosse, B
Soccer, G	W. Track, G	Lacrosse, G
Swimming, G	Wrestling	S. Track, B
Tennis, G		S. Track, G
Volleyball, B		Softball
Volleyball, G		Tennis, B

B. Overnight Field Trip Request for Smithtown High School East and West Boys’ and Girls’ Cross Country Team to compete in the Brown University Invitational at Goddard Park in Rhode Island – October 14, 2011-October 15, 2011.

IX. Audience – Mrs. Waldron welcomed the members of the audience and called speakers to the podium from the sign-in sheet.

1. Pam Farino- Had a question for Mrs. Niles who had just left the room.
2. Victoria Brown- Voiced her concern about the new transportation guidelines.
3. Jennifer Savitkas- Congratulated Mrs. Waldron on her presidency. She thinks the meeting Mr. Ehmann referred to earlier should have happened before the budget vote.
4. Catherine Creighton- Welcomed the new Board of Education members, congratulated Mrs. Waldron and Mr. Martella. Mrs. Creighton thanked Mr. Ehmann for his timely response to her questions. Mrs. Creighton re-submitted petitions calling for a re-vote on the transportation guidelines. Would like the Board to have a resolution to accept the petitions.
5. Jennifer Klein- expressed safety concerns with the new transportation guidelines.
6. Robert Thompson- presented his concerns over safety as a result of the new transportation guidelines.
7. Christine Dolce- presented her suggestions as to where the district could save money on transportation.
8. Robert Urbancik- expressed concerns over transportation.
9. John Garvey- expressed concerns over the transportation referendum and that the vote was improperly obtained.
10. Elaine Perrelli- expressed her concern over centralized busing.

X. BUSINESS AFFAIRS

A. Finance

MOTION by Mrs. Knox, seconded by Mr. Martella approving Finance items 1-7 on a consent motion.

All aye. Motion carried (0-0).

1 - Financial Reports

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the following financial reports for the month(s) indicated are accepted:

- 1 – Revenue Status Report
05/31/11
- 2 – Trial Balance Report
05/31/11
- 3– Summary of Treasurer’s Report
05/31/11
- 4 – Treasurer’s Monthly Report
05/31/11
- 5 – Schedule of Investments
05/31/11
- 6 – Collateralization of Bank Balances
05/31/11
- 7 – Budgetary Transfer Report
05/31/11
- 8 – Budget Status Report
05/31/11
- 9 – Cash Flow Report
05/31/11
- 10 – Report of Claims Auditor
05/31/11
- 11 – Smithtown High School East Extra Classroom Activity Account
05/31/11
- 12 – Smithtown High School West Extra Classroom Activity Account
05/31/11
- 13 – Accomsett Middle School Extra Classroom Activity Account
05/31/11
- 14 – Great Hollow Middle School Extra Classroom Activity Account
05/31/11
- 15 – Nesaquake Middle School Extra Classroom Activity Account
05/31/11
- 16– Branch Brook Elementary School Extra Classroom Activity Account
05/31/11
- 17– Dogwood Elementary School Extra Classroom Activity Account
05/31/11
- 18 – Mills Pond Elementary School Extra Classroom Activity Account
05/31/11
- 19 – Mt. Pleasant Elementary School Extra Classroom Activity Account
05/31/11

- 20 – Nesconset Elementary School Extra Classroom Activity Account
05/31/11
- 21 – St. James Elementary School Extra Classroom Activity Account
05/31/11
- 22 – Smithtown Elementary School Extra Classroom Activity Account
05/31/11
- 23 – Tackan Elementary School Extra Classroom Activity Account
05/31/11”

2 – Bid Recommendations

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the following bid recommendations be approved as submitted herein:

08-33R Rebid	Ext.	Dust Mop Rental
10-17	Ext.	Musical Instrument Rental
10-20	Ext.	Water Treatment and Cleaning for Hot Water & Steam Systems
10-35	Ext.	Groundskeeping Equipment
11-23		Plastic Liners
11-25		Floor & Ceiling Tiles”

3. – Budgetary Transfers

3 – Budgetary Transfers

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the following budgetary transfers of funds be approved for the 2010-11
school year:

FROM:	See Attached	\$1,701,766.49
TO:	See Attached	\$1,701,766.49

<u>ADDENDUM</u>	FROM:	5540-459-51-0000	Sports Trips	\$47,415.00
	TO:	5540-451-51-0000	Tran Reg Routes	\$47,415.00”

4. – Grant Related Services

“Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the President of the Board of Education is hereby authorized to approve the grant related services with the following individual, for the Smithtown Teaching American History (TAH) grant, to be compensated through the grant in the amount of \$2,250.00 per month, for the 2011-2012 school year:

Michael Gatto
 11 Sandstone Lane
 Stony Brook, NY 11794”

5. – Report on Credit Card Usage, 1/1/11 – 6/30/11

REPORT OF CREDIT CARD USAGE

1/1/11 – 6/30/11

<u>DESCRIPTION</u>	<u>DATE</u>	<u>COMPANY</u>	<u>COST</u>
Book – Stretching the School Dollar: How Schools and Districts Can Save Money While Serving the Students Best	2/11/11	Amazon.com	\$98.36
TOTAL			\$98.36”

6 - Contract for Special Education Itinerant Teaching Services

"Upon recommendation of the Superintendent of Schools,
 be it

RESOLVED, that the President of the Board of Education is hereby authorized to enter into a contract with the following organization, to provide Special Education Itinerant Teaching (SEIT) services, for the 2011-12 school year at the rate indicated:

Helping Hands Children Services
 3 Harbor Road Suite 30
 Cold Spring Harbor, NY 11724
 \$75.00 per hour”

7 – Contract for National Board Certification Workshop

"Upon recommendation of the Superintendent of Schools,
 be it

RESOLVED, that the President of the Board of Education is hereby authorized to execute a contract with the following individual, to present National Board Certification Workshops to Smithtown Teaching American History (TAH) teachers, on August 3 and 4, 2011, at New York Avenue, at a cost for time, travel and lodging at \$500.00 per day:

Annette Romano, NBCT
National Board Coordinator/NBPTS Faculty
National Board Council of New York
University @ Albany – East Campus
5 University Place – A409
Rensselaer, NY 12144"

The funds for this program will come out of the TAH Grant.

B. Operations

MOTION by Mrs. Knox, seconded by Mr. Martella approving Operations Item 1 on a consent motion.

All aye. Motion carried (7-0).

1. - Declaration of Obsolete Items

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the following items, due to poor condition and/or obsolescence, are no longer useful to the District, and are hereby declared to be obsolete, and are to be disposed of in a manner that is in the best interest of the Smithtown Central School District:

List of computer equipment*

List of books at Mills Pond Elementary *

Attached list of obsolete items at Nesconset Elementary”

*Lists available upon request

XI. PERSONNEL

A. Certified – The following Certified Personnel Items were presented for the Board’s approval:

1. Appointment of Substitute Teacher(s)
2. Appointment of Regular Substitute Teacher(s)
3. Certifications
4. Appointment of Interim Administrator
5. Appointment of Instructional Specialist(s)
6. Appointment of Lead Teacher(s)
7. Appointment of Co-Curricular Activities Sponsors
8. Notice of Retirement(s)
9. Notice of Resignation(s)
10. Special Education Extended School Year
11. Appointment of Probationary Teacher(s)
12. Certifications
13. Grant Related Services
14. Notice of Resignation of Administrator

ADDENDUM
ADDENDUM
ADDENDUM
ADDENDUM

ADDENDUM 15. Appointment of Probationary Administrator

MOTION by Mrs. Knox, seconded by Mr. Martella approving Certified personnel items 1-15.

All aye. Motion carried (0-0)

Classified - The following Classified Personnel Items were presented for the Board’s approval:

- 1. Appointments
- 2. Appointment – Reason(s)
- 3. Change of Status
- 4. Change of Status – Reason(s)
- 5. Resignation
- 6. Terminations
- 7. Correction From Prior Board Meeting
- 8. Plant Facilities Administrator

ADDENDUM

MOTION by Mrs. Waldron, seconded by Mrs. Knox approving the Classified Personnel Items 1- 8

All aye. Motion carried (7-0).

Nursing - The following Nursing Personnel Items was presented for the Board’s approval:

- 1. Leave of Absence Unpaid
- 2. Leave of Absence – Reason
- 3. Summer School Program – Nurse(s)

MOTION by Mrs. Knox, seconded by Mr. Martella approving the Nursing Personnel Items 1-3 as detailed in the attached resolution.

All aye. Motion carried (7-0).

NEW BUSINESS

Mr. Martella requested that Mrs. Niles prepare an analysis of what the implications would be long term if the district was able to borrow against their pension costs , as proposed in the legislation that addressed the tax cap.

MOTION by Mrs. Knox, seconded by Mr. Martella that the meeting be adjourned at 10:15 p.m. Motion carried.

Respectfully submitted,

Maureen O’Connor
Interim District Clerk

