

**SMITHTOWN CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING**

May 13, 2014

Held in Joseph M. Barton Bldg.

Meeting called to order at 7:05p.m. by Theresa Knox, Vice President of the Board of Education. On motion by Ms. McEnroy, seconded by Mr. Alcure, the Board voted unanimously to convene in Executive Session to discuss claims for damages by the parent of an injured student, negotiations pursuant to the Taylor law involving the ASPN and to receive legal advice from the Board's attorney.

Mrs. Waldron entered the meeting at 7:10p.m.

At 8:00p.m. Mrs. Knox moved, Ms. McEnroy seconded, and the Board voted unanimously to reconvene the Regular Meeting.

At 8:00p.m. Mrs. Waldron announced the beginning of the Public Hearing on the Budget. Andrew Tobin gave a power point presentation on the 2014-2015 budget. There were no members of the audience signed up to speak at the Public Hearing.

Mr. Liguori questioned what would happen if Proposition 2 did not pass. Mr. Tobin stated that those funds would stay in the Capital Reserve Fund and they would not be able to be spent. Mr. Alcure stated that the district is in dire need of the capital improvements outlined. Mr. Alcure also offered his support of the budget and commended the administration for developing a fiscally responsible budget while maintaining program.

At 8:10 p.m. at the conclusion of the Public Hearing on the Budget the Board reconvened the Regular Meeting.

Members present:

Gladys M. Waldron	Grace Plourde
Theresa Knox	Christopher Alcure
Louis Liguori	Matthew Morton
Joanne McEnroy	

Also present:

Judith Elias, Superintendent  
Jennifer Bradshaw, Asst. Supt.  
Andrew Tobin, Asst. Supt.  
William J. Bushman Ph.D., Asst. Supt.  
Eugene Barnosky, Board Counsel  
Visitors  
Maureen O'Connor, District Clerk

**I. OPENING CEREMONY** - conducted by Mrs. Waldron.

**II. MINUTES** - of the Regular Meetings held, April 8 and April 22, 2014 and Special Meeting held April 24, 2014 presented for approval.

MOTION by Ms. Plourde, seconded by Mrs. Knox that the above minutes be approved as presented.

All aye. Motion carried (7-0).

**III. RECEIPT OF CLAIMS AUDITOR’S REPORT** - upon recommendation of the Superintendent of Schools, be it RESOLVED, that the Claims Auditor’s Report ending April 30, 2014 in the amount of \$10,150,296.06, be accepted.

MOTION by Mrs. Knox, seconded by Ms. McEnroy that the Claims Auditor’s Report be accepted.

All aye. Motion carried (7- 0).

**IV. COMMUNICATIONS**

**A. Correspondence** - The following correspondence was presented for the Board's review.

- 1. Letter To: Mrs. Gladys Waldron  
From: Dr. Michael J. Mensch  
Re: Thank You for Support of Budget
- 2. Letter To: Mrs. Gladys Waldron  
From: Mr. Jason Pettis  
Re: Invitation to Annual Rotary Breakfast
- 3. Letter To: Board of Education  
From: The Family of Marie Ricigliano  
Re: Thank You for Expression of Sympathy
- 4. Letter To: Board of Education  
From: High School West PTA  
Re: Donation of Proceeds of Fashion Show
- 5. Letter To: Mrs. Gladys Waldron  
From: Ms. Michele Bramanti and Mr. Steve Robinson  
Re: Invitation to HSW Math Honor Society
- 6. Letter To: Mrs. Gladys Waldron  
From: Ms. Caroline Stolz  
Re: Certificate of Insurance – Board of Elections
- 7. Letter To: Mrs. Gladys Waldron  
From: Mr. Jason Pettis  
Re: Invitation to Annual Gold Cord Award Ceremony
- 8. Letter To: Board of Education  
From: Ms. Nancy Stewart  
Re: Invitation to 25<sup>th</sup> Annual Roger W. Sullivan History Conference

MOTION by Mrs. Knox, seconded by Ms. Plourde that the correspondence in Section A, as listed above, be received and the recommendations of the administration (where indicated) be accepted.

All aye. Motion carried (7-0 ).

**B. General Communications** – There were no general communications presented for the Board's review.

## V. UNFINISHED BUSINESS - None

## VI. COMMITTEE REPORTS

Business Affairs- Mr. Alcure reported that a meeting was held on May 7<sup>th</sup>. The School Lunch Program was discussed at length. The program is currently running a deficit in the amount of approximately \$120,000 and the district plans on supplementing that from the general fund to balance the books. Mr. Liguori stated he does not want to see that as an ongoing solution. Mr. Alcure asked Mr. Tobin along with Regina Dunne to come up with a business model that will help to close this gap in light of additional new regulations. Mr. Liguori recommended that part of this business plan should include ideas on how to educate parents and students about the requirements of the new food program. Mr. Liguori would also like to see a model that reflects the impact on the district if it chooses to opt out of the federal food program.

Instructional Services: Mr. Alcure reported that a meeting was held on May 7<sup>th</sup>. An update on the Common Core curriculum was presented by the ELA and Math curriculum coaches and several teachers. Mr. Alcure commented that the presentation was excellent. Ms. McEnroy concurred and said the take away message was “give it a chance it’s working”.

## VII. SUPERINTENDENT'S REPORT

A. Updates the Superintendent updated the Board on the following items of interest:

- The 2014-2015 Budget Vote and School Board Election will take place on Tuesday, May 20<sup>th</sup> between 6:00 AM and 9:00 PM at Smithtown, St. James, Nesconset and Accomsett Elementary school buildings.  
PLEASE NOTE THAT ALTHOUGH NESCONSET IS NOT CURRENTLY BEING USED AS A SCHOOL, THE NESCONSET SCHOOL BUILDING WILL STILL BE USED AS A POLLING PLACE.
- **Robotics Presentation** – Terry Martin and the Robots Team from High School East and West.
- **Nicholas Leung wins State Debate Championship**: Recently, the Agape Debate Institute located in Manhasset, made the trip to the New York State Debate Coaches Association Championship held at Bronx High School of Science. Debaters Nicholas Leung, a student from Great Hollow Middle School and Bradford Lin, of Great Neck North Middle School, won the state championship at the annual debate tournament. They are both 8<sup>th</sup> graders and competed in the middle school policy division. The amazing thing about this dynamic duo is that they competed mostly against students who have debated for two or more years. This is their first year debating and they won the coveted title of “State Champions.” These two students have taken the debate world by storm this year. They have gone undefeated in every New York Urban Debate League tournament in which they have competed. Additionally, Agape Leaders Institute is proud to announce that this amazing duo will represent the institute at the 2014 National Forensics League championships held in Kansas from June 17-21.
- On April 14, 2014, four teachers from the Smithtown Central School District were named **New York State Master Teachers**. They were among 215 teachers of science, technology, engineering and mathematics statewide named in the program, which encourages educators to mentor their peers and deepen their own scholarship and professional development. The New York State Master Teachers program was announced in October 2013 by Gov. Andrew M. Cuomo. The teachers are: **Elizabeth Philp** and **Marianne Schoepflin** – Math, **Olga Crnosija** and **Gillian Winters** – Science

Smithtown student, Alycia Santosis, was a finalist in Sports & Entertainment Promotion Plan at the International DECA Conference earlier this month in Atlanta, Georgia. The School of Business Department inducted 70 students at their New York State Business Honor Society Ceremony/Business Etiquette Dinner last Thursday at the Smithtown Landing Country Club.

- High School West student, Michael Gajda was presented with a \$2,000 Technology Scholarship from Suffolk Asset. Suffolk Asset's purpose is to enhance teaching and learning in Suffolk County School Districts through the use of computers and other educational technologies by encouraging the integration of technology into the K-12 curriculum and ensuring that our students are provided with the educational opportunities necessary to prepare them for the 21st century.

**B. Tentative Calendar for June 2014-** the calendars were reviewed by the Board. A Policy Committee meeting was added for May 27<sup>th</sup> at 7:00p.m.

**C. Litigation** - was discussed during the earlier Executive Session.

**D. Recommendation to Form a Citizens' Advisory Committee on Instruction and Housing**

Upon recommendation of the Superintendent of Schools, be it **RESOLVED**, a Citizens' Advisory Committee on Instruction and Housing be established to investigate the appropriate long-range housing patterns needed to support a quality instructional program. The recommendations of this committee are to be submitted to the Board of Education on or about February 2, 2015.

The composition of the committee will include: A PTA representative from every school, SEPTA, representatives from the community at large, a representative from each of the bargaining units, and representatives from administration at all levels.

**MOTION** by Mr. Liguori seconded by Ms. McEnroy approving Supt. Report Item D Recommendation for Form a Citizens' Advisory Committee on Instruction and Housing.

Discussion: Mr. Liguori requested the wording "due to declining enrollment and budgetary restraints" be added to the resolution. With no one objecting the amendment was adopted by general consent.

VOTE ON AMMENDED MOTION :

All aye. Motion carried (7-0).

## **VIII. INSTRUCTIONAL REPORT**

**A. Overnight Field Trip**

Upon recommendation of the Superintendent of Schools, be it Resolved, that permission is granted at the request of the Athletic Director for an overnight field trip for forty members of Smithtown H.S. East Boys & Girls Varsity Track Team to compete at a meet held at Schenectady High School, Schenectady, NY, May 16-17, 2014. Five teacher/chaperones will accompany the students. Information attached.

B. Overnight Field Trip

Upon recommendation of the Superintendent of Schools, be it Resolved, that permission is granted for an overnight field trip for twenty-five students from Smithtown H.S. East & West to participate in the National Academic Championship (Academic Quiz Bowl) in Washington, D.C., May 30 – June 2, 2014. Three teacher/chaperones will accompany the students. Information is attached.

**MOTION** by Mrs. Knox, seconded by Ms. Plourde approving Instructional Items A-B on a consent motion.

All aye. Motion carried (7-0).

**IX. PUPIL PERSONNEL SERVICES REPORT**

**A. Committee on Special Education**

1. **Committee on Special Education**

“RESOLVED, that the recommendations of the Committee on Special Education for Initial Placement Program/Services, for cases listed be approved.”

Committee on Special Education/Preschool Special Education:

As per attached CSE meetings held between 04/23/2014 and 05/13/2014.

Motion to acknowledge that the Board of Education has no objections to the recommendations of the Committee on Special Education/Preschool Special Education and approves the authorization of funds to implement the special education programs and services consistent with such recommendations dated:

2. **Sub-Committee on Special Education**

As per attached SCSE meetings held between 04/23/2014 and 05/13/2014.

“RESOLVED that the recommendations of the Sub-Committee on Special Education for cases listed be approved.”

B. **Committee on Preschool Special Education**

1. **Initial placement for Preschool Special Education Program/Services**

“RESOLVED, that the recommendations of the Committee on Preschool Special Education for Initial Placement Program/Services, for cases listed be approved.”

**See Attached –CPSE meetings from 4/22/14 – 5/13/14**

2. **Special Education Preschool Annual IEP Review/Amended IEP**

“RESOLVED, that the recommendations of the Committee on Preschool Special Education for Annual IEP Review/ Amended IEP for cases listed be approved.”

**See Attached –CPSE meetings from 4/22/14 – 5/13/14**

MOTION by Mrs. Knox, seconded by Mr. Alcure approving Pupil Personnel Items A-B on a consent motion.

All aye. Motion carried (7-0).

**X. AUDIENCE** - Mrs. Waldron welcomed the members of the audience and called speakers to the podium from the sign-in sheet.

1. Pam Farino had questions regarding the School Lunch Program and the Citizens Advisory Committee on Housing.

**XI. BUSINESS AFFAIRS**

**A. Finance**

1 - Financial Reports

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the following financial reports for the month(s) indicated are accepted:

- 1 – Trial Balance Report  
3/31/14
- 2 – Revenue Status Report  
3/31/14
- 3 – Budget Status Report – General Fund  
3/31/14
- 4– Budgetary Transfer Report  
3/31/14
- 5– Summary of Treasurer’s Report  
3/31/14
- 6 – Treasurer’s Monthly Report  
3/31/14
- 7 – Schedule of Investments  
3/31/14
- 8 – Collateralization of Bank Balances  
3/31/14
- 9 – Cash Flow Report  
3/31/14
- 10 – Report of Claims Auditor  
3/31/14

- 11 – Smithtown High School East Extra Classroom Activity Account  
3/31/14
- 12 – Smithtown High School West Extra Classroom Activity Account  
3/31/14
- 13 – Accomsett Middle School Extra Classroom Activity Account  
3/31/14
- 14 – Great Hollow Middle School Extra Classroom Activity Account  
3/31/14
- 15 – Nesaquake Middle School Extra Classroom Activity Account  
3/31/14
- 16 – Accomsett Elementary School Extra Classroom Activity Account  
3/31/14
- 17 – Branch Brook Elementary School Extra Classroom Activity Account  
3/31/14
- 18 – Dogwood Elementary School Extra Classroom Activity Account  
3/31/14
- 19 – Mills Pond Elementary School Extra Classroom Activity Account  
3/31/14
- 20 – Mt. Pleasant Elementary School Extra Classroom Activity Account  
3/31/14
- 21 – St. James Elementary School Extra Classroom Activity Account  
3/31/14
- 22 – Smithtown Elementary School Extra Classroom Activity Account  
3/31/14
- 23 – Tackan Elementary School Extra Classroom Activity Account  
3/31/14”

2 – Bid Recommendations

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the following bid recommendations be approved as submitted herein:

10-12	Ext.	Digital Photocopier Machine Rentals
10-20	Ext.	Water Treatment and Cleaning for Hot Water & Steam Systems
11-18	Ext.	Dental
11-19R	Ext.	Roofing/Labor & Materials
11-42	Ext.	Supply HVAC/R, Pumps & Motor
11-46	Ext.	Storage Containers
12/13-06	Ext.	Fire Alarm & Clock Systems Inspections & Maintenance
12/13-11	Ext.	Kitchen Hood Fire Suppression System/Maintenance Inspection/Repair

12/13-12	Ext.	Chiller Water Treatment and Service
12/13/13	Ext.	Athletic Cheerleading/Kickline Uniforms
13/14-09	Ext.	Musical Instrument Rental
13/14-24		Football Helmets & Shoulder Pads
13/14-25		Integrated Pest Management
13/14-26		Asphalt Concrete
14/15-07	<b>RFP</b>	Third Party Administrator – Workers’ Compensation Self-Insured Program”

3 – Budgetary Transfers

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the following budgetary transfers of funds be approved for the 2013-14 school year:

FROM:	2110-501-51-4700	Gen Instr Supplies	\$7,600.00
TO:	2110-501-51-0501	Gen Instr Supplies	\$7,600.00
FROM:	2110-510-81-6600	Furniture	\$6,373.25
TO:	2110-501-81-0501	Gen Instr Supplies	\$6,373.25
FROM:	See Attached		\$10,760.54
TO:	See Attached		\$10,760.54”

4 – Appointment of Board of Registration Officials

**WHEREAS**, Education Law §2606 requires Board of Education to establish a Board of Registration for the upcoming vote,

**"BE IT RESOLVED**, that the attached list of Board of Registration Officials, as selected by the District Clerk of the Board of Education, are presented for appointment to said Board for the May 20, 2014 School Budget Vote.”

5 - Contract for Special Education Private School Placement

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education is hereby authorized to enter into a contract for the 2013-14 school year with the private school listed below for the placement of students with handicapping conditions, as approved by the Committee on Special Education:

Little Flower Union Free School District  
2460 North Wading River Road  
Wading River, NY 11792”

6 - Agreement with the Town of Smithtown

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education is hereby authorized to renew the agreement with the Town of Smithtown for the maintenance work and to supply materials on an actual-cost basis, for the term commencing June 1, 2014 to May 31, 2015.”

7 – Settlement Agreement with H2M Architects and Engineers

**WHEREAS**, the Board of Education, Smithtown Central School District and its architect, H2M Architects and Engineers and its successor H2M Architects, Engineers, and Surveying and Landscape Architecture, D.P.C. d/b/a H2M Architects & Engineers are desirous of terminating the agreement for professional services amicably; and

**WHEREAS**, the architect H2M Architects, Engineers, and Surveying and Landscape Architecture, D.P.C. d/b/a H2M Architects & Engineers has made claim for payment pursuant to said agreement to the Smithtown Central School District; and

**WHEREAS**, the Board of Education, Smithtown Central School District and its architect are interested in resolving the issues concerning termination and payment without the need for litigation;

**NOW, THEREFORE,**

**BE IT RESOLVED**, that the Board of Education hereby approves the settlement of claims by H2M Architects, Engineers, and Surveying and Landscape Architecture, D.P.C. d/b/a H2M Architects & Engineers and termination of the existing agreement between it and H2M Architects, Engineers, and Surveying and Landscape Architecture, D.P.C. d/b/a H2M Architects & Engineers for the sum of \$34,000.00 subject to negotiation of a mutually acceptable written agreement outlining the parties rights and obligations in connection with such settlement; and

**BE IT FURTHER RESOLVED**, that the Board of Education hereby authorizes the Board President to execute such documents as are necessary to settle such claims and effectuate termination of the existing agreement between the Board of Education, Smithtown Central School District and H2M Architects, Engineers, and Surveying and Landscape Architecture, D.P.C. d/b/a H2M Architects & Engineers.”

8 – Contract for Special Education Public School Placement

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education is hereby authorized to execute a contract for the 2014 - 2015 school year with the public school listed below for the placement of students with handicapping conditions, as approved by the Committee on Special Education:

Center Moriches Union Free School District  
529 Main Street  
Center Moriches, NY 11934”

9 - Contract for Consultant Services

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education is hereby authorized to execute a contract with the following individual, to provide Consulting and Staff Development Services to the Smithtown Central School District for the new Middle School Summer Program. Training will begin in June 2014 in preparation for the start of the program in July 2014 at the rates indicated below:

Joshua Hendrickson, LMSW  
Adjunct Professor Undergraduate at Stony Brook University/  
Care Coordinator/Consultant/Advocate  
433 Ocean Avenue  
Oakdale, NY 11769

**2013-2014 Training**

\$75.00 per hour, not to exceed 50 hours

**2014-2015 Consulting and Staff Development**

\$75.00 per hour, not to exceed 50 hours"

10 – Contract for Professional Sculptor Services

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education is hereby authorized to execute a contract with the following individual, for his Sculptor Services working on the carving of the statue of Whisper the Smithtown Bull, to be placed at High School East, for a progress payment of \$2,500.00:

Todd Arnett  
Sculptor  
351 Lake Shore Road  
Lake Ronkonkoma, NY 11779"

*Note: Additional \$2,500.00 to be paid upon completion and delivery.  
All to be funded by the High School East Extra Classroom Activity Account*

11 – Contract for Professional Services

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education is hereby authorized to execute a contract with the following vendor, to build and install the pedestal for the statue of Whisper the Smithtown Bull, to be placed at High School East, for a cost of \$2,100.00:

R. J. K. Gardens, Inc.  
176 Third Street  
P. O. Box 63  
St. James, NY 11780”

*Note: To be funded by the High School East Extra Classroom Activity Account*

MOTION by Mr. Knox seconded by Mr. Liguori approving Finance Items 1-11 on a consent motion.

Discussion: Ms. McEnroy requested clarification of Item #9 Contract for Consultant Service.

All aye. Motion carried (7-0).

**B. Operations**

1 - Acceptance of Gifts

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the Board of Education authorizes the acceptance of the following gifts:

	<u>Donated By</u>
\$2,205.80 donation	The Benevity Community Impact Fund 1521 Georgetown Road Hudson, Ohio 44236
\$4,000.00 donation for the Harlan Fischer Arts Scholarship for the Class of 2014 (\$2,000 to each high school)	Branch Financial Services, Inc. 50 Route 111, Suite 206 Smithtown, NY 11787
\$4,600.00 donation for the construction of the Bull Carving and Pedestal	High School East Extra Classroom Activity
\$42.34 donation	Ohiopyle Prints, Inc. 410 Dinnerbell Road Ohiopyle, PA 15470-1002
\$2,000.00 donation for the purchase of furniture for the senior lounge	Smithtown HS West PTSA
Seal Commercial 210M Dry Mount Press	Town of Smithtown Planning and Community Development Dept. 99 West Main Street Smithtown, NY 11787”

3 – Declaration of Obsolete Items

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the following items, due to poor condition and/or obsolescence, are no longer useful to the District, and are hereby declared to be obsolete, and are to be disposed of in a manner that is in the best interest of the Smithtown Central School District:

the Kyocera KM – 1810 Copier, ID# 05486, Serial # ZH 47031271 in  
the Adult Basic Education Office  
Royal Sovereign Cash Counter, Model #RBC1003, ID# 718941 at  
HS West 2002 Chevy Van #5, VIN# 1GCHG35R521179673”

4 - Designation of Canvassing Committee

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that MAUREEN O’CONNOR and CATHERINE QUINN be and hereby are designated to serve as a Canvassing Committee to cast and canvass the affidavit ballots offered by voters, pursuant to Education Law Section 2019-a, at the Annual Election to be held on the 20<sup>th</sup> day of May 2014, and be it further,

RESOLVED, that said Canvassing Committee shall meet on the 21<sup>st</sup> day of May 2014, at 2:00 p.m., at the Offices of the District Clerk, 26 New York Avenue, Smithtown, New York, for the purposes of the casting, canvassing, and tallying of said ballots."

5 - School Lunch and Breakfast Program

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the Smithtown Central School District will participate in the National School Lunch and Breakfast Program during the 2014-15 school year."

MOTION by Mr. Knox, seconded by Mr. Morton approving Operations Items 1-5 on a consent motion.

All aye. Motion carried (7-0).

**XI. PERSONNEL**

**A. Certified** – The following Certified Personnel Items were presented for the Board’s approval:

1. Appointment of Instructional Specialist
2. Comments
3. Appointment of Summer STEP Program Teacher
4. Appointment of Co-Curricular Activities Sponsor
5. Comments
6. Appointment of Staff for Special Education Extended School Year Program – 2014
7. Comments
8. Coordinator of Department of Labor Summer Work Program
9. Comments
10. Notice of Retirement
11. Request for FMLA and/or Leave of Absence
12. Comments
13. Request for a Leave of Absence, Without Pay
14. Increase of Assignment/Additional Class
15. Comments
16. Tenure Recommendation – Administrator
17. Tenure Recommendation – Teacher
18. Appointment of ABA Home Aide Supervisor – 2014-2015 School Year
19. Appointment of Substitute Teacher 2013-2014

MOTION by Mrs. Knox, seconded by Ms. McEnroy approving the Certified Personnel Items 1-19, as detailed in the attached resolutions.

All aye. Motion carried (7 -0).

**B. Classified** - The following Classified Personnel Items were presented for the Board's approval:

1. Change of Status
2. Leave of Absence
3. Leave of Absence – Reasons
4. Retirements
5. Resignation
6. Summer School Program
7. Election Workers

MOTION by Ms. Plourde, seconded by Ms. McEnroy\_ approving the Classified Personnel Items 1-7, as detailed in the attached resolutions.

All aye. Motion carried (0 -0).

**C. Nurses-** The following Registered Nurses Items were presented for the Board's approval:

1. Summer School Program
2. Retirement

MOTION by Mrs. Knox, seconded by Ms. McEnroy approving the Registered Nurses Items 1-2, as detailed in the attached resolutions.

All aye. Motion carried (0 -0).

## **XII. NEW BUSINESS**

Out of District Placements: Ms. McEnroy requested that the Board receive the figures for the amount of out of district placements overall and what grades those placements are in.

**XIII. ADJOURNMENT**

MOTION by Ms. McEnroy, seconded by Mr. Alcure that the meeting be adjourned at 9:40 p.m.

All aye. Motion carried (7-0).

Respectfully submitted,

Maureen O'Connor  
District Clerk