

**SMITHTOWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING**

April 22, 2014

Held in Joseph M. Barton Bldg.

Meeting called to order at 6:50p.m. by Gladys M. Waldron, president. On motion by Ms. Plourde, seconded by Ms. McEnroy, the Board voted unanimously to convene in Executive Session to discuss the appointment of particular personnel, claims for damages by the parent of an injured student and to receive legal advice from the Board's attorney.

At 8:00p.m. Mrs. Waldron moved, Mr. Morton seconded, and the Board voted unanimously to exit Executive Session and return to the public meeting.

Members present:

Gladys M. Waldron	Grace Plourde
Louis Liguori	Christopher Alcure
Joanne McEnroy	Matthew Morton

Members absent:

Theresa Knox

Also present:

Judith A. Elias, Superintendent
Jennifer Bradshaw, Asst. Supt.
Andrew Tobin, Asst. Supt.
Karen Ricigliano, Asst. Supt.
William Bushman Ph.D., Asst. Supt.
Eugene Barnosky, Board Counsel
Visitors
Maureen O'Connor, District Clerk

I. OPENING CEREMONY - conducted by Mrs. Waldron.

II. COMMUNICATIONS

A. Correspondence - The following correspondence was presented for the Board's review.

1. Letter To: Board of Education
From: Ms. Joan Johnson, Western Suffolk BOCES
Re: Election and Budget Vote Certification
2. Letter To: Mrs. Gladys Waldron
From: Ms. Theresa Pelis, Eagle Scout Committee
Re: Eagle Scout Court of Honor Invitation
3. Letter To: Board of Education
From: Mr. Gregory McGraime
Re: Foreign Exchange Student Request

MOTION by Ms. Plourde, seconded by Mr. Alcure that the correspondence in Section A, as listed above, be received and that the recommendations of the administration (where indicated) be accepted.

All aye. Motion carried (6-0).

B. General Communications – There were no general communications presented for the Board's review.

III. UNFINISHED BUSINESS-

Mr. Liguori asked for an update on a request from last meeting regarding an analysis of how much state aid neighboring districts receive in comparison to Smithtown. Mr. Tobin said that a memo had been forwarded to the Board explaining the reasons for the varying amounts of aid received. Mr. Tobin gave a brief summary of the information contained in that memo.

IV. COMMITTEE REPORTS -

Instructional Services/Housing- Ms. Bradshaw reported that we are still seeking facilitators to lead the Housing committee, as well as a software vendor to draw new boundaries. The goal is to reconvene the Citizens Advisory Committee on Housing by mid-May so that they may have a report to the board by next February. The board will first have to draft a charge to the committee and then they can solicit membership to that committee. Mr. Alcure asked if the timing was adequate for the board to have a charge to the committee by May 7th. Ms. Bradshaw indicated that it was.

V. SUPERINTENDENT'S REPORT

- A. **Updates:** There were no updates at this time.
- B. **Tentative Calendar for May 2014** the calendar was reviewed and amended by the Board. A Housing committee meeting was scheduled for May 7th immediately following the Business Affairs and Instructional Services committee meetings. A Facilities committee meeting was scheduled for May 21st at 7:00p.m.
- C. **Litigation (Executive Session)**

D. BOCES Budget Vote and Election of Board Members

BOCES Budget

“Upon the recommendation of the Superintendent of Schools, be it RESOLVED, that the Board of Education of the Smithtown Central School District approve the 2014-2015 Administrative Budget for the Board of Cooperative Educational Services, Second Supervisory District of Suffolk (Western Suffolk BOCES), N.Y.”

BOCES Board Members

“Upon the recommendation of the Superintendent of Schools, be it RESOLVED, that the Board of Education of the Smithtown Central School District cast its vote in the annual election of Members of the Board of Cooperative Educational Services, Second Supervisory District of Suffolk (Western Suffolk BOCES), N.Y. for:

VOTE FOR TWO

- 1. Mrs. Jeannette Santos _____ X _____
82 Maple Drive
Amityville, NY 11701
Amityville UFSD
- 2. Mr. Peter Wunsch _____ X _____
39 Mitchell Avenue

MOTION by Mr. Alcure seconded by Mr. Morton approving Superintendent's report Item D,BOCES Budget Vote and Election of Board Members.

All aye. Motion carried (6-0).

VI. INSTRUCTIONAL REPORT

- A. Overnight Field Trip Request: One member of Smithtown H.S. West Boys Track team to compete at a meet held at the University of Pennsylvania, Philadelphia, PA., April 24-25, 2014. One teacher/chaperone will accompany the student. Information attached.
- B. Overnight Field Trip Request: One Smithtown H.S. East student has been selected as a National Finalist in the *I-Sweep Competition* in Houston, Texas, May 1 – May 5, 2014. One teacher/chaperone will accompany the student. Information attached.
- C. Overnight Field Trip Request: One Smithtown H.S. East student has been selected as a National Finalist in the *INTEL ISEF Competition* in Los Angeles, California, May 10 – May 17, 2014. One teacher/chaperone will accompany the student. Information attached.
- D. Approval for Smithtown Central School District to establish a Summer Extension program for Middle School students. This program would take place July and August 2014.
- E. Presentation: Curriculum Update- Science and Social Studies.

MOTION by Ms. Plourde seconded by Ms. McEnroy approving Instructional Report Item A-D on a consent motion.

All aye. Motion carried. (6-0).

VII. PUPIL PERSONNEL SERVICES

A. Committee on Special Education

1. Committee on Special Education

“RESOLVED, that the recommendations of the Committee on Special Education for Initial Placement Program/Services, for cases listed be approved.”

Committee on Special Education/Preschool Special Education:
As per attached CSE meetings held between 04/09//2014 and 04/22/2014.

2. Sub-Committee on Special Education

As per attached SCSE meetings held between 04/09//2014 and 04/22/2014.

“RESOLVED that the recommendations of the Sub-Committee on Special

Education for cases listed be approved

B. Committee on Preschool Special Education

1. Initial placement for Preschool Special Education Program/Services

“RESOLVED, that the recommendations of the Committee on Preschool Special Education for Initial Placement Program/Services, for cases listed be approved.”

See Attached –CPSE meetings from 4/9/14 – 4/21/14

2. Special Education Preschool Annual IEP Review/Amended IEP

“RESOLVED, that the recommendations of the Committee on Preschool Special Education for Annual IEP Review/ Amended IEP for cases listed be approved.”

See Attached –CPSE meetings from 4/9/14 – 4/21/14

MOTION by Ms. Plourde, seconded by Mr. Alcure approving Pupil Personnel Services Items A-B Committee on Special Education and Committee on Preschool Special Education.

All aye. Motion carried (6-0).

IX. AUDIENCE – Mrs. Waldron welcomed the members of the audience and called speakers to the podium from the sign-in sheet.

1. Ed Montrides requested that the Board review and amend Policies 4710 and 4741 and expressed concerns over the current Policy on grading and weighting .
2. Josephine Montrides expressed concern over the grading and weighting policies that is preventing her daughter from attending the 4.0 breakfast and gold cord ceremony.
3. Janelle Kildale expressed concerns with the school lunch program and the districts adherence to the Health and Wellness policy.
4. Jackie Peters expressed concerns with the district’s Health and Wellness policy. Ms. Peters submitted her comments in writing to the board as well.

X. BUSINESS AFFAIRS

A. Finance

1 – Bid Recommendations

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the following bid recommendations be approved as submitted herein:

- | | | |
|----------|------|---|
| 10-26 | Ext. | Installation of Cesspool |
| 10-27 | Ext. | Public Address & Intercom System
Service & Maintenance |
| 11-20 | Ext. | Drivers Ed. |
| 13/14-23 | | Paper & Dispensers” |

2 – Budgetary Transfers

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the following budgetary transfers of funds be approved for the 2013-14
school year:

FROM:	See Attached	\$10,332.00	
TO:	See Attached		\$10,332.00
FROM:	See Attached	\$50,000.00	
TO:	See Attached		\$50,000.00
FROM:	See Attached	\$36,112.34	
TO:	See Attached		\$36,112.34"

3 – Participation in Cooperative Bids – Educational Data Services

WHEREAS, it would be in the joint interest of the Smithtown Central School District and the following:

SEE ATTACHED LISTING

To participate in cooperative bids for the purchase of various supplies, services, materials and equipment, as advertised by and awarded by the Clarkstown Central School District, acting as the Lead Agency, as provided by General Municipal Law Section 119-0 and,

WHEREAS, each BOARD retains the legal authority to contract with the successful Vendor(s) and shall not be bound by purchase contracts or other agreements made by the other BOARD(S), therefore

BE IT RESOLVED that the BOARD OF EDUCATION is hereby authorized to approve the participation of Smithtown Central School District in the New York Skilled Trades Time & Material/Ancillary Bid Program, using the following organization, at the rate of \$1,990.00, effective April 1, 2014 through March 31, 2015:

Educational Data Services, Inc.
236 Midland Avenue
Saddle Brook, NJ 07663

Dated: April 22, 2014

SMITHTOWN CENTRAL SCHOOL DISTRICT
GLADYS M. WALDRON
President, Board of Education"

Contact Person: BETH WOODS
Title: School Purchasing Agent
E-Mail Address: bwoods@smithtown.k12.ny.us

4 – Contract for Presentation

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the President of the Board of Education is hereby authorized to execute a contract with the following organization, for a presentation at High School East Preschool, on May 1, 2014, at a cost of \$200.00:

Sweetbriar Nature Center
62 Eckernkamp Drive
Smithtown, NY 11787”

The funds for this presentation will be paid through the preschool account.

5 - Agreement with SCOPE Education Services – PSAT/SAT/ACT Preparatory Program

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the President of the Board of Education is hereby authorized to execute an agreement between the Smithtown Central School District and SCOPE Education Services for the PSAT/SAT/ACT Preparatory Program for the period of September 1, 2014 through June 30, 2015.”

MOTION by Mr. Liguori, seconded by Mr. Morton approving Finance Items 1-5 on a consent motion.

All aye. Motion carried (6-0).

B. Operations

1 - Acceptance of Gifts

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the Board of Education authorizes the acceptance of the following gifts:

Donated By

\$1,000.00 donation to support science research at the High School level

Society for Science & the Public
1719 N. Street, NW
Washington, DC 20036-2801

\$3,118.26 for a Rae Crowther 7’ Shockwave Leg Charger for the weight room

High School East Gridiron Club

Two 6’ Lifetime folding picnic tables for the Branch Brook Elementary courtyard

Branch Brook PTA

\$1,000.00 scholarship donation

John J. Corrado, President
Suffolk Transportation Service, Inc.
10 Moffitt Blvd.
Bay Shore, NY 11706”

2 – Declaration of Obsolete Items

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the following items, due to poor condition and/or obsolescence, are no longer useful to the District, and are hereby declared to be obsolete, and are to be disposed of in a manner that is in the best interest of the Smithtown Central School District:

Great Hollow Middle School

GE Washer, Tag #7004143, Serial #GV157578G, Model WBSR1060TAWW
GE Dishwasher, Tag#7004550, Serial #DG743083B, Model GSD125DR35”

3 – Addition to List of Organizations Approved to Use School Facilities,
2014-2015 School Year

"Upon recommendation of the Superintendent of Schools,
be it

RESOLVED, that the following organization, having made formal application, is hereby approved to use school facilities at the Smithtown Central School District during the 2014-2015 school year, subject to all School District policies, rules and regulations, Standard Uniform Practices, and contract provisions:

2014-2015 SCHOOL YEAR

Smithtown Youth Football & Cheerleading”

MOTION by Ms. Plourde, seconded by Mr. Alcure approving Operations Items 1-3 on a consent motion.

All aye. Motion carried (6-0).

XI. PERSONNEL

A. Certified – The following Certified Personnel Items were presented for the Board’s approval:

1. Appointment of District AP Proctor
2. Appointment of Additional Home Instruction Tutor
3. Notice of Retirement
4. Request for FMLA and/or Leave of Absence
5. Request for a Leave of Absence, Without Pay
6. Comments
7. Increase of Assignment/Additional Class

MOTION by Mr. Liguori , seconded by Mr. Morton approving the Certified Personnel Items 1- 8 , as detailed in the attached resolutions.

All aye. Motion carried (6-0).

B. Classified - The following Classified Personnel Items were presented for the Board's approval:

1. Change of Status
2. Leave of Absence
3. Leave of Absence – Reasons
4. Resignation
5. Temp/Peak Appointments

MOTION by Mr. Liguori, seconded by Ms. Plourde approving the Classified Personnel Items 1-5 as detailed in the attached resolutions.

All aye. Motion carried (6-0).

XII. NEW BUSINESS – None at this time.

XIII. ADJOURNMENT

MOTION by Ms. McEnroy, seconded by Ms. Plourde that the meeting be adjourned at 9:10p.m.

All aye. Motion carried (6-0).

Respectfully submitted,

Maureen O'Connor
District Clerk

Personnel

A. Certified

(1) Appointment of District AP Proctor

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following person be appointed as a District AP Proctor for the AP test sessions at the approved rate of compensation:

<u>Name</u>	<u>Proctor</u>	<u>Location</u>
Cappadona, Grace	Proctor	HSW

Personnel

A. Certified

(2) Appointment of Additional Home Instruction Tutor

Upon recommendation of the Superintendent of Schools be it RESOLVED, that the following person, be appointed as Home Instruction Tutor at the approved rated of \$48.77 per hour, effective for the 2013-2014 school year:

Name

Ferrante, Scott T.

Sweeney, Alison M.

Personnel

A. Certified

(3) Notice of Retirement

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the notice of retirement of the following person be accepted as specified below:

<u>Name</u>	<u>Area</u>	<u>Location</u>	<u>Effective</u>
Schartner, Susan	Teaching Assistant	GH	07/01/2014

PersonnelA. Certified(4) Request for FMLA and/or Leave of Absence

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following person be granted FMLA and/or Leave of Absence effective as specified below:

<u>Name</u>	<u>Area</u>	<u>Assign</u>	<u>Effective</u>	<u>End Date</u>	<u>Leave</u>
Baker, Kate M.	Guidance	SHSW	02/28/2014	03/19/2014	Family Medical Sick
Baker, Kate M.	Guidance	SHSW	03/20/2014	04/27/2014	Family Medical Sick Bank Waiting, w/opay
Baker, Kate M.	Guidance	SHSW	04/28/2014	05/26/2014	Family Medical Sick Bank
Brienza, Jennifer L.	Special Education	SHSE	03/10/2014	05/08/2014	Family Medical Sick
Brienza, Jennifer L.	Special Education	SHSE	05/09/2014	06/08/2014	Family Medical Leave, without pay
Gerien, Jeanne M.	Teaching Assistant	TE	02/24/2014	04/20/2014	Family Medical Sick
Murphy, Kristin M.	Special Education	AE	03/14/2014	05/08/2014	Family Medical Sick
Schaentzler, Eileen M.	Math, 7-12	SHSW	04/02/2014	05/30/2014	Family Medical Sick
Schaentzler, Eileen M.	Math, 7-12	SHSW	05/31/2014	06/26/2014	Family Medical Leave, without pay
Schneck, Katy	Elementary Teacher	MTP	04/01/2014	05/07/2014	Family Medical Sick Bank
Valentine, Sarah	Social Studies, 7-12	NMS	03/17/2014	04/24/2014	Family Medical Sick
Valentine, Sarah	Social Studies, 7-12	NMS	04/24/2014	05/12/2014	Family Medical Sick Bank Waiting, w/opay
Valentine, Sarah	Social Studies, 7-12	NMS	05/12/2014	05/15/2014	Family Medical Sick Bank
Valentine, Sarah	Social Studies, 7-12	NMS	05/16/2014	06/15/2014	Family Medical Leave, without pay
Valentine, Sarah	Social Studies, 7-12	NMS	06/16/2014	08/31/2014	Leave of Absence, without pay

Personnel

A. Certified

(5) Request for a Leave of Absence, Without Pay

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following named person be granted a Leave of Absence, without pay effective as specified below:

<u>Name</u>	<u>Area</u>	<u>Effective</u>	<u>End</u>	<u>Leave</u>
Bootle, Emily J.	Guidance	01/03/2014	08/25/2014	Leave of Absence, without pay
Mannarino, Amy J.	Guidance	09/01/2013	08/24/2014	No Cause Leave of Absence

(6) Comments

Bootle, Emily J. - previously approved 11/13/2013 BOE. Early return from leave to complete guidance responsibilities.
 Mannarino, Amy J. - previously approved 5/28/2013 BOE. Early return from leave to complete guidance responsibilities.

Personnel

A. Certified

(7) Increase of Assignment/Additional Class

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following teacher(s) who has/have agreed to teach an additional class be approved and compensated at an additional percentage of his/her contracted salary rate as specified below:

<u>Name</u>	<u>Area</u>	<u>Assign</u>	<u>FTE</u>	<u>StepGr</u>	<u>Salary</u>	<u>Effective</u>	<u>End Date</u>
Floyd, Jennifer	Special Education	SEL	0.20	13-MA+30	\$99,956.00	04/23/2014	06/30/2014

(8) Comments

Floyd, Jennifer - additional .20 FTE due to additional resource room students.

PersonnelB. Classified(1) Change of Status

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the change of status of the following Civil Service employees of the Smithtown Central School District, Smithtown, NY are approved, providing the employees meet the required qualifications:

<u>Name</u>	<u>Status</u>	<u>Title</u>	<u>Loc</u>	<u>Salary</u>	<u>Hours</u>	<u>Effective</u>	<u>End Date</u>
Agnes, Andrea M.	PERM	School Monitor	AMS	\$14.78	3.00	05/29/2014	/ /
Agnes, Andrea M.	PROB	School Monitor	AMS	\$14.78	3.00	10/23/2013	05/28/2014
Ahern, Rosa	PERM	School Monitor	SJE	\$13.82	2.00	05/29/2014	/ /
Ahern, Rosa	PROB	School Monitor	SJE	\$13.82	2.00	10/23/2013	05/28/2014
Boehm, Dana R.	PERM	Special Education Aide	MTP	\$17.45	3.00	05/15/2014	/ /
Boehm, Dana R.	PROB	Special Education Aide	MTP	\$17.45	3.00	10/09/2013	05/14/2014
Dante, Alicia	PERM	Special Education Aide	MTP	\$17.45	3.00	05/15/2014	/ /
Dante, Alicia	PROB	Special Education Aide	MTP	\$17.45	3.00	10/09/2013	05/14/2014
Gallagher, Elizabeth A.	PERM	School Monitor	NMS	\$14.78	3.00	05/29/2014	/ /
Gallagher, Elizabeth A.	PROB	School Monitor	NMS	\$14.78	3.00	10/23/2013	05/28/2014
Gross, Susan	PERM	School Monitor	AMS	\$14.78	3.00	05/29/2014	/ /
Gross, Susan	PROB	School Monitor	AMS	\$14.78	3.00	10/23/2013	05/28/2014
Neary, Annemarie	PERM	Special Education Aide	NMS	\$17.45	3.00	05/15/2014	/ /
Neary, Annemarie	PROB	Special Education Aide	NMS	\$17.45	3.00	10/09/2013	05/14/2014
Russo, Debra A.	PERM	Special Education Aide	NMS	\$18.20	3.00	05/22/2014	/ /
Russo, Debra A.	PROB	Special Education Aide	NMS	\$18.20	3.00	02/12/2014	05/21/2014
Smith, Mary A.	PERM	School Monitor	AE	\$13.82	2.00	05/29/2014	/ /
Smith, Mary A.	PROB	School Monitor	AE	\$13.82	2.00	10/23/2013	05/28/2014
Sylvester Jr., Michael T.	PERM	Network Communications Specialist		\$78,346.00	7.00	05/22/2014	/ /
Sylvester Jr., Michael T.	PROB	Network Communications Specialist		\$78,346.00	7.00	02/26/2014	05/21/2014

Personnel

B. Classified

(2) Leave of Absence

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the request for an unpaid leave of absence by the following employees of the Smithtown Central School District, Smithtown, NY, be approved providing the employee meets the required qualifications:

<u>Name</u>	<u>Title</u>	<u>Loc</u>	<u>Salary</u>	<u>Start Date</u>	<u>End Date</u>
Marzigliano, Antoinette L.	Lead Food Service Worker (Sec)5/hrs	CAF	\$18,110.00	04/08/2014	05/04/2014
Papillo, Donna M.	Elementary School Monitor (Hourly)	AE	\$14.43	03/24/2014	04/27/2014
Weir, Geraldine A.	FSW 24 HRS/LESS>7/1/02(Hourly)	SHSE	\$15.14	04/21/2014	09/03/2014

(3) Leave of Absence - Reasons

Ms. Marzigliano is requesting an extension to her unpaid leave of absence (1/27/14 to 5/4/14).

Ms. Papillo is requesting an extension to her unpaid leave of absence (2/24/14 to 4/27/14).

Ms. Weir is requesting an extension to her unpaid leave of absence (9/3/13 to 9/4/14).

PersonnelB. Classified(4) Resignation

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the resignations of the following employees of the Smithtown Central School District, Smithtown, NY, are approved as specified below.

<u>Name</u>	<u>Title</u>	<u>Location</u>	<u>Salary</u>	<u>End Date</u>
Castello, Debra	Special Education Aide (Hourly)	SJE	\$19.10	04/07/2014
Hansen, Diane P.	Special Education Aide (Hourly)	NMS	\$19.10	04/25/2014
Martusciello, Lynn	Secondary Duty Aide 4 HRS/LESS	AMS	\$15.49	04/11/2014
Ridulfo, Mariann	Clerk Typist Reg (TPPK)	NYA	\$11.55	04/25/2014

PersonnelB. Classified(5) Temp/Peak Appointments

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following are appointed as Civil Service employees of the Smithtown Central School District, Smithtown, NY, as specified below, providing the appointee meets the required qualifications for the job.

<u>Name</u>	<u>Title</u>	<u>Location</u>	<u>Salary</u>	<u>Date</u>
Ackerman, Mariann	School Monitor TPPK	NYA	\$10.00	04/23/2014
Batjer-Vitulli, Lisa	School Monitor TPPK	NYA	\$10.00	04/23/2014
Farina, Francesca	School Monitor TPPK	NYA	\$10.00	04/23/2014
Lamagese, Marianne	Food Service Worker TPPK	CAF	\$10.10	04/23/2014
Marinucci, Debra A.	School Monitor TPPK	NYA	\$10.00	04/23/2014
Tepper, Jenny R.	School Monitor TPPK	NYA	\$10.00	04/23/2014