

**SMITHTOWN CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING**

September 10, 2013

Held in Joseph M. Barton Bldg.

Meeting called to order at 7:00 p.m. by Gladys M. Waldron, President of the Board of Education. On motion by Mrs. Knox, seconded by Ms. Plourde, the Board voted unanimously to convene in Executive Session to discuss the appointment of particular personnel ,and to obtain legal advice from the Board's attorney.

At 8:00 p.m. Mrs. Knox moved, Mr. Alcure seconded, and the Board voted unanimously to reconvene the regular meeting.

Members present:

Gladys M. Waldron	Grace Plourde
Theresa Knox	Christopher Alcure
Joanne McEnroy	Matthew Morton

Members absent:

Louis Liguori

Also present:

Anthony Annunziato Ed.D., Superintendent  
Jennifer Bradshaw, Asst. Supt.  
Karen Ricigliano, Asst. Supt.  
Andrew Tobin , Asst. Supt.  
Eugene Barnosky, Board Counsel  
Visitors  
Maureen O'Connor, District Clerk

- I. **OPENING CEREMONY** - conducted by Mrs. Waldron.
  
- II. **MINUTES**- of the Regular Meetings held August 13 and August 29, 2013 and the Special Meetings held August 20 and August 26, 2013.

MOTION by Mrs. Knox seconded by Ms. Plourde that the above minutes be approved as presented.

All aye. Motion carried (6-0)

**III. RECEIPT OF CLAIMS AUDITOR'S REPORT- no report at this time**

**IV. COMMUNICATIONS -**

1. Letter to Board of Education from Anthony Annunziato regarding resignation.
2. Letter to Board of Education from Pam Farino regarding Public Access to Stipulation and Memorandum of Agreement

MOTION by Mrs. Knox, seconded by Ms. McEnroy that the correspondence in Section A, as listed above, be received and the recommendations of the administration (where indicated) be accepted.

All aye. Motion carried (6-0 ).

**V. UNFINISHED BUSINESS-**

Mr. Barnosky responded to a question asked by Mrs. Farino at the August 29, 2013 Board meeting regarding the posting of MOAs and Stipulation of Agreements. While Mr. Freeman of the Committee on Open Government has stated that such documents should be released before full ratification and Board approval, he is admittedly not an expert on the Taylor Law. NYSUT, under the Taylor Law has taken the position that the release of an MOA prior to complete approval and ratification would impair collective bargaining and that the District would then be open to a PERB proceeding against us for improper practice. A memo was prepared a year and a half ago to the Board outlining the upside and downside of various remedies which a person could grieve and bring against the District. It was our conclusion to err on the side of safety, and that the District would be well served not to release the MOA's prior to their complete approval and ratification.

**VI. COMMITTEE REPORTS-**

Instructional Services - Mr. Alcure reported that there was a meeting held on August 29<sup>th</sup>. Ms. Bradshaw gave a presentation on the changes in the RtI plan. The Board will vote on that plan later this evening.

**VII. SUPERINTENDENT'S REPORT**

**A. Updates** Dr. Annunziato reported that there was a successful opening of school yesterday.

**B. Committee on Preschool Special Education**

1. Initial placement for Preschool Special Education Program/Services

“RESOLVED, that the recommendations of the Committee on Preschool Special Education for Initial Placement Program/Services, for cases listed be approved.”

**See Attached –CPSE meetings from 7/31/13 to 8/30/13**

2. Special Education Preschool Annual IEP Review/Amended IEP

“RESOLVED, that the recommendations of the Committee on Preschool Special Education for Annual IEP Review/ Amended IEP for cases listed be approved.”

**See Attached –CPSE meetings from 7/31/13 to 8/30/13**

The recommendations of the Committee on Preschool Special Education were reviewed and approved.

MOTION by Mrs. Knox, seconded by Mr. Alcure approving Preschool Special Education Items 1-2 on a consent motion.

All aye. Motion carried (6-0).

**C. Tentative Calendar for October 2013-** The calendars were reviewed by the board.

**D. Litigation (Executive Session)**

**E. Adoption- Revised Policy 1000 – Community Relations Goals - Board of Education Policies**

“Upon recommendation of the Superintendent of Schools, be it

RESOLVED, that the revised Policy 1000 – Community Relations Goals –

Board of Education Policies – be adopted.”

MOTION by Ms. Plourde, seconded by Mr. Alcure, approving adoption of Revised Policy 1000- Community Relations Goals- Board of Education Policies.

All aye. Motion carried (6-0).

**1000**

**COMMUNITY RELATIONS GOALS**

The Board of Education strives to conduct district affairs by way of a continuing, open dialogue between the community and the schools. Given district residents' high level of interest in the education of children, the Board wishes to maintain its high level of sensitivity to the needs and desires of the community and to act expeditiously to meet changing needs and conditions.

To this end, the Board establishes the following goals for community involvement:

1. to provide every possible means whereby all residents of the school district may have the opportunity to contribute their best thinking to the orderly planning of education for children in the district;
2. to keep the community accurately informed about its schools;
3. to understand community attitudes and aspirations for the schools;
4. to encourage contributions from the parent-teacher associations of the district so that school personnel and parents cooperate to advance the educational welfare of the children;
5. to handle all complaints from the public by the administrative officer in charge of the unit of the school district organization closest to the complainant. However, such complaints may be carried to the Superintendent of Schools and/or the Board if the problem is not resolved at that level;
6. to promote a spirit of cooperation among the Board, the schools, and the community;
7. to develop and maintain the confidence of the community in the Board and the school district staff;
8. to expand the public understanding of every aspect of the school system, and stimulate public interest in the school;
9. to facilitate dissemination of information to the community concerning issues and activities in the school **using not only traditional modes of communication, such as a district newsletter, but also current modes of communication such as the District's website and social networking sites;**
10. to ascertain the community's opinions and desires with respect to the operations of the school system, and to incorporate that knowledge into its actions;
11. to develop arrangements among civic and community organizations for sharing of resources, especially in the creation of programs designed to benefit students; and
12. to develop and maintain the most effective means of communication possible with the people of the district.

Notwithstanding the above, the final decisions in these areas will rest with the Board.

The district shall make available to the public all minutes of open meetings, curricular material, and other materials and records required to be made public pursuant to Article 7 of the New York Public Officers Law, known as the Freedom of Information Law.

The Board shall take action on all official business in open meetings which the press, public and school employees are welcome to attend and at which both oral and written communications shall be received and considered. Members of the public shall be given the opportunity to address the Board at every regular meeting.

**F. Adoption- Revised Policy 1130 – News Media Relations - Board of Education Policies**

“Upon recommendation of the Superintendent of Schools, be it

RESOLVED, that the revised Policy 1130 – News Media Relations –

Board of Education Policies – be adopted.”

MOTION by Ms. McEnroy, seconded by Mr. Morton, approving adoption of Revised Policy 1130- News Media Relations- Board of Education Policies.

All aye. Motion carried (6-0).

**1130**

**NEWS MEDIA RELATIONS**

The Board of Education invites and welcomes the active participation of all forms of mass media in promoting the cause of good education within the district and elsewhere. The Board encourages suggestions and advice from representatives of the media as to how best to facilitate the flow of information to them from the Board and others within the school system.

The Board designates the Superintendent of Schools to establish working relationships with all pertinent news media that will enhance the district’s public information program.

The Board encourages the release of district information via the following channels:

1. information regarding the Board will be issued by the President of the Board or the Superintendent;
2. information about the district shall be released by the **Superintendent**;
3. information about individual school activities, student performances, athletic events, instructional or social programs conducted at individual schools may be released through the office of the Building Principal **and/or Administrator in charge of that program** or through the office of the Superintendent. When appropriate, a parent or guardian of any student who is quoted directly or who is identified by photograph, name or identifying description, will be asked to sign a statement of permission authorizing such release.

**G. Adoption -Revised Regulation 1130-R – News Media Relations - First Reading**

“Upon recommendation of the Superintendent of Schools, be it  
RESOLVED, that the Proposed Policy 5151 – Homeless Children  
Board of Education Policies – be adopted.”

MOTION by Mrs. Knox, seconded by Ms. McEnroy, approving adoption of Revised Policy 1130R- News Media Relations- Board of Education Policies.

All aye. Motion carried (6-0).

1130-R

NEWS MEDIA RELATIONS

1. The Public Information Officer for the District is the **Superintendent and his/her designee**.
2. It is the responsibility of building administrators and directors to send news to the **Superintendent** for inclusion in **his/her** bi-monthly updates for the Board of Education, and for material for press releases and district website news.
3. The District photographer may be engaged through the **Superintendent**, but it is preferable for photos to be taken by a building person.
4. Requests for media interviews of students must be approved by the **Superintendent**. Prior to the event, parents of the students involved must be notified for their approval by the principal or his/her designee.
5. Request by the media to speak to staff members must be made through the **Superintendent**.
6. It is the responsibility of the building principal or his/her designee to maintain and update a list of students whose parents have requested in writing that they not be photographed. Group photographs including these students should not be used for publicity purposes by the school and should not be forwarded to the **Superintendent** or posted on school and district websites.

**H. Adoption of Proposed Board of Education Policy 5151 – Homeless Children**

“Upon recommendation of the Superintendent of Schools, be it

RESOLVED, that the Proposed Policy 5151 – Homeless Children

Board of Education Policies – be adopted.”

MOTION by Mrs. Knox, seconded by Ms. McEnroy, approving adoption of Revised Policy 5151- Homeless Children- Board of Education Policies.

All aye. Motion carried (6-0).

**5151**

**HOMELESS CHILDREN**

The Board of Education recognizes its responsibility to identify homeless children within the district, encourage their enrollment and eliminate existing barriers to their education which may exist in district practices. The Board will provide homeless children attending the district’s schools with access to the same free and appropriate public education, including preschool education, as other children.

A homeless child is a child who lacks a fixed, regular, and adequate nighttime residence or who has a primary nighttime location in a public or private shelter designed to provide temporary living accommodations, or a place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings. This definition also includes a child who shares the housing of others due to loss of housing, economic hardship, or similar reason; lives in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; lives in a car, park, public space or abandoned building, substandard housing, bus or train station or similar setting; has been abandoned in a hospital or is awaiting foster care placement; or is a migratory child who qualifies as homeless. An unaccompanied youth is a homeless child for whom no parent or person in parental relation is available.

A homeless child has the right to attend school in either the district of origin (i.e., where he/she resided before becoming homeless), the district of current location, or a district participating in a regional placement plan. The homeless child is entitled to attend the designated school district on a tuition-free basis for the duration of his or her homelessness. If the child becomes permanently housed, the child is entitled to continue to attendance in the same school building until the end of the school year and for one additional year if that year constitutes the child’s terminal year in such building.

The Superintendent of Schools shall develop procedures necessary to expedite the homeless child's access to the designated school. Such procedures shall include:

1. Admission: Upon designation, the district shall immediately admit the homeless child to school, even if the child is unable to produce records normally required for enrollment, such as previous academic records, medical records, proof of residency or other documentation and even if there is a dispute with the child's parents regarding school selection or enrollment.

Homeless children will have the same opportunity as other children to enroll in and succeed in the district's schools. They will not be placed in separate schools or programs based on their status as homeless.

2. Transportation: The district shall provide transportation for homeless students currently residing within the district as required by applicable law.
3. School Records: For homeless students attending school out of the district, the district shall, within five days of receipt of a request for records, forward a complete copy of the homeless child's records including proof of age, academic records, evaluation, immunization records and guardianship paper, if applicable.

The Superintendent shall also designate a liaison for homeless children and ensure that this person is aware of his or her responsibilities under the law. The liaison's responsibilities shall include, but not be limited to, ensuring that:

1. parents or guardians of homeless children are informed of the educational and related opportunities available to their children and are provided with meaningful opportunities to participate in the education of their children;
2. parents and guardians and unaccompanied youth are fully informed of all transportation services available to them, and are assisted in accessing them;
3. enrollment disputes involving homeless children are promptly mediated and resolved;
4. school personnel in coordination with shelters and social service agencies and other appropriate entities identify homeless children, including homeless preschoolers;
5. homeless children receive educational services, including Head Start and preschool services to which they are eligible, as well as referrals to health care and other appropriate services;

In accordance with law and regulation, the district will offer a prompt dispute resolution process (described in more detail in the accompanying administrative regulation).

In accordance with Commissioner's regulations, the district shall collect and transmit to the Commissioner information necessary to assess the educational needs of homeless children within the State.

Ref: 42 USC §§11431, et seq.  
 School Enrollment Guidelines on the McKinney-Vento Act, 67 Fed. Reg. 10,697-10,701  
 (March 8, 2002)  
 Education Law §§207; 305; 3202; 3205; 3209  
 Executive Law §§532-b; 532-e  
 Social Services Law §§17; 62; 397  
 8 NYCRR §§100.2; 175.6

**I. Adoption of Proposed Board of Education Regulation 5151R – Homeless Children**

“Upon recommendation of the Superintendent of Schools, be it

RESOLVED, that the proposed Regulation 5151R- Homeless Children

Board of Education Policies – be adopted.”

MOTION by Mrs. Knox, seconded by Ms. McEnroy, approving adoption of Revised Policy 5151- News Media Relations- Board of Education Policies.

All aye. Motion carried (6-0).

**5151-R**

**HOMELESS CHILDREN REGULATION**

Each school in the district shall maintain forms provided by the Commissioner of Education for designating a homeless child’s district of attendance. These forms must be provided to any homeless child or parent or guardian who seeks to enroll a child in school. The district’s liaison for homeless students shall assist the homeless child and/or parent or guardian in understanding their rights under the law and provide them with information regarding the educational and related opportunities available to them.

School placement decisions for homeless children will be based on the “best interest of the child.” Unless doing so is contrary to the wishes of the child’s parent or guardian, to the extent possible, a homeless child will continue to attend the school of origin (the school the child attended when he or she became homeless).

If the district wishes to send a homeless child to a school other than the school of origin or a school requested by the parent or guardian, the Superintendent or designee shall provide the parent or guardian with a written explanation of its decision, together with a statement regarding the right to appeal the placement process. The Superintendent or designee shall refer any such dispute to the district’s liaison for the homeless for resolution. The homeless child must be enrolled in the school sought by the parent or guardian pending resolution of the dispute.

**Admission Procedures**

Upon designation, the Superintendent of Schools or designee shall immediately:

1. review the designation form to ensure that it is complete;
2. admit the homeless child even if the child or his/her parent or guardian is unable to produce records normally required for enrollment or there is an unresolved dispute regarding school selection or enrollment;
3. where applicable, make a written request to the school district where a copy of the child’s records are located for a copy of the homeless child’s school records;

4. notify the liaison for homeless children of the child's admission. The liaison shall:
  - a. notify the child and/or the parent or guardian of the educational and related opportunities available to homeless children including transportation;
  - b. ensure that the child receives the educational services for which they are eligible, including Head Start and Even Start and preschool programs administered by the district;
  - c. make necessary referrals to health care services, dental services, mental health services, and other appropriate services; and
  - d. ensure that any enrollment disputes are mediated promptly and in accordance with law.

The Superintendent or designee shall forward a copy of the designation form to the Commissioner of Education and the school district of origin where applicable.

### Transportation

Unless the homeless child is entitled to transportation provided by the Department of Social Services or Office of Children and Family Services, the district shall provide transportation services to the child in accordance with applicable law. A designated school district that must provide transportation to a homeless child may not provide transportation in excess of 50 miles one way, unless the Commissioner of Education determines that it is in the best interest of the child.

### Dispute Resolution Process

If, after the Superintendent reviews the designation form (STAC-202), he/she finds that the student is either not homeless, not entitled to attend the district's school, or not entitled to transportation (if requested) the Superintendent or designee will do the following:

1. Contact the district's homeless liaison to assist in dispute resolution process.
2. Contact the student and parent (if available) and inform them of their opportunity to provide more information prior to the district making a final determination.

If, after consideration of any additional information and input from the homeless liaison, the Superintendent makes a final determination that a student is not homeless, or not entitled to enrollment or transportation, he/she must provide the student's parent or guardian, or the student, if the student is an unaccompanied youth, with written notice that the student is not entitled to their request. This written notice must also:

- 1) state the rationale/basis for the district's determination;
- 2) state the date as of which the student will be excluded from the district's schools (or transportation);
- 3) advise that the district's final determination may be appealed to the Commissioner of Education (Commissioner);
- 4) provide the name and contact information for the district's homeless liaison;
- 5) inform the student's parent or guardian or the student, if the student is an unaccompanied youth, that the district's homeless liaison is required to assist him/her in filing such an appeal; and

- 6) include, as an attachment, the form petition needed to file an appeal to the Commissioner.

The Superintendent must ensure that the district's final decision is delivered to the parent, guardian, or unaccompanied youth in a timely manner. The student must remain enrolled and provided with transportation (if requested) until the district makes a final determination and for a minimum of **30** days after the determination to give the student's parent or guardian or unaccompanied youth the opportunity to appeal to the Commissioner.

If the parent/guardian or student commences an appeal to the Commissioner with a stay application within 30 days of the final determination, the homeless child or youth will be permitted to continue to attend the school s/he is enrolled in at the time of the appeal and/or receive transportation to that school until the Commissioner renders a decision on the stay application.

## **VIII. INSTRUCTIONAL REPORT**

- A. Upon recommendation of the Superintendent of Schools, be it

RESOLVED, that permission is granted for approval of the updated, revised Smithtown School District *RtI Plan for 2013 – 2014*. Memorandum and copy of document attached.

MOTION by Mrs. Knox seconded by Ms. McEnroy approving Instructional Report Item A, revised Smithtown School District RtI Plan for 2013-2014.

All aye. Motion carried (6-0)

**IX. AUDIENCE** – Mrs. Waldron welcomed the members of the audience and called speakers to the podium from the sign in sheet.

1. Pam Farino asked questions about enrollment , special education report, budget codes and proctor fees.
2. Valerie Fetherston expressed her concerns over communication with administration. Mrs. Fetherston distributed packets with information regarding students with diabetes to the Board.

**X. BUSINESS AFFAIRS**

**A. Finance**

1 – Budgetary Transfers

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the following budgetary transfers of funds be approved for the 2013-13  
school year:

FROM:	2250-471-51-0000	Tuition NYS	\$1,600,000.00
TO:	2250-472-51-0000	Tuition, Other	\$1,600,000.00"

2 – Bid Recommendations

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the following bid recommendations be approved as submitted herein:

09-45	Ext.	Ice Melt
12/13-21	Ext.	Refrigeration Maintenance
13/14-15		Roof Repair @ Smithtown HS West - Storage Building – No Award"

3 – Agreement with the Town of Smithtown

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education is hereby authorized to enter into  
a Hold Harmless/Indemnity Agreement with the Town of Smithtown regarding its use of  
School District's facilities, commencing August 11, 2013 and terminating on August 10,  
2014."

4 – Revision of the July 2, 2013 Meeting -  
Establishment of Petty Cash Funds

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the following name change be made under the Establishment of Petty Cash Funds for the Assistant Superintendent for Pupil Personnel Services from Deborah Vertovez to Dr. William Bushman."

5 - Agreement with SCOPE Education Services – Before and After School  
Science Explorations Program 2013-2014

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education is hereby authorized to execute an agreement between the Smithtown Central School District and SCOPE Education Services for the Before and After School Science Explorations Program at certain elementary schools for the 2013-2014 school year."

6 – Ambulance Coverage

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education is hereby authorized to enter into agreements with the Smithtown, Nesconset and St. James Volunteer Fire Departments to provide the High Schools and Middle Schools ambulance coverage for home football games, at the rate of \$175.00 per game, for the 2013-2014 school year."

7 – LI School Nutrition Directors Cooperative Bids – Child Nutrition Program

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the President of the Board of Education is hereby authorized to grant permission for the Smithtown Central School District to participate in the Long Island

School Nutrition Directors Cooperative Bid and give authority for the Coop to recommend bid awards to the board, for the 2013-2014 school year.”

8 – Tuition and Speech Resolution Agreement

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the Smithtown Central School District is hereby authorized to execute an Agreement to reimburse the parents of a student for the 2012-2013 school year tuition and pay School directly for the cost of the Student’s tuition and speech services for the 2013-2014 school year, as per the Resolution Agreement.”

MOTION by Mrs. Knox, seconded by Ms. McEnroy approving Finance Items 1-8 on a consent motion.

All aye. Motion carried (6-0).

**B. Operations**

1 – Additions to List of Organizations Approved to Use School Facilities,  
2013-2014 School Year

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the following organizations, having made formal application, are hereby approved to use school facilities at the Smithtown Central School District during the 2013-2014 school year, subject to all School District policies, rules and regulations, Standard Uniform Practices, and contract provisions:

Cub Scout Pack 68

Town of Smithtown School Age Child Care”

2 - Acceptance of Gifts

"Upon recommendation of the Superintendent of Schools,  
be it

RESOLVED, that the Board of Education authorizes the acceptance of the following gifts:

Donated By

\$9,660.00 to fund the Athletes  
Helping Athletes Program  
at High School West

The Smithtown Booster Club  
P.O. Box 166  
Smithtown, NY 11787"

MOTION by Mrs. Knox, seconded by Ms. Plourde approving Operations Items 1-2 on a consent motion.

All aye. Motion carried (6-0).

**IX. PERSONNEL**

**A. Certified** – The following Amended Certified Personnel Items were presented for the Board's approval:

1. Appointment of Adult Basic Education Teacher
2. Appointment of ACT Proctors
3. Appointment of STEP Program Teacher
4. Appointment of Probationary Teacher
5. Certifications
6. Comments
7. Appointment of Part-Time Teacher Assistant
8. Coaching Assignments
9. Comments
10. Request for FMLA and/or Leave of Absence
11. Notice of Resignation
12. Termination of Employee
13. Appointment of SAT and PSAT Proctors
14. Appointment of Substitute Teacher 2013-2014
15. Notice of Resignation of Superintendent of Schools
16. Appointment of Interim Superintendent

MOTION by Mrs. Knox, seconded by Ms. McEnroy approving the Certified Personnel Items 1-16, as detailed in the attached resolutions.

All aye. Motion carried (6-0).

**B. Classified** - The following Classified Personnel Items were presented for the Board's approval:

1. Change of Status
2. Leave of Absence
3. Leave of Absence – Reasons
4. Resignation
5. Temp/Peak Appointments

MOTION by Mrs. Knox, seconded by Ms. McEnroy approving the Classified Personnel Items 1-5, as detailed in the attached resolutions.

All aye. Motion carried (6-0).

**X. NEW BUSINESS** – None at the time.

**XI. ADJOURNMENT**

ON A MOTION by Ms. Plourde, seconded by Mrs. Knox and the Board voted unanimously to adjourn the Regular Meeting at 8:30p.m.

Respectfully submitted,

Maureen O'Connor  
District Clerk

Personnel

A. Certified

(1) Appointment of Adult Basic Education Teacher

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the District shall employ the following person, as an instructor in the Adult Education Program, at the rate of \$32.00 per hour, effective 7/1/2013 for the 2013-2014 school year:

Name

McDermott, Marietta M.

Personnel

A. Certified

(2) Appointment of ACT Proctors

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that any current member, or retired member of the STA, or SSEA and any approved substitute teacher can work as a proctor for the ACT exams for the 2013-2014 school year at the rate of \$103.00 per day of testing.

Personnel

A. Certified

(3) Appointment of STEP Program Teacher

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the person specified below be appointed as a teacher for the STEP after-school program\* for the 2013-2014 school year. The teacher will be compensated at the rate of \$65.84 per hour.

\* The STEP after- school program is in operation three days a week, two hours per day. The program targets elementary students who have been diagnosed with Autism Spectrum Disorder.

Name

Ferraro, Jeanette

Sweeney, Alison M. - replaces Kristin Murphy previously approved BOE 6/11/2013.

Personnel

A. Certified

(4) Appointment of Probationary Teacher

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following named person who is or will be properly certified, be appointed as a probationary teacher for the Smithtown Central School District as specified below:

<u>Name</u>	<u>Area</u>	<u>Assign</u>	<u>FTE</u>	<u>StepGr</u>	<u>Salary</u>	<u>Probationary</u>	<u>Period</u>
Flanagan-Smith, Coleen (retirement of Jeanne Schwarz)	Social Worker	AE/SE	1.00	1-BA+60/ MA	\$57,216.00	09/11/2013	09/10/2015

(5) Certifications

<u>Name</u>	<u>Certificate Area</u>	<u>Certificate Type</u>
Flanagan-Smith, Coleen	School Social Worker	PERM

(6) Comments

Flanagan-Smith, Coleen - Probationary period reduced by one year due to prior tenure.

Personnel

A. Certified

(7) Appointment of Part-time Teacher Assistant

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following named person be appointed as a part-time teacher assistant as specified below:

<u>Name</u>	<u>Assign</u>	<u>FTE</u>	<u>StepGr</u>	<u>Salary</u>	<u>Effective</u>	<u>End Date</u>
Lamitola, Kathleen E.	AE	0.80	1-BA/MA	\$29,039.20	09/11/2013	06/30/2014

Personnel

A. Certified

(8) Coaching Assignment(s)

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the persons listed be appointed to coaching positions as specified, and compensated in accordance with the agreement between the STA and the Smithtown Central School District:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>FTE</u>	<u>Grade</u>	<u>Step</u>	<u>Season</u>
Fredrickson, Nadine M.	Cheerleaders Middle School	GH	\$4,121.09	1.00	F	1	MSFW
Leidner, Christopher M.	Soccer Varsity Asst. Boys	SHSW	\$4,515.48	1.00	C	1-3	HSFS

(9) Comments

Leidner, Christopher M. Coaching license issued 9/2/2013. Salary adjusted from \$6,020.62 to \$4,515.00

Personnel

A. Certified

(10) Request for FMLA and/or Leave of Absence

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following person be granted FMLA and/or Leave of Absence effective as specified below:

<u>Name</u>	<u>Area</u>	<u>Assign</u>	<u>Effective</u>	<u>End Date</u>	<u>Leave</u>
Platt, Elizabeth	Science, 7-12	SHSW	09/03/2013	11/25/2013	Family Medical Sick
Platt, Elizabeth	Science, 7-12	SHSW	11/26/2013	01/01/2014	Sick

Personnel

A. Certified

(11) Notice of Resignation

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the resignation of the following person is approved as specified below:

<u>Name</u>	<u>Area</u>	<u>Assign</u>	<u>Effective</u>
Goldstein, Andrea B.	Tutor	MPE	08/31/2013

Personnel

A. Certified

(12) Termination of Employee

Upon recommendation of the Superintendent of Schools, be it RESOLVED, termination of the following certified employee of the Smithtown Central School District be approved as specified below:

<u>Name</u>	<u>Position</u>	<u>End Date</u>
Horsley, Bryce A.	Substitute Per Diem	08/30/2013

Personnel

A. Certified

(13) Appointment of SAT and PSAT Proctors

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that any current member of the STA, SSEA and any approved substitute can work as a proctor for the SAT and PSAT exams for the 2013-2014 school year at the approved rate.

Personnel

A. Certified

(14) Appointment of Substitute Teacher 13/14

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the person listed be appointed as a per diem substitute at the Board approved rates.

<u>Name</u>	<u>Certification</u>	<u>Certificate</u>
D'Auria, Jessica M.	Professional	Physical Education
D'Auria, Jessica M.	Professional	Health Education
Heller, Ryan K.	Initial	Students With Disabilities Grades 1-6
Jenkins, Steven M.	Permanent	Physical Education
Roxo, Justin	Initial	Visual Arts

Personnel

A. Certified

(15) Notice of Resignation of Superintendent

BE IT RESOLVED, that the notice of resignation of the Superintendent of Schools be accepted as specified below:

<u>Name</u>	<u>Position</u>	<u>Assign</u>	<u>Effective Date</u>
Annunziato, Anthony J.	Superintendent of Schools	NYA	09/16/2013

Personnel

A. Certified

(16) Appointment of Interim Superintendent

BE IT RESOLVED, that Judith Elias is hereby appointed Interim Superintendent of Schools effective 9/16/2013 at the per diem rate of \$1,000 and the President of the Board of Education is authorized to sign the attached agreement.

PersonnelB. Classified(1) Change of Status

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the change of status of the following Civil Service employees of the Smithtown Central School District, Smithtown, NY are approved, providing the employees meet the required qualifications:

<u>Name</u>	<u>Status</u>	<u>Title</u>	<u>Loc</u>	<u>Salary</u>	<u>Hours</u>	<u>Effective</u>	<u>End Date</u>
DeSousa, Barbara E.	PROB	School Monitor	SJE	\$13.82	2.00	09/11/2013	/ /
DeSousa, Barbara E.	TPPK	School Monitor	NYA	\$10.00	7.00	02/15/2012	09/10/2013
McQuade, Cathleen D.	PROB	School Monitor	AE	\$13.82	2.00	09/11/2013	/ /
McQuade, Cathleen D.	TPPK	School Monitor	NYA	\$10.00	7.00	04/10/2013	09/10/2013
Millwater, Gregory	PERM	Guard	SHSW	\$18.04	7.00	10/02/2013	/ /
Millwater, Gregory	PROB	Guard	SHSW	\$18.04	7.00	10/01/2012	10/01/2013
Mohlin, Jean Marie	PROB	School Monitor	SJE	\$13.82	2.00	09/11/2013	/ /
Mohlin, Jean Marie	TPPK	School Monitor	NYA	\$10.00	7.00	02/29/2012	09/10/2013
Montana, Gina M.	PROB	School Monitor	SJE	\$13.82	2.00	09/11/2013	/ /
Montana, Gina M.	TPPK	School Monitor	NYA	\$10.00	7.00	04/10/2013	09/10/2013
Saladino, Charles J.	PERM	Guard	NYA	\$18.04	7.00	10/02/2013	/ /
Saladino, Charles J.	PROB	Guard	NYA	\$18.04	7.00	10/01/2012	10/01/2013
Zimmermann, Douglas J.	PERM	Custodial Worker 2	AMS	\$47,470.00	8.00	09/24/2013	/ /
Zimmermann, Douglas J.	PROB	Custodial Worker 2	AMS	\$47,470.00	8.00	07/01/2013	09/23/2013

Personnel

B. Classified

(2) Leave of Absence

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the request for an unpaid leave of absence by the following employees of the Smithtown Central School District, Smithtown, NY, be approved providing the employee meets the required qualifications:

<u>Name</u>	<u>Title</u>	<u>Loc</u>	<u>Salary</u>	<u>Start Date</u>	<u>End Date</u>
Helfrich, Diane	FSW 24 HRS/LESS>7/1/02(Hourly)	Nesaqu ake MS	\$15.13	09/01/2013	11/03/2013
Spera, Maria	Elementary Teacher Aide (Hourly)	SE	\$18.20	09/03/2013	09/29/2013

(3) Leave of Absence - Reasons

Ms. Helfrich is requesting an extension to her unpaid leave of absence (1/2/13 to 11/3/13).

Ms. Spera is requesting an unpaid leave of absence from 9/3/13 to 9/29/13.

Personnel

B. Classified

(4) Resignation

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the resignations of the following employees of the Smithtown Central School District, Smithtown, NY, are approved as specified below.

<u>Name</u>	<u>Title</u>	<u>Location</u>	<u>Salary</u>	<u>End Date</u>
Rosendahl, Yvonne L.	Special Education Aide (Hourly)	SHSW	\$19.09	08/29/2013

Personnel

B. Classified

(5) Temp/Peak Appointments

Upon recommendation of the Superintendent of Schools, be it RESOLVED, that the following are appointed as Civil Service employees of the Smithtown Central School District, Smithtown, NY, as specified below, providing the appointee meets the required qualifications for the job.

<u>Name</u>	<u>Title</u>	<u>Location</u>	<u>Salary</u>	<u>Date</u>
Peterson, Matthew R.	Custodial Worker 1 TPPK	FAC	\$11.00	09/11/2013