

**SMITHTOWN CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING**

June 24, 2014

Held in Joseph M. Barton Bldg.

Meeting called to order at 6:30p.m. by Gladys M. Waldron, president. On motion by Mrs. Knox, seconded by Ms. Plourde, the Board voted unanimously to convene in Executive Session to discuss matters relating to the employment of particular personnel.

At 8:05p.m. Mr. Knox moved, Mr. Liguori seconded, and the Board voted unanimously to exit Executive Session and return to the public meeting.

Members present:

Gladys M. Waldron	
Theresa Knox	Grace Plourde
Louis Liguori	Christopher Alcure
Joanne McEnroy	Matthew Morton

Also present:

Judith A. Elias, Superintendent  
Jennifer Bradshaw, Asst. Supt.  
Andrew Tobin, Asst. Supt.  
Karen Ricigliano, Asst. Supt.  
Lindsay Crocker, Board Counsel  
Visitors  
Maureen O'Connor, District Clerk

**I. OPENING CEREMONY** - conducted by Mrs. Waldron.

Mrs. Waldron acknowledged that tonight is Mrs. Elias's last meeting as Interim Superintendent. Mrs. Waldron thanked Mrs. Elias for her dedicated service and for her excellent leadership this past year. Mrs. Elias will be sorely missed.

**II. COMMUNICATIONS**

**A. Correspondence** - The following correspondence was presented for the Board's review.

1. Letter to: Mrs. Gladys Waldron  
From: Bull's Eye Co-Editors  
Re: Latest Edition and Thank you for support

MOTION by Ms. Plourde, seconded by Ms. McEnroy that the correspondence in Section A, as listed above, be received and that the recommendations of the administration (where indicated) be accepted.

All aye. Motion carried (7-0).

**B. General Communications** – There were no general communications presented for the Board's review.

**III. UNFINISHED BUSINESS**- None at this time.

**IV. COMMITTEE REPORTS** – None at this time.

V. **SUPERINTENDENT'S REPORT**

A. **Updates and Awards:**

- Mrs. Elias announced that High School East student Sabrina Shenker was the winner of the logo design contest for the Town of Smithtown's 350th Anniversary. Mrs. Elias attended a ceremony at Town Hall where Ms. Shenker was honored. Smithtown High School.
- Smithtown West student Ben Bonhurst was recognized as the Gatorade 2013-2014 Athlete of the Year. Mr. Bonhurst continues to set records in the sport of shotput.

B. **Tentative Calendar for July 2014** – The calendars were reviewed by the Board. No additional meetings were scheduled.

C. **Litigation (Executive Session)**

D. **Combine Organizational and Regular Meeting of the Board of Education**

“Upon Recommendation of the Superintendent of Schools, be it

**RESOLVED**, that the Regular business meeting for July 2014 and the organizational meeting of the Smithtown Central School District Board of Education be held concurrently on Tuesday, July 1, 2014 in the Joseph M. Barton Building at 8:00 P.M.”

MOTION by Mrs. Knox seconded by Ms. Plourde approving Superintendent's Report Item D Combine Organizational and Regular Meeting of the Board of Education.

All aye. Motion carried (7-0).

E. **Revised Policy 1530 – Smoking and Other Tobacco Use on School Grounds - Board of Education Policies - Second Reading**

The revised Policy 1530 – Smoking and Other Tobacco Use on School Grounds - Board of Education Policies is presented for your information and discussion at the June 24, 2014 Regular Meeting of the Board of Education.

The Superintendent of Schools will subsequently present the final copy to the Board of Education for its action at the July 1, 2014 Regular Meeting of the Board of Education.

F. **Revised Policy 1800 – Gifts from the Public - Board of Education Policies - Second Reading**

The revised Policy 1800 – Gifts from the Public - Board of Education Policies is presented for your information and discussion at the June 24, 2014 Regular Meeting of the Board of Education.

The Superintendent of Schools will subsequently present the final copy to the Board of Education for its action at the July 1, 2014 Regular Meeting of the Board of Education.

G. **Revised Policy 1120 – School District Records - Board of Education Policies - Second Reading**

The revised Policy 1800 – School District Records - Board of Education Policies is presented for your information and discussion at the June 24, 2014 Regular Meeting of the Board of Education.

The Superintendent of Schools will subsequently present the final copy to the Board of Education for its action at the July 1, 2014 next Regular Meeting of the Board of Education.

**H. Presentation and Update on Food Service Program - Ms. Regina Dunne gave a presentation on the Preliminary School Lunch Plan 2014-2015 and a Review of Current and New Regulations of the Healthy Hunger-Free Kids Act of 2010.**

**I. Codification of Employee Benefits for Non Exempt and Exempt Confidential Clericals**

**BE IT RESOLVED**, that the employment benefits of **Non-Exempt Confidential Clericals** employed by the Smithtown Central School District (“District”) are hereby codified as per **Schedule 1**.

**BE IT FURTHER RESOLVED**, that the employment benefits of **Exempt Confidential Clericals** employed by the Smithtown Central School District (“District”) are hereby codified as per **Schedule 7**.

MOTION by Mrs. Knox seconded by Ms. Plourde approving Superintendent’s Report Item I Codification of Employee Benefits for Non Exempt and Exempt Confidential Clericals.

All aye. Motion carried (7-0).

**J. Stipulation of Settlement with Middle Country School District**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the attached Stipulation of Settlement with the Middle Country Central School District is hereby approved and the President of the Board is authorized to execute same.

MOTION by Mrs. Knox seconded by Ms. McEnroy approving Superintendent’s Report Item J, Stipulation of Settlement with Middle Country School District.

All aye. Motion carried (7-0).

**VI. INSTRUCTIONAL REPORT**

**A. Presentation of Proposed Academic Intervention Services (AIS) Plan for 2014-2015.**  
Ms. Susan Vacharis presented the proposed Academic Intervention Services Plan for 2014-2015.

**VII. PUPIL PERSONNEL SERVICES**

**A. Committee on Special Education**

**1. Committee on Special Education**

“RESOLVED, that the recommendations of the Committee on Special Education for Initial Placement Program/Services, for cases listed be approved.”

Committee on Special Education/Preschool Special Education:

As per attached CSE meetings held between 06/25/2014 and 07/01/2014.

Motion to acknowledge that the Board of Education has no objections to the recommendations of the Committee on Special Education/Preschool Special Education

and approves the authorization of funds to implement the special education programs and services consistent with such recommendations dated:

2. **Sub-Committee on Special Education**

As per attached SCSE meetings held between 05/13/2014 and 06/10/2014.

“RESOLVED that the recommendations of the Sub-Committee on Special Education for cases listed be approved.”

**B. Committee on Preschool Special Education**

1. Initial placement for Preschool Special Education Program/Services

“RESOLVED, that the recommendations of the Committee on Preschool Special Education for Initial Placement Program/Services, for cases listed be approved.”

**See Attached –CPSE meetings from 5/15/14 – 6/24/14**

2. Special Education Preschool Annual IEP Review/Amended IEP

“RESOLVED, that the recommendations of the Committee on Preschool Special Education for Annual IEP Review/ Amended IEP for cases listed be approved.”

**See Attached –CPSE meetings from 5/15/14-6/24/14**

MOTION by Mrs. Knox, seconded by Mr. Alcure approving Pupil Personnel Services Items A-B Committee on Special Education and Committee on Preschool Special Education.

All aye. Motion carried (7-0).

**IX. AUDIENCE** – Mrs. Waldron welcomed the members of the audience and called speakers to the podium from the sign-in sheet.

- 1. Christa Coughlin expressed her concerns regarding lack of an enrichment program. Ms. Coughlin distributed a copy of her remarks to the Board.
- 2. Jennifer Glassberg expressed her concerns regarding and Early Childhood Program. Ms. Glassberg distributed copies of a proposed Morning Child Care Program to the Board.
- 3. Robert Foster thanked the Superintendent for her excellent service to the district.

**X. BUSINESS AFFAIRS**

**A. Finance**

1 – Bid Recommendations

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the following bid recommendations be approved as submitted herein:

11-29	Ext.	Chiller Service at H.S. East & H.S. West
1-34	Ext.	Security Alarm Service, Maintenance & Monitoring
12/13-17	Ext.	HVAC & Mechanical Work District Wide
12/13-19	Ext.	Chenille Letters & Pins
12/13-37	Ext.	SMART Projector Upgrade
13/14-13	Ext.	Fire Extinguisher Inspection, Service, Maintenance and Testing
13/14-14	Ext.	Dishwasher Detergent
14/15-02		Art Supplies
14/15-08	RECIND	Coach Bus Transportation”

2 – Budgetary Transfers

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the following budgetary transfers of funds be approved for the 2013-14 school year:

FROM:	See Attached	\$500,793.82
TO:	See Attached	\$500,793.82
FROM:	2110-489-51-1200	\$7,373.05
TO:	2015-476-51-0000	\$7,373.05”

3 – Potential Donors – Extra Classroom Activity Accounts

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education hereby approves all Smithtown Central School District Extra Classroom Activity Accounts as potential donors for the 2014-15 school year.”

4 – Potential Donors

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education hereby approves all parents/guardians of Smithtown Central School District students as potential donors for the 2014-15 school year.”

5 – LI School Nutrition Directors Cooperative Bids – Child Nutrition Program

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education is hereby authorized to grant permission for the Smithtown Central School District to participate in the Long Island School Nutrition Directors Cooperative Bid and give authority for the Coop to recommend bid awards to the board, for the 2014-2015 school year.”

6 – Cooperative Bid – Child Nutrition Program

"WHEREAS, it is the plan of a number of public school districts in Suffolk County, New York, to bid jointly for milk, bread, coffee, commodities: Direct Diversions, frozen foods, grocery items, meat, paper goods, drinks (non-carbonated), snacks, cleaning products, small equipment, and large equipment, and

WHEREAS, the Smithtown Central School District is desirous of participating with other districts in Suffolk County in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS, the Smithtown Central School District wishes to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, reporting the results to the Boards of Education, and making recommendations thereon, therefore,

BE IT RESOLVED, that the Board of Education of the Smithtown Central School District hereby appoints Bonnie Scally and Regina Dunne to represent it in all matters related above, and

BE IT FURTHER RESOLVED, that the Smithtown Central School District Board of Education authorizes the above-mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above-mentioned commodities, and

BE IT FURTHER RESOLVED, that the Smithtown Central School District Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and

BE IT FURTHER RESOLVED, that the Smithtown Central School District Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s), it will conduct all negotiations directly with the successful bidder(s)."

7 – Contract for Training Services

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education is hereby authorized to execute a contract with the following organization, to execute Training for Dignity Act Coordinators, District Wide, on Superintendent's Conference Day, September 3, 2014, at a total fee of \$1,300.00:

Health Network  
11 Adam Place  
New York City, NY 10956"

8 – Insurance Reserve Fund

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the Board of Education of the Smithtown Central School District authorizes that the balance in the Insurance Reserve Fund, in the amount of \$4,203,417.33, plus any interest allocated as of 6/30/14, be transferred to the Unassigned Fund Balance.”

9 – Resolution to Fund Various Reserves

“Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the Board of Education of the Smithtown Central School District authorizes the following transfers be made from fund balance up to the amount listed for each reserve:

Workers’ Compensation	\$ 1,300,000
Unemployment Insurance	\$ 100,000
Employees’ Retirement Reserve	\$ 5,500,000
Life Insurance Reserve	\$ 100,000”

10 - Contracts for Special Education Public School Placements

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education is hereby authorized to enter into contracts for the 2014-15 school year with the public schools listed below for the placement of students with handicapping conditions, as approved by the Committee on Special Education:

- Center Moriches Union Free School District
- Commack Union Free School District
- Hauppauge Union Free School District
- New York State Education Dormitory Authority
- Sachem Central School District
- Suffolk County Department of Social Services
- Western Suffolk BOCES”

11 - Contracts for Special Education Private School Placements

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education is hereby authorized to enter into contracts for the 2014-15 school year with the private schools listed below for the placement of students with handicapping conditions, as approved by the Committee on Special Education:

- Ascent – A School for Individuals with Autism
- Association for the Help of Retarded Children (AHRC) aka NYSARC, Inc.
- The Center for Developmental Disabilities
- The Center for Discovery / United Cerebral Palsy (UCP) Association of Sullivan County
- Developmental Disabilities Institute (DDI) d/b/a Opti Health Care
- Eden II School for Autistic Children, Inc. / Genesis
- Green Chimneys Children’s Services, Inc. / Green Chimneys School
- Harmony Heights
- Nassau Suffolk Services for Autism (NSSA) / Martin C. Barell
- United Cerebral Palsy (UCP) Association of Greater Suffolk, Inc. / The Children’s Center”

12 - Contract for Transcript Services

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education is hereby authorized to execute a contract with the following company to provide Transcript Services, for the 2014-2015 school year, at the rates indicated:

Radazo Reporting Inc.  
46 Cobalt Lane  
Westbury, NY 11590

Superintendent's Hearings:

\$4.90 per page (original & one copy, as requested)

\$5.00 per page (original & two copies)

\$50.00 single appearance fee (a.m. or p.m.)

\$150.00 minimum (any transcript where number of pages with appearance would total less than \$150.00)

\$90.00 Bust fee - reporter canceled, services not required

Impartial Hearings:

\$5.10 per page (original & two copies)

\$50.00 single appearance fee (a.m. or p.m.)

\$150.00 minimum (any transcript where number of pages with appearance would total less than \$150.00)

\$90.00 Bust fee - reporter canceled, services not required"

13 – Cooperative Data Sharing Agreement

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education is hereby authorized to enter into an agreement with the New York State Geographic Information Systems (GIS)/Office of Information Technology Services, to join and participate in sharing GIS Data, for the 2014-2015 school year.

The New York State Geographic Information Systems (GIS)  
Office of Information Technology Services  
1220 Washington Avenue  
Building 7A, Floor 4  
Albany, NY 12242"

14 – Contract & License Agreement with Transfinder

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education is hereby authorized to enter into a Software Contract and Software License Agreement with Transfinder for User Software License Routing and Scheduling System and School Attendance Zone Planning and Analysis, for the 2014-2015 school year, to be paid through Eastern Suffolk BOCES.

Transfinder  
440 State Street  
Schenectady, NY 12305"



15– Contract for ESYP Field Trips

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education is hereby authorized to enter into a contract with the following organization, for the 2014-15 school year, at the rate listed, for Extended School Year Program field trips:

Creative Ministries Performing Arts  
CM Performing Arts Center  
931 Montauk Highway  
P.O. Box 388  
Oakdale, NY 11769  
\$8.00 per person/ticket (1 complimentary ticket for every 15 purchased)  
Date: Friday, July 18, 2014  
Production: My Son Pinocchio Jr.  
*\*Not to exceed \$900.00\**

16 – Contract for ESYP Presentation

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education is hereby authorized to enter into a contract with the following individual for one presentation during the 2014-2015 Extended School Year Program at a total cost of \$650.00:

Brian Chevalier  
(of SongsSpun.com)  
62 Lexington Avenue  
Glen Falls, NY 12801

Date: Friday, July 11, 2014  
Performance Theme: Character Education - Respect and Kindness"

17 – Contracts for Adult Continuing Education Instructors

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education is hereby authorized to enter into contracts with the following individuals/organizations for the 2014-15 school year, as part of the Adult Continuing Education Program, at the rates indicated:

Bobbi Ann DePierro  
1301 Orchid Circle  
Bellport, NY 11713  
Zumba \$25.00 per student (per five-week session)  
Zumba \$30.00 per student (per six-week session)

Ida Ferraro  
96 Fifty Acre Road South  
Smithtown, NY 11787

Zumba Gold \$30.00 per student (per ten-week session)  
 Zumba Gold \$18.00 per student (per six-week session)  
 Zumba Toning \$50.00 per student (per ten-week session)  
 Zumba Toning \$30.00 per student (per six-week session)  
 Zumba Fitness \$50.00 per student (per ten-week session)  
 Zumba Fitness \$30.00 per student (per six-week session)

Joyous Ceremonies and More, Inc.  
 35 Half Circle Drive  
 Holbrook, NY 11741  
 Lunchtime Light Yoga Stretch \$20.00 per hour/per class session  
 Beginning Yoga \$20.00 per hour/per class session

Netstuff.Com Inc.  
 3 Nesconset Avenue  
 Nesconset, NY 11767  
 Tai Chi Chuan & I-liq Chaun Spinning Hands \$20.00 per hour/per class session

Notary Public Central, Inc.  
 Dina Elardo dba Complete Legal Forms  
 126 Division Avenue  
 Massapequa, NY 11758  
 Notary Public Training Course \$50.00 per student  
 Notary Signing Agent Course \$50.00 per student

Tom Perricone  
 52 Ocean Avenue  
 Center Moriches, NY 11934  
 Boating/Personal Watercraft Safety Course \$42.00 per student

Suffolk Safety Program dba Linda Greco  
 201 Mills Road  
 Holbrook, NY 11741  
 Defensive Driving \$28.00 per student

And, be it further

RESOLVED, that that the President of the Board of Education is hereby authorized to execute a contract with the following individual/organization for the 2014-15 school year, as volunteer, as part of the Adult Continuing Education Program:

Bud Levy  
 c/o NestEgg Advisors, Inc.  
 330 Motor Parkway  
 Suite 305  
 Hauppauge, NY 11788  
 Social Security Planning (What Everyone Needs to Know)”

MOTION by Mrs. Knox, seconded by Mr. Morton approving Finance Items 1-17.

All aye. Motion carried (7-0).

**B. Operations**

1 - Acceptance of Gifts

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the Board of Education authorizes the acceptance of the following gifts:

Donated By

2004 Chevrolet to High School East  
Technology Department, ID#:  
1G1JC12F447149956

Cindy Heimerle  
172 Northern Blvd.  
St. James, NY 11780

\$2,500.00 for the remaining payment of the statue, Whisper the Smithtown Bull and brick pedestal High School East Extra Classroom Activity Account

\$3,000.00 for the High School East Lifetouch Scholarship High School East Extra Classroom Activity Account

\$1,000.00 donation to support excellence in science, math or engineering education at H.S. East

Society for Science & the Public  
1719 N. Street NW  
Washington, DC 20036-2801”

2 – Addition to List of Organizations Approved to Use School Facilities, 2014-2015 School Year

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the following organization, having made formal application, is hereby approved to use school facilities at the Smithtown Central School District during the 2014-2015 school year, subject to all School District policies, rules and regulations, Standard Uniform Practices, and contract provisions:

**2014-2015 SCHOOL YEAR**

- Accompsett Elementary PTA
- Boy Scouts of America
- Boy Scout Troop 349
- Cub Scout Pack 340
- Long Island Volleyball Academy
- Mills Pond Nursing and Rehabilitation Center
- Smithtown High School East PTSA”

3 - School Lunch Program, Free & Reduced Price Meal Policy, 2014-15

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the Family Eligibility Criteria for Free and Reduced Price Meals or Free Milk is adopted by the Board of Education, and be it further

RESOLVED, that the President of the Board of Education is authorized to sign all appropriate documents for filing this application with the State Education Department."

4 – Declaration of Obsolete Items

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the following items, due to poor condition and/or obsolescence, are no longer useful to the District, and are hereby declared to be obsolete, and are to be disposed of in a manner that is in the best interest of the Smithtown Central School District:

Various items at High School East (Technology Dept.) as per the attached  
Obsolete Request Forms”

MOTION by Mrs. Knox, seconded by Mr. Morton approving Operations Items 1-4.

All aye. Motion carried. (7-0).

**XI. PERSONNEL**

**A. Certified** – The following Certified Personnel Items were presented for the Board’s approval:

- 1. Appointment of Adult Basic Education Teacher
- 2. Appointment of Adult Continuing Education Teacher
- 3. Appointment of Staff for the Middle School Summer Program 2014-2015
- 4. Appointment of STEP Program Teacher
- 5. Appointment of Staff for the 2014-2015 ESL Summer Enrichment Program
- 6. Appointment of Instructional Specialist
- 7. Approval of Compensation for Summer Work
- 8. Notice of Resignation
- 9. Appointment of Substitute Teacher 2014-2015

MOTION by Mrs. Knox , seconded by Ms. Plourde approving the Certified Personnel Items 1- 9 , as detailed in the attached resolutions.

All aye. Motion carried (7-0).

**B. Classified**- The following Classified Personnel Items were presented for the Board’s approval:

- 1. Change of Status
- 2. Change of Status - Reasons
- 3. Leave of Absence
- 4. Resignation
- 5. Summer School Program
- 6. Temp/Peak Appointments

MOTION by Mrs. Knox , seconded by Ms. McEnroy approving the Certified Personnel Items 1- 6 , as detailed in the attached resolutions.

All aye. Motion carried (7-0).

**C. Nurses**- The following Nurses Personnel Items were presented for the Board’s approval:

- 1. Change of Status
- 2. Change of Status – Reasons
- 3. Resignation

MOTION by Ms. Plourde , seconded by Mr. Morton approving the Nurses Personnel Items 1- 3 , as detailed in the attached resolutions.

All aye. Motion carried (7-0).

**XII. NEW BUSINESS** – None at this time.

**XIII. ADJOURNMENT**

MOTION by Mrs. Knox, seconded by Mr. Alcure that the meeting be adjourned at 9:10p.m.

All aye. Motion carried (7-0).

Respectfully submitted,

Maureen O'Connor  
District Clerk